



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 28th October 2024 at 7.00pm, at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllrs R Sumpner; S Berry; J Denton; A North and Sandra Morrison (Parish Clerk)

Guests: Ward Cllrs L Hammond and P West

2 Members of the public

538. The Chairman's Welcomed members and guests and read out the protocol on the recording of meetings. The meeting was recorded by the parish council and also by R Sumpner, for his own personal use.

539. To receive apologies of absence – received from Cllr Haywood; Cllr Lonsdale, Cllr Rickatson and Cllr Carey -

540. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary all members present on agenda item 7 e village shop bike rack
- c) granting of dispensations - none

The meeting was opened to the floor 7.05pm

541. Open Forum: To resolve that the meeting be temporarily suspended to allow for a period of public participation. – no comments from members of the public present

542. Ward Councillors Report and outstanding issues-

Cllr Hammond advised that ERYC PROW team have been working with the property owners to restore the damage done by building contractors along Vicarage Lane. The Chair thanked Cllr Hammond for his assistance. Humberside Police have been ranked as the top force in the country. The mayoral devolution deal has now been signed off by central government, and there will be an election next year for the position of mayor.

ERYC are in the process of drafting their budget which is currently showing a shortfall that will have to be taken from reserves.

Cllr West advised that Yorkshire Water have completed a £1.6m nature-first project at Bishop Wilton wastewater treatment works, designed to improve water quality in Bishop Wilton Beck. The project was developed to reduce the amount of phosphorous in the wastewater returned to the environment post treatment and is the first time that Yorkshire Water has implemented this type of technology. Two existing reed beds have been replaced with reactive media beds, which provide enhanced treatment of wastewater, using natural materials such as sand, gravel and plants to filter and absorb pollutants and Phosphorous.

Water quality in 15.4km of the Bishop Wilton Beck watercourse has been improved as a result of the project.

Phosphorus is a normal part of domestic sewage, entering the sewer system via domestic showers and washing machines due to products such as shampoo and liquid detergent containing phosphorus. It can also wash off from agricultural fields after the use of fertilisers and be dissolved from soil which can be difficult to control.

While a small amount of phosphorus is harmless and is an essential part of many ecosystems, it can become damaging to human and animal life when unmanaged.

Alongside the media beds, the site saw the installation of two new pumping stations and a new control centre, improving the overall efficiency and reliability of the site.

Work on the project began in September 2023 and was completed in under a year.

Meeting reopened 7.20pm

543. Minutes: To adopt minutes of the meeting held on the **23rd September 2024** – proposed Cllr North seconded Cllr Berry. Resolved.

544. Community Issues for consideration and resolution

- a. Sunken man hole covers on Pocklington Road have been reported., and Yorkshire Water have done some work
- b. access to the library bus – discussions ongoing
- c. Update from ERYC on Vicarage Lane issues – see ward councillors report
- d. Overgrown Hedge on Pocklington Lane – ERYC have inspected and no further action to be taken at the moment
- e. Update on proposed bike rack near village shop – discussions ongoing

545. To consider and resolve any issues relating to the outdoor gym and play equipment

1. To receive inspection report on outdoor gym and agree any action that may be required – nothing to report
2. To receive monthly playground inspection report and agree on action that may be required. – The slide steps are slippery when wet- clerk to enquire anti slip strips could be applied. Clerk to also enquire if wood preservative can be used to help prolong the life of the timber.

3. To consider quote from Image Playground and agree on way forward re repairs or replacement to swing. Proposed Cllr North and seconded Cllr Sumpner that the quote no 066642 for £725.00 +VAT from Image Playground, for repairs to the swing top support bars be accepted. Resolved
4. To approve risk assessment for playground – proposed Cllr Berry seconded Cllr Denton. Resolved subject to signage being installed.

546. Finance:

- a) To approve accounts and bank reconciliation to date – proposed Cllr Denton seconded Cllr Berry. Resolved
- b) To approve payments as per schedule 1 – proposed Cllr North seconded Cllr Denton
- c) To approve payments as per schedule 2 - proposed Cllr North seconded Cllr Denton
- d) To approve procurement of a village Christmas tree - proposed Cllr North seconded Cllr Denton – Cllr Warry to arrange and order. Proposed Cllr Sumpner seconded Cllr Berry. Resolved
- e) To approve procurement of new defibrillator pads. Proposed Cllr Sumpner seconded Cllr Berry. Resolved
- f) To review current budget and consider draft budget for period 2025-26 and any additional requirements for years 2025-26 onwards. Reviewed no concerns raised.

547. The Risk assessment for the Christmas tree and lights was reviewed and approved.

548. To review and agree contract for grass cutting services as from April 2025- contract was reviewed and Cllr Warry to pursue with the contractor.

549. To agree a Beck Management Plan and approve risk assessment. Agreed and noted that the play areas are cut by the village hall committee

550. To consider and approve formal letter of engagement for our Internal Auditor, agreed

551. To approve Bishop Wilton Biodiversity and Environmental Policy Statement. Proposed Cllr North seconded Cllr Berry. Resolved. Cllr Sumpner against due to wording on appendix.

552. To review and approve Bishop Wilton Anti-Harassment and Sexual and General Harassment Policy and Procedure, and to confirm active co-operation in preventative measures. All agreed. Proposed Cllr Denton and seconded Cllr Sumpner.

553. To review and approve risk assessment for the clerk. Approved.

554. Correspondence for consideration and action

1. ERNLLCA September newsletter – circulated.
2. ERNLCA Invitation to free webinars – contact management 30 Oct; Insurance and Indemnity 13 Nov both 10.-11am – circulated.
3. ERNLLCA invitation to handling online abuse and intimidation event 31.10.2024 2.00pm – circulated.

4. ERYC Yorkshire Wolds Area of Outstanding National Beauty public consultation. Circulated, recommended that members respond, if possible, as Bishop Wilton is included in the proposed area.
5. ERYC new regime on salt bin maintenance and consideration of the filling of council owned bins, noted.
6. Annual snapshot of rough sleeper's survey 21-22 Nov 2024. Circulated and noted.
7. ERNLLCA Online courses available, circulated.
8. Invitation to Domain Name .gov webinar. Circulated
9. ERYC invitation to put forward a topic for scrutiny. Circulated.
10. ERYC Design Code Consultation and survey opens 21. Oct 24. Noted and circulated.
11. ERNLLCA Finance courses available for booking. Finance for Councillors 14/11 and 3/12 at 10.00am and 19/11 and 10/12 at 6.30pm Internal controls 31/10 or 4/12 at 10.00am. Circulated, and recommended for all councillors to book,

555. To consider drawing up a Parish Plan the last plan was compiled in 2007, to bring back to next meeting for further consideration.

556. To discuss website accessibility and the uploading of documents and newsletters, noted that the village news letter does not meet accessibility standards in its current format. Cllr Warry to speak to the editor.

557. To acknowledge nominated village hall representative as incorrectly recorded in July minutes. The agreed village hall representative is Cllr Jo Denton.

558. Planning Application 24/03096/TCA was heard at the chair's discretion in order to save time and cost of holding an extraordinary meeting.

Proposal: Crown reduce 1 no silver Birch tree (T1) by 2 metres on all sides to provide better balance and crown lift by 2 metres to allow more light through the garden

Location: 4 South Lane, Bishop Wilton YO42 1SQ

Applicant: Ronald Clark

Application Type: Tree works in a conservation area.

Proposed Cllr Sumpner seconded Cllr North to support the application and raise no objections. Resolved.

559. To receive **agenda items** for the meeting Monday 25th November 2024 – NALC pay review.

Meeting closed to members of the public 8.45pm. The clerk also left the meeting, and members remained to hear the report from the personnel committee on the clerk's appraisal.

Signed as a true record

Chairman

Date