

PARISH COUNCIL OF BISHOP WILTON
Minutes of a Meeting of the Parish Council held in Bishop Wilton Village Hall
Monday 28th June 2021 at 7.30 PM - Meeting 6/21

Present: Cllrs: Stewart Berry, Leo Hammond, Ingrid Haywood, (Chair), Sue King, Paul Rigby, Roy Sumpner, and the clerk. 12 members of the public (MoP).

1. **Welcome and Apologies:** Cllr Haywood welcomed everyone and received apologies from Cllr Vicki Kress,
 2. **Code of Conduct**
 - a) Declarations of Interest from members of the council on matters relating to the agenda: Cllr Hammond gave his usual notice of abstention from discussion and voting on planning applications due to his involvement with the ERYC planning committee. He will give advice if requested.
 - b) Granting of any dispensations to members of the council on matters relating to the agenda: None
 3. **Open forum:**
 - 3a) MoP was concerned the village green was cut leaving no patches for wildlife or a corridor for the Great Crested Newts. Cllr Haywood responded that the last meeting resolved to continue with usual cutting arrangements until results of the public consultation. She assured newts had thrived with a full cut.

 - 3b) MoP read out the contents of an email, sent to the clerk, complaining of remiss work obligations and contravention of legislation. Clerk explained she had remained within the legislative requirements and endeavours to serve council and parishioners in a professional and conscientious manner. Chair apologised for the delayed information to noticeboards due to councillor absence and illness. Clerk confirmed she will service the noticeboards in future to avoid similar circumstances.

 - 3c) Mop expressed concern over negativity and criticism of the current PC. They wished to offer their personal support and encouragement. Further criticism during the meeting was met with numerous offers of support from other MoPs in attendance. Councillors, Chair and Clerk expressed their thanks.

 - 3d) Applicant for planning item 9e brought plans for anyone to inspect and assured the architect involved had been given 'free rein' to reflect the local buildings when designing the property.
 4. **Minutes** of Meeting of 26th June 2021 were adopted as a true record **5:1**. RS abstained. Prop LH, 2nd SK.
 5. **Minutes** of The Annual Meeting of the Parish Council from 17th May 2021 were adopted as a true record. **Agreed** prop RS, 2nd SK.
 6. **Ward Councillor Report:** 6a) The no cycling signs have been installed on the PROWs from Bishop Wilton to Yapham/Meltonby after I had had complaints about people cycling on them (which because they are not Bridleway is trespassing).

6b) We have the support of NE in our campaign to make the Yorkshire Wolds and AONB, so all being well should achieve the status over the next couple of years and get the protections for our beautiful natural area we deserve.

The following issues were then raised by councillors:
 - 6c) Overgrown hedges between Vale Crescent and the school junction are forcing children onto the road. Turning out of Worsendale Road in a vehicle is hazardous.

 - 6b) Vicarage Lane has a pedestrian trip hazard where a homeowner has laid a log barrier to aid wildflower growth. Grass is growing over the logs making the barrier difficult to see. There is also an obstacle here where cars are having to manoeuvre around.
- Cllr Hammond agreed to follow up the concerns with ERYC PROW and Street Scene Teams.

7. **Matters Arising** from the previous minutes:

7a) March Minutes – Cllr Sumpner objects to certain content and feels that he, along with ex-councillor Pat Black, were misrepresented. He requested they be reopened. Chair’s response reiterated advice from ERYC head of Legal and Democratic Services that the minutes were democratically adopted with a valid decision and could not be reopened. **Resolved** – Cllr Sumpner and Pat Black to address contested content in writing and deliver to the clerk. The original minutes will remain as adopted with their objections recorded in the June minutes. **ACTION:** (RS, Clerk). ***Please see Appendix a) for Councillor Sumpner’s statement. Also see the Bishop Wilton Parish Council website for Appendix b) March Minutes as Cllr Sumpner and ex-councillor Pat Black wished them to be recorded.**

7b) Playpark - No official documentation has been found in the archives and warranty has expired - equipment valid for ten years and surface three years. **ACTION:** check equipment (IH)

8. Finance:

- a) The current account bank balance: £15, 622.48 - Noted
- b) The NS&I reserves balance: £3,430.77 – Noted.
- c) Approved salary for the clerk
- d) Approved ERNLLCA Training Invoice 242 for Chair and Vice Chair - £48.00
All above - **Agreed.**
- e) **Resolved** - that the bank account be transferred from NatWest to HSBC due to the clerk being familiar with use for another parish council and the fact there is a local branch. Clerk to report back to council. **Agreed** – prop SK, 2nd PR.
Meeting suspended for a MoP input re VAT claims. Professional advice gratefully received.

9. Planning:

- a) Notification of Decision on App Ref 19/01287/PLF – Change of use to a holiday cottage to permanent dwelling / Grange Pump Cottage / Grange Farm / YO42 1SA: **Granted with conditions**
- b) Notification of Decision on App Ref 21/01275/CLE – Certificate of Lawfulness / Gowthorpe Fields. Hatkill Lane / YO41 1HR: **Granted**
- c) Notification of Decision on App Ref 21/0300/PLF – Erection of ground floor extension to the side of existing dwellings / High Bank Cottage, 77 Main St, BW / YO42 1SR: **Granted with conditions.**
All above Noted.
- d) Planning Application 21/00292/PLF – Change of use of 6 storage/distribution dwellings and 2 garages (Use Class C3): **Agreed – Council Objects** on the grounds that neighbouring properties report flooding and poor drainage. An old report into drainage is considered outdated and needs to be revisited prior to decision. Access is single track and used by heavy farm traffic. Height of buildings has been raised as an issue by other MoPs and could possibly be lowered. Prop RS, 2nd IH.
- e) Planning Application 21/01825/PLF – Erection of detached dwelling with integral garage and associated access and planning / Land south east of Larch House, Main Street, Bishop Wilton, YO42 1SS: **Agreed – Council supports.** Prop IH, 2nd PR.

10. Co-option - Resolved: Iain Rickatson and Justine Sangwin were co-opted and joined the meeting as councillors. They were duly appointed and given the appropriate forms to fill and sign. Prop PR, 2nd SK.

11. Working party – Resolved: ongoing procedures of BWPC to be discussed and decided, in a single meeting outside of full council to facilitate the functionality and effectiveness of individual councillors to work as a team and fulfil their pledge to serve the parish in its best interests and make paramount use of resources. Said meeting will include all councillors and one impartial chair to aid dialogue and discourse to agree a way of working that will set the PC back on an even keel. Clerk will not attend. **Agreed** – positive move forward. Prop IH, 2nd PR.

12. To consider enlisting and coordinating volunteers in the parish: **Deferred to July.**

- 13. Parish council archive material:** ERYC Legal and Democratic Services deem all archive material should be with the clerk. **Resolved** – All archive material to be returned at the July meeting.
- 14. Events:** St. Edith’s Church PCC hold a cake stall on the village green on the morning of Saturday 10th July 2021, also the village shop uses the village green for a volunteers BBQ – date TBC. **Agreed.** Prop IH, 2nd JS.
- 15. PC Website:** Efforts will be made to enhance the website for a better visitor experience. Working party to comprise IH, PR and JS with update report at the July meeting. **Agreed.**
- 16. Shop bench – proposed adoption:** A risk assessment will be done, prior to any decision, and results brought to July meeting. **ACTION:** (SB, PR).
- 17. Village Shop Signage Request:** Shop wishes to place a small sign, at the corner of the village green, opposite the pub so that it can be seen by people entering the village. Proposed sign is similar to the public footpath signs on wooden posts. **Agreed:** Look into other signage options before deciding. **ACTION** Talk to shop committee (IH). Seek advice from ERYC (LH)
- 18. Village benches and funding:** Cllr King informed the PC that - after two attempts - applications for funding from the National Lottery had been unsuccessful. One issue raised by the NL was that the public had not been directly consulted for some time. It is unlikely that external funding can be secured to move the bus stop benches back by 1.5 meters to allow safe boarding and alighting of buses. **Agreed:** Add to public participation questionnaire to see if it is a public desire. Prop, SK, 2nd IH.
- 19. Newsletter Update:** A proof copy was sent to all councillors. **Agreed:** Aim to reduce content to two pages if possible. Prop RS, 2nd IH. **ACTION** (IH).
- 20. Community Street Party Update:** Grant application for the event has been submitted to ERYC.
- 21. Street Scene** - Small works to address repairs around the village will take place on July 23rd, 9.45am. Cllrs Hammond and Sumpner will attend along with ERYC members. Other council members will make a note of any highways issues they wished to be addressed and let the clerk know prior to the day.
- 22. Community Issues and any arising items for the next agenda:**
- 22a) Cllr Sumpner wished to acknowledge a member of the public for clearing part of the beck. He also confirmed that contesting ownership of the quarry will be ongoing despite a map and proof of purchase document from Halifax Estates.
- 22b) Cllr King reported the overgrown state of South Lane bridleway. **ACTION:** Consult ERYC (LH)
- 22c) Cllr Rickatson has been approached by a farmer about overhanging trees creating hazards and damaging vehicles as there is no safe way to allow for passing traffic on the approach into Bishop Wilton. **ACTION:** Consult ERYC (LH)
- 22d) Cllr Hammond wishes to address some sort of barrier safety on Garrowby Road, where the hedgerow was removed, as discussed at a previous meeting.
- 22e) Agenda Items for July: Training / Website / Archives / Banking / Approve Newsletter.
- 23. Correspondence:** Noted.
- 24. Date of next meeting:** Monday 26th July.

Meeting Closed at 9.50pm

Appendix a) Statement from Cllr Sumpner

Minutes of the Meeting held 15th March 2021 – A Statement of Correction

Although voted as a true record by a majority of councillors certain errors were missed and recorded in these minutes. These corrections are taken from a recording of the meeting and should be read with the minutes as published. –

Item 7 Finance, d)

There were two proposals tabled under the heading regarding training not one:

The first read - “if a course comes up that is relevant to the work that we do it doesn’t have to come to next full meeting (for approval)”. This was proposed by Cllr. Haywood, not Cllr Sumpner, and seconded by Cllr. Black and agreed by the meeting.

The second - that “a training budget of up to £500 be approved. This was proposed by Cllr Sumpner and seconded by Cllr King and agreed. All councillors saw the value to be gained from further appropriate training.

Item 12, Quarry

There had been two proposals here, which complicated the issue, but the first to write to the Land Registry was dropped. A second motion was put to the meeting, to write to Halifax Estates. This was proposed by Cllr King, not Cllr Sumpner, and seconded by Cllr Black. Cllr Sumpner had spoken against the motion feeling the weight of evidence was in the Parish’s favour. The issue remained unresolved at that time.

March Minutes accepted and being acted on by the council:

7d) A training budget of up to £500.00 was approved. This can be accessed without an agenda item in cases where a valuable course might be missed due to the time lapse. All training to be validated by Responsible Finance Officer (Clerk) and or Chair then ratified at the next council meeting. Prop Cllr Sumpner, 2nd Cllr King

12. Quarry: **Unresolved:** ownership details are uncertain. David Lord from Halifax Estate said and Ian Young the ex-chair that the quarry was in the Estates ownership, whereas Cllr Sumpner advised there is evidence in the archives that the quarry is the Parish Council’s ownership. Archives to be examined further. ACTION (RS)

Agreed: Write to Halifax Estates to attain confirmation of ownership details in writing. Prop Cllr Sumpner, 2nd Cllr King.

Appendix b) Minutes as Cllr Roy Sumpner and ex – councillor Pat Black wished them to be recorded (clerk’s report in black text – all amendments/additions from RS and PB in coloured text.

PARISH COUNCIL OF BISHOP WILTON Minutes of a Meeting of the Parish Council held online Monday 15th March 2021 at 7.30 PM - Meeting 3/21

Present: Cllrs: Stewart Berry, Pat Black, Leo Hammond, Ingrid Haywood, (Chair), Sue King, Iain Rickatson, Paul Rigby, Roy Sumpner, Ward Cllr David Rudd and the clerk. Three members of the public (MoP).

25. Welcome and Apologies: Cllr Kress gave apologies. Cllr Haywood welcomed all to the meeting.

26. Code of Conduct: a) Cllr Hammond declared a non-pecuniary interest in all planning applications in his capacity of ERYC Planning Committee member. b) No Dispensations were granted.

27. Open forum: A MoP expressed concern over the removal of hedging, shrubs and trees, on Pocklington road, after the bird-nesting date of 23rd February. Cllr Haywood had only recently been in correspondence with the Halifax Estate Manager but they omitted to inform her of the work (after work began). As there was no prior warning councillors were (previously) unable to engage over the matter. Reference was made to the **Hedgerows Regulations 1997** and possible ERYC issues (that might need to be addressed.) It was agreed that advance notice from the estate would have been courteous. **Cllr** Hammond to check with the East Riding.

28. The Minutes of Meeting of 15th February 2021 were adopted as a true record with 7 councillors in agreement and 1 against. Prop Cllr Hammond, 2nd Cllr Rigby

29. Ward Councillors Reports: Cllr Rudd: The Council Tax for 2021/2022 has now been set by the East Riding of Yorkshire Council, which consists of the following increases by the different Authorities:

- * East Riding of Yorkshire Council increased their precept by 3.49%:
- * The Humberside Fire & Rescue Service by 1.99%,
- * The Police & Crime Commissioner for Humberside by 6.6%
- * There is also Bishop Wilton Parish Councils precept which is £37.80 a year for a Band D property.

Taken altogether this means that a Band D Property in Bishop Wilton will pay a total of £1,924.12 for 2021/2022. As you know, the East Riding of Yorkshire Council collect all these precepts and distribute them to the other 3 Authorities.

Cllr Hammond:

- Drainage issue on Givendale Lane – Cllr Black had reported to me in January that water was running down the road on Givendale Hill, causing issues in regards to ice and drainage - I've taken this up with Highways and they are going to install new drainage grips on the lane (there are currently none) which should resolve this issue.
- Potholes on Braygate - a councillor reported the two large potholes on Braygate to me early last week - I've taken this up with highways and a job has been raised to fill these.
- Damaged Footpath Vale Crescent - a resident brought this to my attention last week - I took it up with highways and was happy to report to the council last night that a job had been raised to address this also - I am happy to report now that this was repaired today.
- Last week a councillor also reported to me that the verges on Belthorpe Lane were being damaged because of (Yorkshire Water's) overgrown hedging forcing large vehicles up onto the verge – I've taken this up with the council's tree team and hopefully this will be sorted ASAP.
- Cllr Black had also reported potholes on Belthorpe Lane - I have asked highways to inspect and repair these, which will also hopefully be done ASAP.
- Junction Warning Sign on A166 at blind hill before The Balk turn off for Youlthorpe - sometime between 2018 and now this sign has disappeared, so in the aim of highway safety I'm trying to get it restored.
- Cllr King had informed me of water damage to the Bridleway on South Lane - I am trying to arrange a site visit with the PROW team so that we can hopefully get this repaired.

30. Matters Arising: Meeting 2/21, Item 10. Committee – Personnel was discussed as to its validity with one councillor expressing concern that the committee might be left inquorate and the adoption of the new Terms of Reference do not serve the people of Bishop Wilton. In early summer 2020 there was need of a new clerk thus, to that end, a temporary committee formed to recruit and appoint such with the aim of a Terms of Reference review taking place at a later date. It was resolved that Meeting 2/21, Item 10 was placed appropriately on the agenda, discussed, voted and sanctioned democratically.

No reference to **temporary** in previous minutes. In fact, the PC had agreed at the AGM 14th Sept. 2020 in 8.2. that “the Personnel Committee encompass the current Appointment Committee”.

As an aside the AGM, Sept and Aug. minutes are not on the website. Do you recall receiving them from me, if not I will forward them again?

31. Finance

- a) The bank balance: £12,489.46 – Noted.
- b) The NS&I reserves balance: £3,430.77 - Noted
- c) March salary and work from home allowance and expenses (£157.97) for the clerk were approved.
- d) A training budget of up to £500.00 was approved. This can be accessed without an agenda item in cases where a valuable course might be missed due to the time lapse. All training to be validated by Responsible Finance Officer (Clerk) and/or Chair then ratified at the next council meeting. Prop Cllr Sumpner, 2nd Cllr King

d) Training budget. Two resolutions were made here.

The First, proposed by Ingrid and seconded by Pat was “if a course comes up that is relevant to the work that we do it doesn’t have to come to next full meeting” – all agreed. The second, that the training budget of £500 be accepted (as the minutes state), proposed RS seconded SK. Approved.

- e) To approve the laptop purchase for BWPC Clerk’s use. - £512.97. Approval agreed.

32. Planning:

- a) 21/00381/PLF 76 Main Street Bishop Wilton/ Erection of single storey extension to rear to form porch canopy to front/ Full planning permission – **Agreed: Neutral with No Concerns.**
- b) 21/00486/TCA / Larch House Main Street Bishop Wilton YO42 1SR/BW Conservation Area/Crown Lift 1 no. Larch Tree (T1) to 6 metres and crown reduce by 1.5 metres over road to give adequate traffic clearance/ Tree works in conservation area. **Agreed: Support for safety and aesthetics.**
- c) Variation of condition 10 (approved plans) of application reference 18/03430/PLF/ Land south east of High Bank Cottage 77 Main Street Bishop Wilton YO42 1SR/(Erection of dwelling following removal of existing building including parking area for existing dwelling High Bank Cottage). **Agreed: Neutral - No Observations.**

33. Butterbur –management along the beck. **Resolved:** When dates for the annual Beck Clear become available, following Covid 19 guidance, procedures will be implemented to measure the butterbur’s growth and its invasive nature. A manageable section should be retained for wildlife and conservation **once it has finished flowering (because it is a very useful pollinator)** but any extensive growth should be dealt with – without chemicals as far as possible. **Sadie I did specifically comment that the early flowers were good for pollinators – in other words if some clearance has to be undertaken it must be after it has finished flowering. Also I can’t see any reference to the written information and guidance that Terry Smithson had provided to Cllr Rigby. I think Terry should be acknowledged in the minutes for his advice (he has a senior post with the Yorkshire Wildlife Trust so know what he’s talking about)**

34. Community Grant Fund: Cllr Hammond informed the Council of the £200,000 community recovery grant that he and his fellow Wolds Weighton award Councillors secured as part of ERYCs annual budget for 2021/2022. The details of the grant are not finalised but he wanted to give councillors advance notice so they might consider projects, submit bids early and hopefully secure funding.

35. Parish Council Header: **Agreed** - A letterhead to reflect our parish will be decided from the results of an open competition. Prop Cllr Sumpner 2nd Cllr Haywood. A leaflet designed by Cllr Haywood

and approved by remaining cllrs to be divided between cllrs and distributed in the parish. Prop Cllr Sumpner, 2nd Cllr Rigby.

ACTION: Design leaflet, approve and distribute (IH and all cllrs).

- 36. Quarry: Unresolved:** ownership details are uncertain. David Lord from Halifax Estate said and Ian Young the ex-chair of the PC that the quarry was in the Estates ownership, whereas Cllr Sumpner advised there is evidence in the archives that the quarry is the Parishes ownership. Archives to be examined further. ACTION (RS) **Agreed:** Write to Halifax Estates to attain confirmation of ownership details in writing. Prop Cllr Sumpner, 2nd Cllr King.

The proposer and seconder for the action decided are incorrect, would it be easier to change this before the next meeting? The meeting had become a little complicated due to two proposals having been made, the first – To apply to the Land Registry regarding ownership of the quarry (chalk pit), a suggestion of Pat's, was proposed by myself and seconded by Pat. As second proposal was immediately floated – to write to Halifax Estates. This intervention should have been put on one side, as is practice - it was not an amendment to the first but a new different proposal. The first had yet to be voted on. But Pat then withdrew her support for the first proposal and so it fell. Can you please check if the first proposal should be recorded as it highlights to readers that the council had considered other options.

The second action was not proposed by myself, I had spoken against the idea, but I think, Sue King, who you have down as seconder. The seconder was Pat Black.

- 37. Community Issues: Cllr Rickatson** has been approached by residents about the state of verges on Braygate. The dredging of ditches and subsequent dumping on the verge had led to manholes being covered over and seemed excessive to be simply left. It was resolved to allow a MoP to interject and they told of a similar situation on Thorny Lane. ACTION; Consult ERYC Highways (LH)
Cllr Sumpner raised concerns from some parishioners about the burning of alleged commercial waste in an incinerator. He urged business owners to send rubbish to ERYC and not burn it in the parish. ERYC are monitoring the situation.
Cllr Haywood spoke of a report by David Lord at Halifax Estate of trespassers in Worsendale Woods and urged parishioners to cease as the Estate is not happy with the situation. Plans to remove the wood entirely have emerged and council resolved to discuss on the April agenda.

- 38. Correspondence – Noted.**

Date of next meeting: Monday 19th April 2021