



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 25th September 2023 at 7.00pm at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs I Rickatson; R Sumpner; S Berry; P Rigby; J Denton and Sandra Morrison (Parish Clerk)

356. The Chairman's Welcomed members

357. The meeting was recorded by Roy Sumpner, for his own personal use

358. Apologies of absence were received from Cllr Miles and Cllr North and from Ward Cllr Hammond

359. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary -none
- b) non-pecuniary - Cllr Haywood agenda item 8 i outdoor gym request for additional piece of equipment
- c) granting of dispensations - none

360. Open Forum: To resolve that the meeting be temporarily suspended to allow for a period of public participation. – no members of the public were present

361. Ward Councillors Report outstanding issues and forward action-

Although no Ward Councillors were present Cllr Hammond had forwarded an update on various items to the clerk.

- a. Request for extension of the parking area outside Manor Croft, South Lane – Cllr Hammond advised that this is actually a passing place, and should not be used as a parking area. To invite residents or a representative to the next meeting to discuss further.

- b. Details covering the incident involving a resident's injuries following a fall on uneven road surface to be sent to Cllr Hammond.

362. Minutes: To adopt minutes of the meetings held on the **24th July 2023** and extraordinary meeting **10th August 2023** proposed by Cllr Sumpner and seconded by Cllr Warry. Resolved

363. Matters Arising: update on outstanding items from previous meeting.

1. Repair to village roundabout – Cllr Sumpner to pursue.
2. Update on maintenance of salt dispensers – Cllr Rigby has inspected the assets which were not cleaned down after last being used. Both machines are totally seized and need stripping down and repair, if possible. The assets have been left with a resident for the work to be done. If successful a protocol for usage will have to be agreed. To bring back to the next meeting.
3. Village walkabout – all actions on the taskforce schedule have now been completed. Issues outside the remit of the taskforce have been passed to various departments for action.

364. Outdoor Gym

- a. Background – summary attached
- b. To agree and sign off amended Heads and Terms of letting agreement for outdoor gym and play area. – proposed Cllr Rigby seconded by Cllr Haywood. Resolved. Two copies of the letting agreement were signed and witnessed and passed to Cllr Haywood for signing by Bishop Wilton Village Hall and Playing Fields committee.
- c. The inspection sheets were agreed as presented. Cllr Haywood and Rigby to inspect the outdoor gym equipment initially on a monthly basis. Cllr Sumpner to inspect the children's area also on a monthly basis. All inspection sheets to be completed and handed to the clerk at each monthly meeting. Cllr Berry to set up an on line inspection format.
- d. To agree list of personnel for inspection duties – agreed Cllrs Haywood, Rigby and Sumpner, with further volunteers to be sought.
- e. To approve proposed signage – 3 signs to be procured to cover each entrance to the areas. Quotes still to be obtained, and final wording to approve
- f. Draft risk assessment was approved to be reviewed on an annual basis
- g. To approve play inspection and maintenance policy - accepted
- h. The funds to cover the costs have been transferred to our bank, and will be ring fenced.
- i. To consider and agree to request for additional piece of equipment – it was proposed by Cllr Rigby and seconded by Cllr Denton to accept the offer made by Cllr Haywood to procure and donate an additional piece of equipment. Resolved
- j. To agree to ordering of equipment – clerk to progress

365. Finance:

- a) To approve accounts and bank reconciliation to date – proposed by Cllr Haywood and seconded by Cllr Rigby. Resolved

- b) To approve payments as per schedule 1 -- proposed by Cllr Haywood and seconded by Cllr Rigby. Resolved. The Being a Good Councillor Employer Guide to be returned to ERNLLCA
- c) To approve payment as per schedule 2 clerk's remuneration - Proposed by Cllr Haywood seconded by Cllr Rigby. Resolved

366. Community Issues for consideration, discussion and resolution

- a. Email from Village Hall re :
 - i. Maintenance of rubber surface under the playground equipment – Cllr Sumpner has treated the weeds and removed any debris.
 - ii. The wheelie bin at Poorlands has no lid. Clerk to refer to ERYC
 - iii. Dead trees on Worsendale Road verge (email from Village Hall) have been referred to ERYC, but landowner is responsible for any action.
 - iv. Maintenance of salt dispensers (email from village hall) see ref 363. 2 above
 - iv. Removal of old defibrillator cabinet – agreed to find storage and keep the old cabinet due to the cost of replacement.
- b. Bishop Wilton Beck next cut to be arranged for approx. 3 weeks' time.
- c. Maintenance and control of butter burr. Cllr Warry has identified a contractor who has an aquatic spraying licence. Treatment is in the region of £200-300 per application, and best applied in the spring.
- d. overhanging branches from the hedges around the Northern PowerGrid substation at the very bottom of Main Street/Belthorpe Lane causing an issue for motorists. Clerk to report.

367. Correspondence for consideration and actions

- a. To consider correspondence re D Day 6th June 2024 – no interest at the moment
- b. ERNLLCA Training opportunities - circulated
- c. Invitation to Town and Parish Community Event – circulated
- d. To consider response to Community Governance Review -clerk to respond. Proposed Cllr Rickatson and seconded Cllr Sumpner that no change be made either to the number of councillors (9) or to the incorporation of additional properties into the parish. Cllr Warry has been in contact with residents and the majority wish to remain within Fangfoss parish.
- e. Email from Halifax Estate re sharing of defibrillator code – no action
- f. Invitation from ERYC to complete survey on the community's digital needs – to be publicised around the village for residents' input.
- g. Invitation from NALC to complete consultation on proposed changes to Council Finance Regulations – proposed by Cllr Haywood and seconded by Cllr Warry that the clerk respond. Resolved.
- h. Invitation from NALC to consult on local plans can be made simpler to use and shape positively local views. The consultation closes on the 18 Oct. NALC have given us only 3 weeks from what was originally a 12-week period to respond. Proposed by Cllr Warry that a sub committee be formed to make response.

- i. Invitation to local events on consultation of the New Design Code – Cllr Warry and Cllr Sumpner to attend one of the drop in sessions
- j. Correspondence from a resident relating to ditch damage on Kirklands Lane and speed limits on village lanes has been noted. Very little apparent damage to the ditch but to be reported to ERYC. Cllr Warry has responded to the resident.
- k. Correspondence from Standards Committee advising of vacancies for Parish Council representatives, circulated
- l. Invitation from local NHS Trust's, Humber Teaching NHS Foundation Trust for applicants for the Governor elections, circulated
- m. Resident feedback on recent changes to public seating at bus stop area. Majority of feedback is positive; however, concerns have been raised regarding wheelchair access and this has been noted.
- n. Invitation to Teams Meeting on Devolution Deal – circulated
- o. Emergency plan to be updated on the council web site.

368. To received Agenda item requests for next meeting. – budgetary items, spraying of butterbur, gritters

369. To discuss and agree policy on inter council emails – deferred to the next meeting 23 October 2023

Meeting closed 9.10pm

Signed as a true record

Date:

Chairman