



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 23rd September 2024 at 7.00pm, at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllr J Denton; I Rickatson; G Lonsdale; R Sumner; S Berry; A North and Sandra Morrison (Parish Clerk)

518. The chairman welcome members and advised that the meeting was being recorded on behalf of the Parish Council. Mr R Sumpner also recorded the meeting for his own personal use.

519. Apologies of absence were received from Ward Councillors Hammond, West and Carey

520. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary - all members present declared an interest in item 16 on the agenda – cycle parking outside the shop.
- c) granting of dispensations - none

521. Open Forum: To resolve that the meeting be temporarily suspended to allow for a period of public participation. – no members of the public were present.

522. Ward Councillors Report and outstanding issues - although no Ward Councillors were present the Clerk gave a brief update on the Speed Indicator Devices (SID) scheme, and dash cams available under the Police and Crime Commissioners Office. ERYC will be announcing shortly that they will be inviting applications for flood and snow wardens.

523. Minutes: To adopt minutes of the meeting held on the **22nd July 2024**. All agreed

524. Community Issues for consideration and resolution

- a. Issues with verge on Worsendale Road – pot holes now filled, and woodland replanted,
- b. Beck between Highfield Hse and Mill Hill's – site has now been cleared by ERYC contractors,

- c. Ditch between The Rush area and eastern most properties of Vale Crescent has also been cleared by ERYC contractors, but work is inconsistent and some damage to property has been reported, ERYC to review. Residents have a riparian responsibility to keep the ditch clear.
- d. Sunken man hole covers on Pocklington Road have been reported, clerk to chase up as also issues with the water manhole outside the Fleece Inn, which has flooded on several occasions.
- e. Kirkland Lane – continuing reports of large vehicles using the road
- f. A report has been received that access to the library bus is difficult for some residents, alternative parking places to be explored.

525. It was noted that at the July 2024 meeting following the resignation of Cllr Rigby, Cllr Lonsdale was appointed as Crime Liaison Officer for the village.

526.To consider and resolve any issues relating to the outdoor gym and play equipment

- 1. To receive inspection report on outdoor gym and agree any action that may be required. Cllr Haywood is in contact with Sunshine Gym re some small issues, and they have advised that they will attend site and undertake minor repairs. Operating instructions labels are also to be replaced with larger text.
- 2. To receive monthly playground inspection report and agree on action that may be required on the now unwrapped chains on the swings, timbers to the climbing poles, steps to the slide and to consider installing bird deterrents over the toddler swings. Cllr Sumpner advised that the post caps are now fitted. Some of the decayed timber has been treated. It was agreed that the clerk would purchase plastic bird deterrents for installation on the top bar of the swings. The procurement of new equipment to be considered and budget for.
- 3. To receive and consider any actions that may be required of the Annual Play Inspection Co. Report and to confirm renewal of inspection for next year. The gate between the allotments and the playground is not the PC's responsibility, nor is the picnic bench which needs to be moved to cut the grass. It was agreed that the clerk would get quotes for replacement swings . Inspection by the Play Inspection Co approved for 2025.

527. Finance:

- a) To approve accounts and bank reconciliation to date- proposed Cllr Denton seconded Cllr North. Resolved.
- b) To approve payments as per schedule 1- proposed Cllr Denton seconded Cllr North. Resolved.
- c) To approve payments as per schedule 2 - proposed Cllr Denton seconded Cllr North. Resolved.
- d) To retrospectively approve update of bank mandate for Nat West and removal of P Rigby as a signatory. Resolved.
- e) To review current year's budget. No concerns raised, all approved.
- f) To receive budgetary items for consideration for next financial year – Christmas tree; chairman's allowance; notice boards, bus shelter, replacement swings.

528. Correspondence for consideration and action

- a. Parish Open Door event save the date Driffield Thursday 23rd Jan 2024 5-7pm – circulated.
- b. Invitation to ERY Enhanced Bus Partnership Forum 10.00am 18. Oct 2024 at Goole- circulated.
- c. ERNLLCA free webinars – circulated.
- d. ERNLLCA training updates – circulated.
- e. ERYC review of Council Tax Support – survey for circulation and completion - circulated.
- f. ERNLLCA August Newsletter – circulated. Clerk raised several items of interest including the new savings accounts now available. It was proposed by Cllr Haywood and seconded by Cllr North that the NS & I account be closed, and a new interest bearing account be opened. Resolved. Clerk to pursue
- g. Invitation to ERYC casual vacancies and election procedures events 26.09.2024 or 17.10.2024 , 6.30 – 7.30pm online. – circulated.
- h. WorkNest Health and Safety Advisory service – free service through ERNLLCA. To pick up more information at the ERNLLCA conference 24.09.2024
- i. ERNLLCA HR Appraisal Skills presentation 30 October 10.00am - circulated
- j. ERNLLCA Finance Training dates – circulated.
- k. ERNLLCA email re Community Energy Fund open for applications and information on Energy Funding grants - circulated.
- l. ERNLLCA Health & Safety Risk assessment training day 29th Oct 2024 at Kirton Lindsey Town Hall – circulated.
- m. ERYC Local Plan proposed modification, consultation open for response 9/09 – 21/10/2024 – circulated.
- n. ERYC Speed Indicator Device (SID) scheme- circulated – could possibly look at sharing with neighbouring parishes, although no issues with speeding traffic have been brought to the attention of the PC and no local interest has been shown in setting up a speed watch group. Not to progress at this time.
- o. ERYC Town & Parish Meet and Greet invitation 24.10.2024 5-7pm South Cave Leisure Centre – circulated.
- p. ERYC invitation to Twon & Parish Council casual vacancies and election procedures 26.09.2024 or 17.10.2024 on line 6.30-7.30pm – circulated.
- q. The new prison extension at Full Sutton have had an open day. Clerk to enquire if there is to be any future events and if so, lodge an expression of interest in attending.

529. To complete the review and approval of the new Finance Regulations deferred from the previous meeting due to time constraints - review completed and agreed

530. To approve Bishop Wilton Financial Risk Assessment – discussed and approved

531. To consider formal letter of engagement for our Internal Auditor - clerk to draft for approval at the next meeting

532. A late planning application was considered at the chair's discretion and to save the time and cost of an extra ordinary meeting. **Planning Application 24/02707/PLF**

Proposal: Erection of boundary wall to front incorporating new gate and feature lighting

Location: Pasture Farm Hatkill Lane, Full Sutton, YO41 1HR

Applicant: Drs Simon and Samantha Pugh

Application Type: Full Planning Permission

Proposed by Cllr Haywood and seconded by Cllr Rickatson that no objections be raised. Cllr Sumpner pointed out that the new lights were facing upwards and could cause light pollution matter to be raised when submitting comments. Agreed

533. To consider and review the biodiversity assessment and recommendation for the village green including cutting program and treatment of butterbur and any potential pollution issues, and to agree a date for a further beck clearance. Butterbur has been cut twice now. Need to continue to strim to keep under control and ultimately eradicate, and then grass seed to be put down.

534. To approve Bishop Wilton Environmental Policy Statement - deferred due. time constraints

535. To consider ideas for cycle parking outside Bishop Wilton Community Shop – discussed. Proposed that the Parish Council should support some form of cycle rack, but style still to be determined. Cllr North stated that the preferred design be a rail or fence type rack. Cllr Haywood to speak to ERYC Highways as to permission required.

536. To consider drawing up a Parish Plan – deferred due to time constraints

537. To receive **agenda items** October meeting Monday 28th October 2024 – not discussed due to time constraints.

Meeting closed 9.25pm

Signed as a true record

Chairman

Date: