



## Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 22<sup>nd</sup> April 2024 at 6.30pm at Bishop Wilton Village Hall.

**Present:** Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs P Rigby; I Rickatson; R Sumpner; S Berry and Sandra Morrison (Parish Clerk)

**Guests:** Ward Cllrs L Hammond and West; 3 Members of the public

**450. The Chairman welcomed** members and guests and advised on the protocol on the recording of meetings. The meeting was recorded by the Parish Council and the recording will be kept by the clerk in her capacity as data controller and data processor. The meeting was also recorded by R Sumpner for his own personal use.

**451. Apologies of absence** were received from Cllrs Denton and North. Cllr Berry advised that he would be late.

**452. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda**

- a) Pecuniary - none
- b) non-pecuniary - none.
- c) granting of dispensations - none

**453. 6.34pm Open Forum:** To resolve that the meeting be temporarily suspended to allow for a period of public participation. Resolved

The Council were advised that the village hall AGM will be held on Wednesday the 24<sup>th</sup> April at 7.00pm.

There appears to be an ongoing issue with the drainage ditch at Vale Crescent which has not been cleared out. The playing fields is wet on the uphill side which may suggest that water is ingressing from Vale Crescent. The ditch comes under riparian rights. Cllr Hammond to pursue with ERYC and to contact Halifax Estates.

**454. Ward Councillors Report** and outstanding issues-

2<sup>nd</sup> May is the Police and Crime Commissioners elections. Voters need photo ID.

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The Do It for East Yorkshire Grant is now open for applications.

East Riding 4 Community website provides a list of funding available.

Anti-social behaviour has been reported around Givendale and is being dealt with.

Highways are pursuing the commercial company, for recompense, over the damage to the verge at Park Lane

D Day funding is now live

Live Labs Two is a new project aimed at decarbonising the East Riding road network, by reducing the number of street lights and replacing with luminous white lining, solar powered illuminated road studs, and higher reflectivity signs.

Cllr Sumpner requested that a litter collection be made around the Cob Nab area.

3 Pot holes were reported as needing repair on Braygate.

Cllr Warry has received reports of damage to verges going out of the village towards Givendale. Ward Cllrs advised that the site has been visited by ERYC who are assessing the situation.

### **6.53 meeting reopened**

**455. Minutes:** To adopt minutes of the meetings held on the 25<sup>th</sup> March 2024 – proposed Cllr Haywood seconded Cllr Rigby. Resolved.

### **456. Recording of Meetings Policy**

- a. To discuss and agree new policy for recording of meetings to cover recordings being taken on behalf of the Council. Proposed by Cllr Rigby and seconded Cllr Haywood, to adopt policy as presented. Resolved. Cllr Sumpner against as wished a change to wording at section 3 xiv. Motion carried.
- b. Period of storage agreed at 12 months and then to be reviewed, all documents to be updated accordingly. Proposed Cllr Warry seconded Cllr Rickatson. Resolved.

**457. Update on repairs and maintenance to village notice boards** - the village board has been repaired and stabilised. Sanding and varnishing still to do once the weather permits and wood has dried out. Cllr Haywood now has 2 sets of keys.

### **458. To consider and resolve any issues relating to the outdoor gym and play equipment**

1. To receive inspection report on outdoor gym and agree any action that may be required Cllr Haywood advised that the grass is beginning to grow and has organised a strim. Small amounts of litter have been cleared. No other issues.
2. To receive playground inspection report and agree on procurement of post caps and any other action that may be needed. Cllr Sumpner has contacted both the Play Inspection Co and the play equipment providers and they have confirmed that the proposed metal caps are acceptable. Clerk to procure 12 caps. Cllr Sumpner requested a bag of rock salt be purchased for the continued treating of weeds. Agreed, Clerk to procure.

**7.15pm** Cllr Berry joined the meeting.

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#### **459. Finance:**

- a) To approve accounts and bank reconciliation to financial year end 31<sup>st</sup> March 2024. Proposed Cllr Rickatson seconded Cllr Sumpner. Resolved.
- b) To approve accounts and bank reconciliation to date. Proposed Cllr Warry and seconded Cllr Sumpner. Resolved.
- c) To approve payments as per schedule 1. Proposed Cllr Rigby seconded Cllr Rickatson. Resolved.
- d) To approve payments as per schedule 2, deferred until the end of the meeting.
- e) To agree and approve AGAR certificate of exemption. Proposed Cllr Sumpner seconded Cllr Warry. Resolved. Documents signed by the Clerk and Chair.
- f) To received Annual Internal Auditors report. Received and letter noted that there was no current statement for the NS & I account.
- g) To agree and complete section 1 of the AGAR being Annual Governance Statement. Statement agreed and completed and signed by the Clerk and Chair.
- h) To agree and approve section 2 of the AGAR being the Accounting Statement for 2023/24. Approved and signed by the Chair.
- i) To confirm signatories for the NS & I account and to complete the change of signatories' form. The Clerk has verified that signatories are to be Cllr Rigby, Cllr Haywood and Sandra Morrison. Mandate update form completed and signed.

#### **460. Community Issues for consideration and resolution**

Trees/hedges bordering onto the beck-side – to consider the report form Cllr Warry and information received from land registry, and to agree future action. To bring back to the next meeting following discussions with the residents and a request that they pay a 50% contribution towards the cost of the work needed.

The council was advised that the residents at Mill Hill extend their thanks for the Council's support in their planning application which has been approved by the planning inspectorate following an appeal.

#### **461. Correspondence for consideration and action**

- a. ERNLLCA March Newsletter – circulated. Agreed that the current domain name be retained.
- b. ERYC small fund grant for D Day commemoration events. Beacon to be lit, but no additional event put forward.
- c. Invitation to attend sustainability event at North Ferriby – Cllr Warry to attend.
- d. Update from Electoral Services that councillor vacancy may now be filled by co-option. Vacancy to be posted on social media and notice boards.

**462..** To receive agenda items for May meeting Thursday 23<sup>rd</sup> May 2024; the following were ut forward

Cutting of beck

Spraying of butterbur – clerk to check budget  
Grass verges at the cross roads coming into the village from Pocklington  
Trees on the Beckside  
Ongoing issues with Vicar Lane  
Repairs/rebuild of the old village roundabout  
Payment to internal auditor

**8.05 meeting closed to members of the public**

**463.** To approve payments as per schedule 2. Proposed Cllr Rigby and seconded Cllr Berry.  
Resolved

**Meeting closed 8.08pm**

**Signed as a true record**

**Chairman**

**Date:**