



## **Parish Council of Bishop Wilton**

### **Minutes to the Meeting of Bishop Wilton Parish Council, held on Thursday 22nd May 2025 at 7.00 pm Bishop Wilton Village Hall, Club Room**

**Present:** Cllr P Warry (Chairman); Cllrs R Sumpner; I Rickatson; J Denton and G Lonsdale; Sandra Morrison (Parish Clerk)

**Guest:** Ward Cllr Carey

**636.** The chair welcomed members, and declared the meeting open. The meeting was recorded by the Parish Council under the recording of meetings policy, and also by R Sumpner for his own personal use.

**637.** To receive apologies of absence - Cllrs Haywood, North and Berry. Ward Cllrs L Hammond and P West

**638. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda**

- a) Pecuniary - none
- b) non-pecuniary - none
- c) granting of dispensations - none

**639. Open Forum:** To resolve that the meeting be temporarily suspended to allow for a period of public participation. – No members of the public present.

**640. Ward Councillors Report** and outstanding issues- Cllr Hammond is dealing with outstanding issues such as dropped kerbs, and the proposed new bus shelter. Cllr Sumpner advised that there was an issue with rubbish in some of the laybys, off the A166 – Cllr Carey to follow up. Cllr Carey advised that a new part had been ordered for the broken hand rail.

**641. Minutes:** To adopt minutes of the meeting held on the **28<sup>th</sup> April 2025** - proposed Cllr Denton seconded Cllr Lonsdale. Resolved.

**642. Community and ongoing Issues for consideration and resolution**

- I. Update on drop kerbs outside bus stops on Main Street -East Riding Highways to considered installation subject to funding.
- II. Update on expression of interest for replacement bus shelter, - confirmation given that the expression of interest has been received, likely to be July/August before funds are made available.
- III. Update on Broken Hand rail at steps to the beck – advised that repairs have now been done.

**643. To consider and resolve any issues relating to the outdoor gym and play equipment**

1. To receive inspection report on outdoor gym and agree any action that may be required - none
2. To receive monthly playground inspection report and agree on action that may be required. – noted that the litter bin is again full. No other action required at the moment,
3. To review and agree risk assessments – reviewed and agreed.

**644. Finance:**

- a) To approve accounts and bank reconciliation to date. Proposed Cllr Lonsdale seconded Cllr Rickatson. Resolved
- b) To approve payments as per schedule 1. Proposed Cllr Lonsdale seconded Cllr Rickatson. Subject to resolution on location and installation of the defibrillator. Resolved. Payment to BWPC proposed Cllr Warry seconded Cllr Sumpner.
- c) To approve payments as per schedule 2. Proposed Cllr Lonsdale seconded Cllr Rickatson. Resolved.
- d) To receive and note the Annual Internal Auditors report for the Financial Year ending 31.03.2025. Received. Noted overpayment from HMRC VAT of £270 error likely to transposed figures. Clerk to report to HMRC.
- e) To complete and approve the Annual Governance Statement for the Financial Year ending 31.03.2025. Completed.
- f) To receive and approve the Accounting Statement for the Financial Year ending 31.03.2025. Proposed Cllr Sumpner seconded Cllr Lonsdale. Resolved.
- g) To consider procurement of replacement Christmas Lights - deferred until September.
- h) To consider quote for maintenance package on the defibrillator outside the village hall. Proposed Cllr Lonsdale seconded Cllr Denton that the quote be accepted. Resolved.
- i) To note interest rate reduction on 90 day notice Hinckley & Rugby account from 3.4% to 3.15% as from 30.05.2025 – noted.

**645. Defibrillator**

- a To consider booking a familiarisation defibrillator training session, offered through Severnside – not required at the moment
- b To consider ERNLLCA training offer- not required at the moment
- c To confirm new location for second defibrillator - still under discussion

**646. Correspondence for consideration and action**

- i. ERNLLCA April Newsletter – circulated.
- ii. Hull and East Yorkshire Local Nature Recovery Strategy open for consultation until 12.06.2025. Noted.
- iii. To acknowledge the resurvey of Bishop Wilton Quarry designated “Local Wildlife Site”. Acknowledged.
- iv. ERNLLCA Invitation to free webinar – Employment Law Essentials 29 May at 2.00pm – circulated.
- v. HR Training covering essentials, conflicts and misuse of social media- circulated.

**647. To review Councils Policies**

- a. Disciplinary Policy – proposed Cllr Denton seconded Cllr Lonsdale, approved subject to proposed amendments. Resolved.
- b. Grievance Policy – approved no amendments.
- c. Working From Home Policy –approved no amendments.

- d. Equal Opportunities Policy - approved with amendments.
- e. Recording of Meeting Policy -proposed Cllr Denton seconded Cllr Lonsdale. Resolved. Cllr Sumpner objected.
- f. Publication Scheme – amended to change recording of meetings from 12 months, to 1 month or to the approval of physical written minutes which are the statutory and legally binding formal record of the councils decisions.

**648.**To receive **agenda items** for the next meeting Monday 30<sup>th</sup> June 2025 – agreement on site for new defibrillator.

**Meeting closed 8.10pm.**

**Signed as a true record**

**Signed Chairman**

**Date**