

Bishop Wilton Parish Council

Minutes of the meeting held in Bishop Wilton Village Hall on the 11th October 2021 at 7:30pm – Meeting 10/2021

Present: Cllrs Stewart Berry, Leo Hammond, Ingrid Haywood (Chairman), Sue King, Vicki Kress, Iain Rickatson, Paul Rigby, Roy Sumpner, Justine Sangwin. 4 Members of the Public (MoP).

- 1. Welcome and Apologies:** Cllr Haywood opened the meeting at 7:30pm and welcomed all those attending. Apologies were accepted from the Clerk who remains ill. It was agreed that Cllr Hammond would minute the meeting.
- 2. Code of Conduct:**
 - a) Cllr Hammond gave his usual notice of abstention from discussion on specific planning applications due to his role on the ERYC Planning Committee. He will give generic planning advice if requested.
- 3. Open Forum:** The meeting was suspended to allow MoPs to address the Council.
 - a) One MoP wished to raise concerns regarding Planning Application: ref.... The Council agreed to discuss this at the next meeting, as a formal decision could not be made at this time as it was not an agenda item.
 - b) Another MoP wished to thank the Council for its work to organise the recent Village Street Party. The MoP said it was an enjoyable afternoon for parishioners of all ages. The Council was grateful for their kind words.
- 4. Minutes of the Meeting of the 23rd August 2021:** The minutes were adopted as an accurate and true record.
- 5. Ward Councillors Report:** Cllr Hammond informed the Council of the following:
 - a) Come 2026 any Public Right of Way (PROW) which has not been formally registered with ERYC will be dissolved. Cllr Hammond therefore, encourages any councillors or MoPs who know of any historic PROW and has evidence to support the claim to register it with ERYC's PROW Team as soon as possible. You can check to see if a PROW has already been registered on the ERYC's website, Walking the East Riding.
 - b) Cllr Hammond informed councillors that ERYC was going to be housing a number of Afghan refugee families. ERYC does not require additional funding to help support this, however, there is a shortage of bedroom furniture. ERYC is therefore, asking for donations of bedroom furniture. If anyone is able to provide any, they should write to this email address: removals.assistance@eastriding.gov.uk
 - c) Cllr Hammond informed the Council that he had been contacted by the PROWDES Charity who work with young males between the ages of 9 and 25 to support them with their development. If anyone would like to know more about this, please contact Cllr Hammond for more information.

6. Matters arising from previous minutes: Inspection of Village Play Park has been requested.

7. Finance:

- a) To note current bank balance - £19,511.02 as of 1st September 2021 – noted.
- b) To note the NS&I balance – defer to next meeting for Clerk to update.
- c) To receive update on ERYC Grant Funding – the Council will be paid the second half of the grant once the grant once project is finished.
- d) To grant payment to the Clerk for September and October 2021 – agreed.
- e) To discuss and agree ongoing monthly arrangements for Clerk’s payment – defer to next meeting so Clerk can explain.
- f) To receive update on VAT reclaim – defer to next meeting so Clerk can update.
- g) To receive update on Council laptop purchase – defer to next meeting so clerk can update. Agreed Clerk should try to purchase with previously agreed budget, if more money is needed, must be brought back to Council for approval.
- h) Grass Cutting Bill – Council received an invoice for £448 (including VAT) – agreed to pay.

8. Planning: Cllr Haywood informed the Council of the notices of decisions she had received before the meeting from the Clerk. It was agreed that these, along with all pending planning applications would be added to the agenda of the next meeting so that could be formally discussed. They had not been added to the agenda for this meeting due to the Clerk not being able to work due to illness.

9. To receive update on Village Shop signage request: Cllr Haywood informed the Council that the Shop had been told by ERYC that they would have to submit a planning application for any permeant advertising signage. The Council therefore, agreed that this was a matter for the Village Shop Committee, however, reserved the right to have final say if it is proposed to be placed on the Village Green.

10. To consider adoption of shop bench: defer to next meeting so that Clerk can update on insurance implications.

11. Public Footpath from Worsendale to Flat Top: It had been confirmed by ERYC’s PROW Team that the area is a right to roam, not a Public Footpath, and as such signage is not needed.

The Council had received a report that the Alpacas on Worsendale are aggressive to dogs. The Council would remind all to be weary when using a PROW alongside any livestock.

12. Archives: Cllr Sumpner returned all but one file of the Parish Council Archives. The remaining file will be returned at the next meeting so that the Archives can be maintained by the Clerk. The Council thanked Cllr Sumpner for his work to catalogue the Archives.

13. Street Party Report: Cllr Haywood provided a report on the outcomes of the Village Street Party. This is attached at **Appendix 1**. The Council thanked Cllr Haywood for her work to deliver this successful event.

14. Survey Responses: Cllr Haywood presented the data collected from the survey in the Parish Council Newsletter. This is attached at **Appendix 2**.

Agreed forward actions as a result of parishioner’s responses:

- a) **Communications** - The Council agreed to provide future communications to parishioners using the Parish Council website (a legal requirement), article in The Parish Pump, and an annual newsletter (usually around June). The Council agreed to not use Facebook or email as a form of communication to Parishioners.
- b) **Contact** - The survey results show that parishioners are happy to continue to contact the Council through the Clerk and councillors. It was therefore, agreed that a Parish Council Facebook page is not needed at this time.
- c) **Bus Stop** - Cllr Haywood and Cllr Rigby to look at applying for grant funding to pay for the works.
- d) **Speeding** – defer decision until the results of the Speed/Traffic Survey are published by ERYC – Cllr Hammond to chase.
- e) **Cutting of the Village Green** – The Council agreed to not hold a public meeting to discuss this further, as the results of the survey are clear.

The Council agreed to defer consideration of tender and scope to the next meeting so that a plan of action can be created.

- 15. **Website Update:** Cllr Sangwin informed the Council that she has a meeting arranged with the parishioner who has volunteered to undertake the work to move the project forward.
- 16. **Parish Logo Competition:** Council reviewed the entries and voted on a winner. This logo will now become the official logo of Bishop Wilton Parish Council. The Council thanks all those who got involved and submitted entries, they were all very good.
- 17. **Village Walkabout update:** Cllr Rigby informed the Council that he had spoken with the ERYC workmen carrying out the works and they confirmed all the agreed work they could do at this time has been done. Clerk to provide report when possible.
- 18. **Cutting of Village Green:** Defer to next meeting to agree forward plan of action.
- 19. **To discuss future back-up clerking arrangements for periods when the clerk cannot fulfil their duty for a long period of time:** defer to next meeting.
- 20. **Defibrillator:** Cllr King informed the Council that the parishioner who usually checks on the defibrillator for the Council is going away for a period: she will therefore, temporarily takeover this responsibility.
- 21. **Halloween and Christmas:**
 - a) Halloween – Council agreed it is too late to do a Halloween event this year, however, it was also agreed that it would be reviewed as part of next year’s budget to see if the Council can hold a pumpkin carving competition next year.
 - b) Christmas – The Council discussed funding a Christmas Tree on the Village Green. The Council agreed in principle, however, this item will be deferred till the next meeting so that proper costing can be done before a final agreement is made.
- 22. **Community Issues:**

Cllr Sumpner reported the following:

 - a) Givendale Lane to be closed on the 25th October 2021 for road repairs.
 - b) Parish Council Salt Bin in Gowthorpe needs re-filling. The Council agreed to add this to the agenda for the next meeting.

Cllr Sumpner presented the Council with a letter of petition bearing 49 signatures regarding public access to Worsendale Quarry. The Council advised that they do not have

powers pertaining to Public Rights of Way/Access and therefore, advised the petitioners to take their concerns to ERYC who do.

In future the Council would appreciate any petitions to the Council to be presented either, in writing to the Clerk before a meeting of the Parish Council, so that it can be a formal agenda time, or by the petitioners themselves directly to the Council during the Open Forum of a meeting.

23. To note Correspondence: None.

24. Agenda items for next meeting: To be emailed to the Clerk.

25. Date of Next Meeting: 25th October 2021

Meeting closed: 9:46pm