**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council held online**

**Monday 15th March 2021 at 7.30 PM - Meeting 3/21**

**Present:** Cllrs: Stewart Berry, Pat Black, Leo Hammond, Ingrid Haywood, (Chair), Sue King, Iain Rickatson, Paul Rigby, Roy Sumpner, Ward Cllr David Rudd and the clerk. Three members of the public (MoP).

* + - 1. Welcome and Apologies: Cllr Kress gave apologies. Cllr Haywood welcomed all to the meeting.
			2. Code of Conduct: a) Cllr Hammond declared a non-pecuniary interest in all planning applications in his capacity of ERYC Planning Committee member. b) No Dispensations were granted.
			3. Open forum: A MoP expressed concern over the removal of hedging, shrubs and trees, on Pocklington road, after the bird-nesting date of 23rd February. Cllr Haywood had only recently been in correspondence with the Halifax Estate Manager but they omitted to inform her of the work (after work began). As there was no prior warning councillors were (previously) unable to engage over the matter. Reference was made to the Hedgerows Act 1997 and possible ERYC issues (that might need to be addressed.) It was agreed that advance notice from the estate would have been courteous. Leo Hammond to check with the East Riding.
			4. The Minutes of Meeting of 15th February 2021 were adopted as a true record with 7 councillors in agreement and 1 against. Prop Cllr Hammond, 2nd Cllr Rigby
			5. Ward Councillors Reports: **Cllr Rudd:** The Council Tax for 2001/2002 has now been set by the East Riding of Yorkshire Council, which consists of the following increases by the different Authorities:

\* East Riding of Yorkshire Council increased their precept by 3.49%:

\* The Humberside Fire & Rescue Service by 1.99%,

\* The Police & Crime Commissioner for Humberside by 6.6%

\* There is also Bishop Wilton Parish Councils precept which is £37.80 a year for a Band D property.

Taken altogether this means that a Band D Property in Bishop Wilton will pay a total of £1,924.12 for 2021/2022. As you know, the East Riding of Yorkshire Council collect all these precepts and distribute them to the other 3 Authorities.

**Cllr Hammond:**

* Drainage issue on Givendale Lane - the Council reported to me in January that water was running down the road on Givendale Hill, causing issues in regards to ice and drainage - I’ve taken this up with Highways and they are going to install new drainage grips on the lane (there are currently none) which should resolve this issue.
* Potholes on Braygate - a councillor reported the two large potholes on Braygate to me early last week - I’ve taken this up with highways and a job has been raised to fill these.
* Damaged Footpath Vale Crescent - a resident brought this to my attention last week - I took it up with highways and was happy to report to the council last night that a job had been raised to address this also - I am happy to report now that this was repaired today.
* Last week a councillor also reported to me that the verges on Belthorpe Lane were being damaged because of (Yorkshire Water’s) overgrown hedging forcing large vehicles up onto the verge – I’ve taken this up with the council’s tree team and hopefully this will be sorted ASAP.
* A councillor also reported potholes on Belthorpe Lane - I have asked highways to inspect and repair these, which will also hopefully be done ASAP.
* Junction Warning Sign on A166 at blind hill before The Balk turn off for Youlthorpe - sometime between 2018 and now this sign has disappeared, so in the aim of highway safety I’m trying to get it restored.
* A councillor has informed me of water damage to the Bridleway on South Lane - I am trying to arrange a site visit with the PROW team so that we can hopefully get this repaired.
	+ - 1. Matters Arising: Meeting 2/21, Item 10. Committee – Personnel was discussed as to its validity with one councillor expressing concern that the committee might be left inquorate and the adoption of the new Terms of Reference do not serve the people of Bishop Wilton. In early summer 2020 there was need of a new clerk thus, to that end, a temporary committee formed to recruit and appoint such with the aim of a Terms of Reference review taking place at a later date. It was resolved that Meeting 2/21, Item 10 was placed appropriately on the agenda, discussed, voted and sanctioned democratically.
			2. Finance

 a) The bank balance: £12,489.46 – Noted.

 b) The NS&I reserves balance: £3,430.77 - Noted

 c) March salary and work from home allowance and expenses (£157.97) for the clerk were approved.

 d) A training budget of up to £500.00 was approved. This can be accessed without an agenda item in cases where a valuable course might be missed due to the time lapse. All training to be validated by Responsible Finance Officer (Clerk) and or Chair then ratified at the next council meeting. Prop Cllr Sumpner, 2nd Cllr King

 e) To approve the laptop purchase for BWPC Clerk’s use. - £512.97. Approval agreed.

* + - 1. Planning:

a) 21/00381/PLF 76 Main Street Bishop Wilton/ Erection of single storey extension to rear to form porch canopy to front/ Full planning permission – **Agreed: Neutral with No Concerns.**

b) 21/00486/TCA / Larch House Main Street Bishop Wilton YO42 1SR/BW Conservation Area/Crown Lift 1 no. Larch Tree (T1) to 6 metres and crown reduce by 1.5 metres over road to give adequate traffic clearance/ Tree works in conservation area. **Agreed**: **Support for safety and aesthetics.**

c) Variation of condition 10 (approved plans) of application reference 18/03430/PLF/ Land south east of High Bank Cottage 77 Main Street Bishop Wilton YO42 1SR/(Erection of dwelling following removal of existing building including parking area for existing dwelling High Bank Cottage).**Agreed: Neutral - No Observations.**

* + - 1. Butterbur –management along the beck. **Resolved:** When dates for the annual Beck Clear become available, following Covid 19 guidance, procedures will be implemented to measure the butterbur’s growth and its invasive nature. A manageable section should be retained for wildlife and conservation but any extensive growth should be dealt with – without chemicals as far as possible.
			2. Community Grant Fund: Cllr Hammond informed the Council of the £200,000 community recovery grant that he and his fellow Wolds Weighton award Councillors secured as part of ERYCs annual budget for 2021/2022. The details of the grant are not finalised but he wanted to give councillors advance notice so they might consider projects, submit bids early and hopefully secure funding.
			3. Parish Council Header: **Agreed** - A letterhead to reflect our parish will be decided from the results of an open competition. Prop Cllr Sumpner 2nd Cllr Haywood. A leaflet designed by Cllr Haywood and approved by remaining cllrs to be divided between cllrs and distributed in the parish. Prop Cllr Sumpner, 2nd Cllr Rigby.

ACTION: Design leaflet, approve and distribute (IH and all cllrs).

* + - 1. Quarry: **Unresolved**: ownership details are uncertain. David Lord from Halifax Estate said and Ian Young the ex-chair that the quarry was in the Estates ownership, whereas Cllr Sumpner advised there is evidence in the archives that the quarry is the Parish Council’s ownership. Archives to be examined further. ACTION (RS) **Agreed:** Write to Halifax Estates to attain confirmation of ownership details in writing. Prop Cllr Sumpner, 2nd Cllr King.
			2. Community Issues: **Cllr Rickatson** has been approached by residents about the state of verges on Braygate. The dredging of ditches and subsequent dumping on the verge had led to manholes being covered over and seemed excessive to be simply left. It was resolved to allow a MoP to interject and they told of a similar situation on Thorny Lane. ACTION; Consult ERYC Highways (LH)

**Cllr Sumpner** raised concerns from some parishioners about the burning of alleged commercial waste in an incinerator. He urged business owners to send rubbish to ERYC and not burn it in the parish. ERYC are monitoring the situation.

**Cllr Haywood** spoke of a report by David Lord at Halifax Estate of trespassers in Worsendale Woods and urged parishioners to cease as the Estate is not happy with the situation. Plans to remove the wood entirely have emerged and council resolved to discuss on the April agenda.

* + - 1. Correspondence – Noted.
			2. Date of next meeting: Monday 19th April 2021