



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Thursday 26th June 2023 at 7.00pm at Bishop Wilton Village Hall.

I

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs P Rigby; I Rickatson; S Berry; R Sumpner; J Denton and Sandra Morrison (Parish Clerk)

Guests: 3 members of the public

313. The Chairman welcomed members and guest and asked all members to confirm that they were comfortable with him being elected as chair.

314. Cllr Sumpner advised that he would be recording the meeting using his personal recording devise.

315. Apologies of absence were received from Cllr Miles and Cllr North

316. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary - none
- c) granting of dispensations - none

317. Open Forum: 7.02pm To resolve that the meeting be temporarily suspended to allow for a period of public participation - no matters discussed

318. 7.03pm Ward Councillors Report and outstanding issues - as no ward councillors were present this agenda item was deferred until later in the meeting

1. Update on Humber Forest tree planting scheme
2. Clearance of beck behind Vale Crescent
3. Pedestrian safety on the stretch of road between Vicarage Lane and Main Street
4. Update on erosion of grass verge along Givendale Road
5. Update of blocked drains in Gowthorpe
6. Update on Devolution report

319. Minutes: To adopt minutes of the meeting held on the 18th May 2023 – proposed Cllr Rigby and seconded by Cllr Rickatson. Resolved

To adopt minutes of the meeting the annual meeting held on the 18th May 2023 – proposed Cllr Haywood and seconded by Cllr Rickatson. Resolved

320. Matters Arising: update on outstanding items from previous meeting.

- a. Response re repair to village roundabout – Cllr Sumpner has been in contact with the contractor who has advised that as the roundabout has been left outside for some considerable time, he has now steam cleaned the asset, and one broken section needs repair. Repairs will be completed at no charge and the asset will be finished and delivered by the end of this month. The asset is now static and will be used as a picnic table. Cllr Sumpner to contact contractor to ascertain the overall size of the finished table and how it can be safely anchored in position. Final positioning to be agreed in conjunction with landowner.
- b. Response to Village Hall trustees re replacement defibrillator cabinet – existing cabinet is in good order apart from the code being hardly visible. It was proposed by Cllr Haywood that the code be repainted and existing box left in situ. Meanwhile quotes to be obtained for cost of electrical work for installation of new box.
- c. Update on community pay back team and refurbishment of notice boards. Cllr Rickatson declared a non-pecuniary interest, and stated that he is 100% against the team being in the village, although he believed they would do a good job. Cllr Rigby has met with Community Payback officer and a work plan has been discussed. After further discussion it was proposed by Cllr Haywood and seconded by Cllr Warry that we move forward with the community payback team as planned. Motion failed 4 against, 2 in favour and 1 abstention. It was agreed that a working party would be formed to do the work. Cllr Rigby to advise Community Payback officer accordingly.
- d. Update on extending bus stop areas – contractor has been instructed, Cllr Rigby to pursue for date
- e. Update on damaged areas to village green – Cllr Rickatson has visited the resident concerned, who have written twice to ERYC for advice, but had no response. The proposal is that the wall at the entrance to their drive will be angled back to avoid further damage. No timescale has been set. Resident very apologetic and will repair existing damage.
- f. List of items for village walkabout – Cllr Sumpner has circulated a comprehensive list of defects etc which will be forward to the walkabout team by the clerk. Cllr Haywood pointed out that the butter ber does need cutting back.

321. 8.00pm Ward Cllr Hammond having joined the meeting advised on outstanding matters

- a) Humber Forest have now advised that they will not be able to assist the with the tree planting scheme as there is not the availability of space to plant the trees in a straight line and leave access for farmers to cut their hedges. The minimum number of trees would be 200. Cllr Hammond to speak with ERYC to ask if they would be able to plant instead. More options to be discussed at the next meeting.
- b) Clearance of beck behind Vale Crescent – Cllr Hammond has discussed this with Halifax Estate, who will action
- c) Pedestrian safety on the stretch of road between Vicarage Lane and Main Street – there is no mechanism within the manual of streets for any change, but Cllr Hammond to pursue options of signage with ERYC
- d) The erosion of the grass verge along Givendale Road- has been reported to ERYC Highways
- e) The drains in Gowthorpe have now been unblocked

- f) Following the local elections ERYC have gone from a majority council, to a minority. ERYC have their first ever female leader. Both ERYC and Hull have agreed that the best devolution option for the county is the mayoral deal.

322. Outdoor Gym

- I. An updated draft Heads and Terms of letting agreement re the installation of an outdoor gym was discussed. The village hall committee have confirmed that they will supply a site plan. Areas still to be agreed following confirmation of size and number of pieces of equipment. A risk assessment and method statement is to be drafted and agreed. Still further amendments to be done to the draft lease and it was proposed by Cllr Haywood and seconded by Cllr Denton that these be agreed between both parties, and brought back to the next meeting.
- II. Clerk to write to the finance officer of the cricket club that it has been agreed that the Parish Council will accept the funds to move forward with the purchase and installation of the outdoor gym equipment. Proposed Cllr Rickatson seconded Cllr Rigby, all in favour.
- III. The clerk will order the equipment once all matters have been resolved and agreed.
- IV. A working group consisting of Cllrs Haywood, Denton and Sumpner together with 2-3 members of the village hall committee will be formed to bring matters to a conclusion.
- V. Currently Cllr Sumpner currently inspects the children's play area on a ad hoc basis. It was agreed that an inspection schedule needs to be drawn up and presented at the next meeting. Clerk to liaise with Cllr Sumpner and agree draft.

323. The village green grass cutting policy and future ideas that benefit the environment, deferred until the next meeting. Cllr Warry to speak to contractor to arrange an additional cut between now and the village show.

324. Finance:

- a) To approve accounts and bank reconciliation to date – proposed Cllr Haywood seconded Cllr Rigby resolved.
- b) Cllr Haywood declared a pecuniary interest in payment schedule 1. To approve payments as per schedule 1- proposed Cllr Rigby seconded Cllr Denton, resolved.
- c) To approve payment as per schedule 2, clerk's remunerate – proposed Cllr Rickatson seconded Cllr Rigby. Resolved
- d) To discuss and resolve funding support for St Edith's church – Cllr Haywood proposed that we assist the church by way of a sum of £250 in support of clock maintenance, the motion was seconded by Cllr Rigby. Resolved
- e) Cllr Haywood has submitted the end of project report in respect of the Kings Coronation Event and passed all invoices to the clerk, for payment. Approved

325. Community Issues for consideration

- 1. Cllr Rigby brought up a potential issue with no dropped kerb at the bus stops for disability access to benches. It has previously been agreed that the kerbs would not be dropped as currently buses are able to lower their platforms in line with kerbing.
- 2. Cllr Denton raised issues about biodiversity and agreed to encourage residents, who had raised the matter, to attend the July meeting in order to discuss further and potentially draft a biodiversity policy. Cllr Rigby and Cllr Miles to put some information

together taking into account previous survey that was conducted in October 2021, and assessment and recommendations

326. To discuss future training opportunities, and review budget, and agree member participation – deferred until the next meeting

327. Correspondence:

- i. ERNLLCA whole council training opportunity for consideration – Pocklington Town Council are offering this training on the 9th October and have places available, members to advise.
- ii. ERNLLCA training for Play Ground Inspection and potential qualification for discussion – agreed not cost affective.
- iii. ERNLLCA Training update – circulated
- iv. Invitation to ERNLLCA Conference and AGM, 15th Sept 2023, Village Hotel, Hessle, and requests for motions to be considered – clerk to attend AGM as voting delegate. Proposed by Cllr Rigby seconded by Cllr Haywood. Resolved
- v. ERYC proposed road closure notice to be posted on notice board.
- vi. Email from village hall trustees regarding trees, clerk to advise ERYC
- vii. ERYC invitation to planning training 4th July 10.00am or 12 July 5.00pm - circulated

328. Agenda item requests for next meeting.

D Day/ Training/ Playground Inspection schedule/ Bio diversity policy/ Member development policy with regards to training/ Adult Gym

329. GDPR

1. To discuss and agree to formally approve the clerk as data controller and data processor for this Council – proposed by Cllr Sumpner seconded by Cllr Rigby resolved.
2. To discuss and resolve the recording of meetings by the clerk and agree a policy on storage method and retention, and accessibility to the recordings. Proposed by Cllr Warry and seconded by Cllr Denton that going forward the clerk should record meetings. Resolved. Recording method, policy and retention to be deferred until the next meeting.

330. To discuss and agree to all members having designated parish council email address – deferred until the next meeting.

Meeting closed 9.22pm

Signed as a true record

Chairman

Date: