



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 24th November 2025, at 7.00pm, at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs I Rickatson; J Denton; G Lonsdale; R Sumpner; S Berry and Sandra Morrison (Parish Clerk)

Guests: Ward Cllr D Carey; 2 members of the public

710. The Chairman welcomed members and guests and advised on the protocol on the recording of meetings. The meeting was recorded by the Parish Council, and also by R Sumpner for his own personal use.

711. To receive apologies of absence - Cllr A North and Ward Cllrs L Hammond and P West

712. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary - Cllr Warry and Cllr Lonsdale agenda item 15, Planning Application 25/03097/PLF.
- c) granting of dispensations - none

713. Open Forum: To resolve that the meeting be temporarily suspended to allow for a period of public participation. No response.

714. Ward Councillors Report and update on any outstanding issues- Cllr Carey advised that as from February 2026 the brown bin collection (garden and food waste) will be moved onto a weekly cycle. The additional cost of this service is being met from central government funding.

715. Minutes: To adopt minutes of the parish council meeting held on the 27th of October 2025. Proposed Cllr Lonsdale seconded Cllr Denton. Resolved

Cllr Berry joined the meeting.

7.13pm Meeting opened to the floor to allow public participation and agenda item 15 moved forward with agreement from council, to allow members of the public present to participate.

716. To consider and agree comments to Planning Application 25/03097/PLF

Proposal: Erection of a dwelling and detached double garage and construction of a new vehicular access

Location: Land East of the Old Joiners Shop, Worsendale Road, Bishop Wilton, YO42 1ST

Applicant: Halifax Estates

Application Type: Full Planning Permission

A member of the public read out a statement objecting to the application. The proposal is for a detached dwelling to be built on a narrow plot in the conservation area of the village, adjacent to and to the west of two existing properties and a workshop. The proposed 2 storey building would be only 1 metre from one of the adjacent properties and would overshadow the existing property and deny them of their right to light.

It was noted that a previous planning application on this plot has been refused after going to committee, and although the new application has modified the design of the dwelling, it is still very similar and the points for refusal have not been fully addressed. It was noted that there is a water supply that runs from the existing joiners shop through the proposed development area. It was proposed by Cllr Rickatson that we raise no objections to the application on the basis that similar developments in the village have been approved, but request that conditions be imposed, should the application be approved. Motion fell as not seconded. Proposed Cllr Haywood that we strongly object and request that the application is heard at committee, proposal seconded by Cllr Sumpner and resolved 3 for, 1 against and 3 abstained. Resolved.

717. Community and ongoing Issues for consideration and resolution

- a Update on installation of second defibrillator outside the Fleece Inn – confirmation received that this is to be installed on the 28th of November 2025
- b To consider replacement of the defibrillator outside the village hall following receipt of correspondence from the Village Hall Committee, and further information from AEDdonate. Clerk to respond to Village Hall committee and seek alternative funding support.
- c To progress the application for replacement of the bus shelter and agree next steps. 34 surveys have been received from 220 delivered. 25 in support 9 against. Clerk to progress.
- d Follow up on request to support the 20 is plenty campaign. Cllr Berry has been in touch with the school. Clerk to liaise with Cllr Hammond to organise police visit to raise traffic awareness.

718. To consider and resolve any issues relating to the outdoor gym and play equipment

- 1. To receive monthly inspection report on outdoor gym and agree any action that may be required. Received, no issues to report.
- 2. To confirm acceptance of The Play Inspection Company renewal for July 2026 £147.00 + vat. Agreed.
- 3. To receive monthly playground inspection report and agree on action that may be required. Received, no issues to report, some cleaning done as needed.

719. Finance:

- a) To approve accounts and bank reconciliation to date. Proposed Cllr Lonsdale seconded Cllr Haywood. Resolved.

- b) To accept annual insurance renewal £437.00. Proposed Cllr Denton seconded Cllr Haywood. Resolved.
- c) To approve budget for 2026/27 and agree precept demand. Cllr Haywood seconded Cllr Rickatson that the budget as presented be approved. Resolved.
- d) Proposed Cllr Denton and seconded Cllr Berry that following approval of the budget for the financial year 2026-2027 a precept demand should be levied at £13500. Resolved. Cllr Sumpner against.
- e) To approve payments as per schedule 1. Proposed Cllr Haywood seconded Cllr Denton. Resolved.
- f) To approve payments as per schedule 2. Proposed Cllr Sumpner seconded Cllr Lonsdale. Resolved.
- g) To approve and sign off engagement letters for the new Internal Auditor. Approved and signed.

720. Correspondence for consideration and action

- I. ERNLLCA Finance courses now available – circulated.
- II. ERNLLCA October Newsletter. Circulated along with the November one recently received.
- III. Invitation to free webinar on Employment Law Roadmap. Circulated.
- IV. Notice of proposed road closure – junctions of Park Lane Close, Park Lane and Main Street 13 Jan-16 Jan 2026. Circulated. Cllr Rickatson queried residents access and to contact East Riding Council for clarity.
- V. NALC Chief Executive's Bulletin 13.11.2025. Circulated.
- VI. Noted that topics for scrutiny are again being requested.

721. To review policies and procedures for compliance with assertion 10 – (brought forward from October meeting) IT/Data Protection/Web Compliance

- Privacy Policy
- Consent Forms
- IT Policy
- Bullying and Anti-Harassment Policy
- Media Policy

Proposed Cllr Haywood seconded Cllr Berry approve and adopt. Resolved.

722. To review and approve risk assessments

- 1. Bishop Wilton PC Financial Risk Assessment. Proposed Cllr Haywood seconded Cllr Berry. Resolved.
- 2. Bishop Wilton PC Risk Assessment for the Clerk. Proposed Cllr Berry seconded Cllr Haywood, approved with addition of clause on lone driving. Resolved.

723. To discuss and resolve proposal by the village shop committee that Bishop Wilton Parish Council adopt the new cycle rack once installed. Clerk to contact the shop committee for this to be made by way of a formal written request and bring the matter back to the next meeting. Concerns were raised over insurance cover.

724. To consider and agree on implementation of ideas of nature recovery in line with our Biodiversity Policy. To engage further with the community and bring back to future meetings.

726.To receive **agenda items** for the next meeting Monday 26th January 2026 – Bike Rack; Bus shelter funding application; Biodiversity policy and action plan; 20 is plenty campaign; village hall defibrillator upgrade.

Signed as a true Record

Signed

Date:

Chairman