

**PARISH COUNCIL OF BISHOP WILTON**  
**Minutes of the Annual Meeting of the Parish Council**  
**Monday 17<sup>th</sup> May 2021 at 7.00 PM in Bishop Wilton Village Hall**

**Present:** Cllrs: Stewart Berry, Leo Hammond, Ingrid Haywood, (Chair), Sue King, Paul Rigby, Roy Sumpner and the clerk. 14 members of the public (MoP).

1. **Election of Chairman:** Cllr Haywood stated she would happily continue as Chair if the Council so wished. Cllr King proposed, seconded by Cllr Hammond and all agreed. Cllr Haywood took the Chair. The declaration of acceptance of office was duly signed and witnessed by the Clerk.

1a. **To consider Cllr Sumpner's request to limit the terms of a Chair:** Cllr Sumpner proposed that a Chair and Vice Chair be able to serve for two years only with no means of being voted back into either role for a minimum of three years. The clerk advised the council that there is no provision in the current legislation to accommodate this request. Currently the chair and vice chair are democratically appointed each year at the Annual Meeting of the PC thus meaning the proposal, if adopted, would undermine the democratic process and be deemed unlawful according to the Local Government Act 1972. **No seconder: Motion fell.**

2. **Apologies** were received from Cllr Vicki Kress.

3. **Election of Vice-Chairman:** Cllr Haywood proposed Cllr Rigby and Cllr Hammond seconded. All agreed. The declaration of acceptance of office was duly signed and witnessed by the Clerk.

3a. **To consider Cllr Sumpner's request to limit terms of Vice Chair:** As item 1a, **Motion fell.**

4. The minutes of Bishop Wilton Annual Meeting (recorded AGM) from Monday 14<sup>th</sup> September 2020 were adopted as a true record. Proposed Cllr Haywood, seconded by Cllr Rigby. Carried 5:1

5. **Election of Officers**

- Personnel Committee: Cllrs Rigby (Chair), Berry and Kress. Proposed Cllr Haywood, Seconded by Cllr Hammond. Carried 5:1

- Neighbourhood Watch: Cllr Rigby was happy to continue in the role. Proposed by Cllr Haywood and seconded by Cllr Hammond. Agreed.

6. ERNLLCA district committee representatives: Cllr Haywood proposed she and Cllr Rigby take these roles. Cllr Hammond seconded. Agreed.

7. **Chairman's Report:** *I was elected onto the council in July last year when there were just two cllrs on the council, since then we have grown to a fully functioning council, with new, fresh thinking and proactive councillors. I am proud that in this short space of time we have been recognised for bringing the statutory rules of the council up to date and those areas which require training have been agreed and will be satisfied this coming week. Some of the physical actions we have taken to help the community are: We have bought two gritters which we have affectionately named Thunderbirds 1&2, we have a working party set up of people offering to push them around the village of the evenings where the weather reports predict freezing conditions. If you are interested in being part of the group, let me know. The Neighbourhood Watch group has been re-started again to help keep our community safe and again if you would like to get involved please let us know. We are about to start a parish wide consultation on the cutting of the grass on the green, cleaning the beck and road safety. We have established good working relationships with ERNLLCA, ERYC and Halifax Estates We are working on funding applications for moving the benches on the green and a post Covid Recovery Street Party. We are also looking forward to having the old roundabout back with us but this time refurb as benches and re-sited on the green. On a final note I wish to add that it has been a very difficult 10 months for all of the new council and the clerk, with intense scrutiny coming from the previous administration and this has only been made bearable by the lovely*

*comments by so many of the community encouraging us to keep going and what we are doing is appreciated. We have also received praise from the East Riding, ERNLLCA and the auditor that what we are doing is correct and an improvement on what was happening. Indeed some of our procedures are going to be implemented in other councils.*

8. The summary of Receipts and Payments accounts for the financial year 2020/2021 were noted.
9. The Internal Auditor's report was noted.
10. External Auditor's Certificate of Exemption 2020/2021: The Clerk explained that the Parish Council fulfilled the criteria for the External Auditor's Certificate of Exemption. Agreed & Signed.
11. Annual Governance Statement 2020/2021: Councillors had viewed the document and were in agreement it should be signed.
12. The Accounting Statements 2020/21 were accepted and signed. Agreed
13. To approve financial arrangements for the coming year:
  - a) The Financial Standing Orders were approved.
  - b) Internal auditor for 2021/22 - Emma Fletcher was appreciated and reappointed.
  - c) The Asset Register was approved.

All were agreed. Proposed by Cllr Rigby, seconded by Cllr Haywood.

14. The provisional date for the next Annual Meeting was set for 23<sup>rd</sup> May 2022.

The meeting closed at 7.36pm