



Bishop Wilton Parish Council

Minutes of the Extraordinary meeting held in Bishop Wilton Village Hall on the 13th December 2021 at 7:30pm – Meeting 12/2021

Present: Cllrs Leo Hammond (Acting Clerk), Iain Rickatson, Paul Rigby (Chairman), Roy Sumpner, Sue King, Vicki Kress. No members of the public attended.

- 1. Chairman's Welcome and Apologies:** Cllr Rigby welcomed everyone to the meeting. Apologies were accepted from Cllrs Haywood, Berry and Sangwin.
- 2. Code of Conduct:**
 - a) All members except for Cllr Hammond declared a pecuniary interest in item **8 d** on the agenda as council tax payers. No non-pecuniary or prejudicial interests were declared.
 - b) Dispensations were granted to all members declaring a pecuniary interest for item **8 d**, so that the Council could set its precept for 2022/2023.
 - c) All councillors were reminded of the need to make sure their registers of interest are kept up to date. Councillors were asked to check to make sure that they are.
- 3. Open Forum:** No members of the public were present.
- 4. Minutes:** The minutes of the meeting held on the **22nd November 2021** were approved as a true record.
- 5. Ward Councillor's Report:**

Cllr Hammond reported that he had raised the issue of the broken streetlight on Garrowby Road with ERYC'S Street Lighting Team. They have inspected the light and found the fault to be with the power connection for the light. They have reported this to Northern Power. Once this is repaired by Northern Power, they will inspect the light again and make sure it works.

A resident had contacted Cllr Hammond with concerns regarding the condition of Vale Crescent. A number of potholes and defaults have formed in the road surface. Cllr Hammond has raised this with ERYC Highways, who have agreed to repair the road as soon as possible.

The Traffic/Speed Survey Cllr Hammond requested earlier this year for Pocklington Lane on behalf of the Parish has now been completed and the data collected. Initially this has shown that Pocklington Lane does not have a serious speeding issue. This will be debated in more detail at the next meeting and a plan of action decided by the Parish Council.

6. **Matter Arising: Cllr Sumpner** asked for a copy of the statement from the Clerk which was read out at the last meeting as part of agenda item 7. **Cllr Rigby** said he would ask the Clerk if she is happy with this, and if so, would provide it.

7. **Clerk Situation:**

a) **Cllr Rigby** updated the Council on the process of recruiting a new clerk. He explained that he has sought advice from ERNLLCA, who had provided him with a list of trained clerks who are happy to work on a temporary basis whilst councils look for new permanent clerks. He has identified three clerks on the list who live locally and will contact them to ask if they would be happy to be acting clerks for Bishop Wilton Parish Council until we find a new permanent clerk. Cllr Rigby will draft a contract of employment for the role of Clerk to Bishop Wilton Parish Council based off of advice from the exiting clerk. This will be presented to Council for approval in January 2022. Once this is approved, the role will be advertised.

b) **The Council** agreed that **Cllr Sangwin** would take over management of Bishop Wilton Parish Council's website.

c) **The Council** agreed that **Cllr Hammond** as acting clerk would take over management of Bishop Wilton Parish Council's website until a new clerk is appointed.

d) **The Council** agreed going forward the exiting clerk would be paid on an hourly basis for any work that she does for the Council until a new clerk is appointed. The exiting clerk must submit a time sheet to the Council to show this work for payment to be made.

8. **Finance:**

a) Current bank balance noted as **£15,485.85**.

b) NS&I balance noted as **£3,430.77**

c) The budget drafted by **Cllrs Haywood** and **Hammond** was approved.

d) **The Council** agreed to increase its annual precept as currently the Council does not run at cost. It was therefore, agreed that the precept must be increased to help address this deficit. This decision was made on the view that the Council's reserves will eventually run out, and that the Council would rather see those reserves spent on projects for the Parish, not its basic running costs. Parish Precept should be spent on/to the benefit of the Parish.

The Council voted to increase the precept to **£9,500** a year. This is an increase of **7.3%**. This equates to an increase of **£2** a year per Band D property.

It should be noted, even with this increase, the Council is projected to run a deficit of around **£1,500** in terms of basic running costs for the 2022/2023 financial year.

e) **The Council** agreed to purchase winter salt for the Gowthorpe Grit Bin from Travis Perkins for **£180**.

f) **The Council** agreed to pay Hiscox Insurance Company Ltd **£594.17** for the Council's insurance. It was agreed that next year the Council would look for a cheaper price.

9. **Planning:** No applications.

10. **Community Issues:**

- **Cllr Sumpner** reported an increase in dog fouling on Main Street, and that he had received reports of some dog owners putting dog waste in the Shop's green bin.

The Council asks, that all dog owners please pick up after your dog and dispose of the waste appropriately.

- **Cllr Rigby** informed the Council that the carol singing event had been arranged for **3pm 19th December 2021** on the **Village Green**. This has been funded by the remainder of the **Do it for East Yorkshire** Community Grant from ERYC.

11. To note correspondence: noted.

- **Cllr Rigby** updated the Council in regards to Covi-19 guidance for Parish Council meetings. Things will remain as they are for now.
- **Cllr King** advised that the Village Hall will remain open unless guidance changes.
- **Cllr Sumpner** enquired as to why the Worsendale Quarry Petition has not yet been listed as correspondence to the Council. **Cllr Hammond** advised that this was because the petition had not been submitted to the Council formally as correspondence, and was instead presented by Cllr Sumpner to the Council at the meeting **11th October 2021**. It is therefore, noted in the minutes of the meeting **11th October 2021**, but cannot be added to the Council's list of correspondence because it was not presented to the Council as correspondence.

The Council agreed that the letter explaining the Council's position regarding Worsendale Quarry would go on the parish Notice boards, website and anyone who would like a copy can get one from the Clerk. The Council is currently arranging for all those who signed the petition to be delivered a copy.

The Council asks anyone with poultry to be aware of the current Avian Flu outbreak in the Pocklington area and asks them to follow the guidance coming from ERYC.

12. Agenda Items for next meeting:

- WI Tree Planting.
- Playground Report.
- Write to Halifax Estate regard update on Quarry situation.
- Traffic Survey Results.
- Village Green Grass Cutting update.
- Parish Council website update.
- Platinum Jubilee celebration.
- Events Calendar for 2022.
- Clerk Contract.
- Additional Winter Grit for PC Gritters.
- Outdoor Gym Equipment.

13. Date of Next Meeting: 24th January 2022.

Meeting Closed: 20:37