



Parish Council of Bishop Wilton

Minutes to the Meeting of Bishop Wilton Parish Council, held on Monday 25th March 2024 at 7.00pm at Bishop Wilton Village Hall.

Present: Cllr P Warry (Chairman); Cllr I Haywood (Vice Chair); Cllrs A North; J Denton; R Sumpner; S Berry and Sandra Morrison (Parish Clerk)

Guests: 2 members of the public

435. The Chairman welcomed members and guests and advised that the meeting was being recorded by R Sumpner for his own personal use.

436. To receive apologies of absence – received from Cllr Rigby and Rickatson and Ward Cllr L Hammond. Cllr Miles has tendered his resignation

437. Code of Conduct: To receive Declaration of Interests from members on any items on the agenda

- a) Pecuniary - none
- b) non-pecuniary - none
- c) granting of dispensations - none

Meeting opened to the floor 7.07 pm

438. Open Forum: To resolve that the meeting be temporarily suspended to allow for a period of public participation. Resolved meeting opened to the floor 7.07pm and proposed by Cllr Haywood seconded by Cllr North that item 13 on the agenda be brought forward to after item 6. Agreed. No comments from members of the public.

Meeting reopened 7.09pm

439. Ward Councillors Report and outstanding issues- - none

440. Minutes: To adopt minutes of the meetings held on the **26th February 2024** – Cllr Sumpner advised that the council had been misinformed at the February meeting and that item 422 on the February minutes should read Gowthorpe Lane not Hackfield Lane. The notice board also should be amended from Gowthorpe to village. It was proposed by Cllr Sumpner and seconded by Cllr North that the minutes be accepted subject to these amendments. Resolved.

441. Cllr Warry advised that any corrections to the minutes should be notified to the clerk prior to the meeting.

442. Planning Applications brought forward

23/03726/PLF

Proposal: Conversion of agricultural building into a holiday let and associated works

Location: Land and buildings South West of East Farm, Awnhams Lane, Youlthorpe YO41 5QW

Minutes to the meeting of Bishop Wilton Parish Council Agenda held on 25th March 2024

at 7.00pm at Bishop Wilton Village Hall

Page 127

Signed

Date

Applicant: Mr & Mrs Anthony and Vicki Kress

Application Type: Full Planning Permission

23/03727/PLF

Proposal: Conversion of agricultural building into a holiday let and associated works

Location: Land and buildings South West of East Farm, Awnhams Lane, Youlthorpe YO41 5QW

Applicant: Mr & Mrs Anthony and Vicki Kress

Application Type: Listed Building Consent

Meeting opened to the floor. A member of the public advised on planning application 23/03726/PLF that the asbestos roof on the building would be replaced with pantiles, and windows reopened in their original positions. A double door on the gable end and roof lights being the only changes to the original structure. If approved this application would also make use of a redundant agricultural building. The building falls under the curtilage of East Farm which is listed. It was Proposed by Cllr Haywood and seconded by Cllr Denton to raise no objections to this application. Resolved. Cllr Sumpner abstained.

443. To consider and agree repairs and maintenance to village notice boards – Cllrs Haywood, Warry and North to organise the work needed. Proposed by Cllr North and seconded by Cllr Berry to work within a budget of £50. Resolved

444. To consider and resolve any issues relating to the outdoor gym and play equipment

1. feedback on issues with installation of the outdoor gym equipment – no further action to be taken
2. To receive inspection report on outdoor gym and agree any action that may be required – no issues
3. Cllr Haywood to forward images of user instructions to the Clerk, for display on the web site.
4. The Play Inspection Co has now been booked to undertake an annual inspection of the play equipment. An accompanied visit will be charged at an additional £45.00
5. To receive playground inspection report and agree – no issues. Before procurement of post caps it was proposed by Cllr Denton to check with the Play Inspection Company on advice on placing metal caps on wooden posts. Cllr Sumpner to progress

445. Finance:

- a) To approve accounts and bank reconciliation to date. Proposed Cllr Haywood seconded Cllr North. Resolved
- b) To approve payments as per schedule 2. Proposed Cllr Berry seconded Cllr Haywood. Resolved
- c) To approve payment of ERNLLCA invoices 1489 £72.00 Essentials of Being a Good Employer; 1496 £24.00 Chairing meetings and 1527 £24.00 Year-end Transparency. Proposed Cllr Haywood, seconded Cllr Sumpner resolved.
- d) To consider and agree payment of outstanding budget item £175.00 towards the Parish Pump. Resolved
- e) To agree the five signatories for the NatWest current account mandate. Proposed Cllr North and seconded Cllr Berry that additional signatories be added to the Nat West Bank Mandate of Cllr Warry and Cllr Denton. Resolved. Cllr Sumpner objected.

Minutes to the meeting of Bishop Wilton Parish Council Agenda held on 25th March 2024

at 7.00pm at Bishop Wilton Village Hall

Page 128

Signed

Date

- f) To discuss end of financial year reports and AGAR documentation. Proposed Cllr Haywood and seconded Cllr Denton to start the April meetings at 6.30pm to accommodate the AGAR documentation. Resolved

446. Community Issues for consideration and resolution

- a. Trees/hedges bordering onto the beck-side – to consider the report from Cllr Warry and Cllr Haywood and quotations from arborists, and to agree future action. Quotes have been obtained in excess of £1000. It was proposed by Cllr Berry to obtain the title deeds from the land registry before proceeding further. Agreed
- b. To consider any action following the East Yorkshire local nature recovery strategy event, and involvement for parish councils. None
- c. To consider damage to beck caused by the reversing of a delivery van. To request that ERYC inspect our verges and put in a plan for repairs.

447. Correspondence for consideration and action

- I. ERNLLCA Newsletter- circulated
- II. ERYC Town and parish Councillors bulletin – circulated
- III. ERNLLCA bite size webinars – circulated
- IV. ERNLLCA upcoming training events. Cllr Sumpner to attend Being a Good Councillor parts 1.2 and 3. Cllr Haywood registered for the grant writing bid, which has been cancelled, due to insufficient numbers.

448. To clarify regulations regarding meetings and to confirm the terms of reference of the personnel committee (Staff only not members). Confirmed to be reviewed annually at the AGM. Proposed Cllr Warry and seconded Cllr Denton to accept terms with amendments, and that the agenda will be displayed on the notice board and will advise that the meeting is closed to members of the public. Resolved

449. To discuss and agree comments 24/00311/PAD

Proposal: Display of externally illuminated polished stainless-steel lettering to public entrance elevation of building

Location: HMP Millsike Moor Lane Full Sutton, YO41 1FZ

Applicant: Kier Construction on Behalf of Secretary of State for justice

Application Type: Consent to Display an Advertisement

Proposed Cllr Haywood seconded Cllr North that no objections be raised. Resolved. Cllr Sumpner against

Signed as a true record

Chairman

Date: