



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 27th January 2025 at 7.00pm, at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs R Sumpner, J Denton, S Berry, A North and Sandra Morrison (Parish Clerk)

Guests: 1 member of the public

573. The Chairman welcomed members and guest and advised on the protocol of the recording of meetings. This meeting was recorded by the Parish Council, the recording being available to members of the public on request, and will be kept in accordance to the Councils retention of document policy. R Sumpner recorded the meeting for his own personal use.

574. To receive apologies of absence - Cllrs Hammond, West and Carey. Cllrs Rickatson and Lonsdale absent.

575. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary - none
- c) granting of dispensations - none

576. Open Forum: 7.02 pm To resolve that the meeting be temporarily suspended to allow for a period of public participation.

The member of the public present raised a couple of queries regarding items covered in previous meetings, namely the excavation of the ditch to the rear of properties in Vale Crescent, and a query relating to Cllr Denton's responsibility as Parish Council representative for the village hall. Cllr Warry confirmed that ERYC have cleared the ditch; and clarity over the role of Cllr Denton as the Parish Council's village hall representative. A request was also made that members do not drive their vehicles onto the playing fields when the ground is soft, as this causes damage to the grassed area. CCTV equipment has now been installed at the village hall

Meeting closed to the floor 7.15pm

577. Ward Councillors Report and outstanding issues- no Ward Councillors were present.

578. Minutes: To adopt minutes of the meeting held on the 25th November 2024 - proposed Cllr Berry and seconded Cllr Haywood. Resolved.

579. Community Issues for consideration and resolution

- i. To receive survey report and consider further action and options re location for the ERYC Mobile library. The library bus has now started parking further down the road which allows better access from the paving. However, the kerb makes access for wheelchair users difficult. Library users do not wish to travel to the village hall for access to the service. Clerk to contact ERYC to request that the kerb is dropped.
- ii. Pot hole injury and road repair – an incident occurred whereby a resident fell on the road that connects Main Street and Park Lane, and breaking her wrist. This road is not a public highway and therefore not maintained by East Riding Highways team but maintained by the Council's Housing Team. The matter has been reported.
- iii. NB Residents may report potholes direct on <https://www.eastriding.gov.uk/environment/roads-streets-traffic-and-parking/roads-pavements-and-traffic/potholes/>
- iv. To discuss and agree action re the filling or removal of the grit bin adjacent to Full Sutton Estate and the general gritting policy within Bishop Wilton village. Proposed by Cllr Haywood and seconded by Cllr Denton that all bins are inspected and then the clerk to be notified as to which bins need filling, prior to logging a request with ERYC. Cllr Haywood and Cllr Sumpner to share the inspection. Once filled usage to be monitored.
- v. The Parish Council salt spreaders are not being used at the moment.
- vi. Blocked drains and culverts and flooding on roads and the broken hand rail at the steps to the beck have all be reported to ERYC.
- vii. Cycle rack designs for consideration. Proposed by Cllr Haywood and seconded by Cllr Berry that no objections be raised to the design of the proposed rack. Proposed by Cllr North seconded by Cllr Haywood that consent be given from the Parish Council for installation. Resolved. Cllr Sumpner objected.
Noted that the shop committee will need to liaise with East Riding Highways for permission to install street furniture on the highway.

580. To consider and resolve any issues relating to the outdoor gym and play equipment

1. To receive inspection report on outdoor gym and agree any action that may be required. Still awaiting replacement of rusty washers. No further issues
2. To receive monthly playground inspection report and agree on action that may be required. Bird spikes seem to be affective. Steps still slippery when wet, clerk to source algae remover that is safe to use in areas used by children, in order to clean the steps.

3. To approve play area signage - deferred until a decision has been reached on change of email addresses,

581. Finance:

- a) To approve accounts and bank reconciliation to date – proposed Cllr North seconded Cllr Haywood. Resolved.
- b) To approve payments as per schedule 1 – proposed Cllr North seconded Cllr Haywood. Resolved.
- c) To approve payments as per schedule 2 – proposed Cllr Denton seconded Cllr Haywood. Resolved.
- d) To sign off formal letter of engagement for our Internal Auditor – completed.
- e) To review current budget. – reviewed no issues raised.
- f) To sign off precept demand for Financial Year 2025/2026. Demand for £12500 signed.
- g) To approve purchase of a replacement defib battery – proposed Cllr Berry seconded Cllr Denton. Resolved.
- h) To consider procurement of a second defibrillator for the village. Proposed Cllr Berry and seconded Cllr Denton that a second defibrillator would be beneficial. Ongoing cost for 2 defibrillators would be around £250 per year. Clerk to obtain costs and look at funding. Cllr Haywood to source a suitable location for installation. To bring back to next meeting.

582. Correspondence for consideration and action

1. ERNLLCA November and December newsletter – circulated.
2. Invitation to Talking Tables Training 21.03.2024 – Cllrs Haywood and Denton to attend.
3. Invitation to free webinar re The Big Lunch campaign – Thursday 30th Jan at 12pm – circulated.
4. To consider participation in VE Day 80 celebrations on 8.05.2025 – Beacon to be lit at 9.30pm.
5. NALC Chief Executives Bulletin 18. Dec – circulated.
6. Invitation to National Planning Policy Framework Training 5.02.2025 at 7.00pm – Clerk to attend.
7. ERNLLCA Free webinars H & S and Employment – Cllr Sumpner attended Public Participation at Council Meetings.
8. ERNLLCA upcoming training- circulated request for more evening sessions made.
9. NALC consultation on Standards survey for completion – circulated.
10. Nominations now open for ERYC Chairman’s Awards- none put forward.
11. NALC Chief Executives Bulletin dated 15.01.2025 – NB New Good Councillors Guide to Finance now available.
12. ERYC Local Plan Update- Inspectors Final Report on examination of the plan now available.

13. January Town & Parish Bulletin for circulation.

583. To consider procurement of a replacement bus shelter and agree requirements. – the bottom weather board of the shelter is rotten and needs repair. Quotes obtained for a new shelter start at around £1000. Proposed by Cllr Sumpner and second by Cllr Haywood that after assessing further the condition of the existing shelter and calculating the cost of repair, the matter should be brought back to the next meeting. Agreed.

584. To consider registering for .gov.uk email addresses – proposed Cllr Denton seconded Cllr Warry that the clerk should progress registration. Resolved. Cllr Sumpner objected.

585. To consider and agree submissions to Planning Application 25/00043/TCA

Proposal: BISHOP WILTON CONSERVATION AREA - Fell 4 no. Silver Birch trees (T1, T2, T6 & T7), 1 no. Beech tree (T4), 1 no. Aspen tree (T8), 1 no. Thuja tree (T9); Crown reduce 1 no. Bird Cherry tree (T3) by removing 1 no. leaning stem growing towards building; Pollard 1 no. Willow tree (T5) to 3 metres; Crown reduce 1 no. Field Maple tree (T10) by 1.5 metres

Location: Wolds Edge Holiday Lodges Main Street Bishop Wilton , YO42 1RX

Applicant: Mrs Ruth Marriage

Application Type: Tree Works in Conservation Area

Proposed Cllr Sumpner seconded Cllr Denton that no objections be raised, but consideration should be given for replacement of the felled trees by planting native species in an alternative location. Resolved.

586. To consider request from BWC Shop for a village party to be held on the Beck/Green area on the 5th May 2025 to celebrate the 5th anniversary of the shop. No objections all in favour. A barbecue to be held on the green during the day. Cllr Haywood looking for volunteer support.

587. To receive **agenda items** for the next meeting Monday 24th February 2025 – Bike Rack, Bus shelter; Pop up surgeries to engage with the public; Parish Plan; Second Defibrillator; Playground Notice.

Agreed as a true record

Signed

Chairman

Date:

Signed

Date