**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council held online**

**Monday 18th January 2020 at 7.30 PM**

**MEETING 1/2021**

* + - 1. **Present:** Cllrs: Stewart Berry, Pat Black, Leo Hammond (from 7.41pm), Ingrid Haywood, (Chair), Sue King, Vicki Kress, Iain Rickatson, Paul Rigby, Roy Sumpner, Ward Cllr David Rudd and the clerk. Three members of the public (MOP).
			2. **Declarations of Interest:** None.
			3. **Open forum:** No comments
			4. **The minutes** of the last meeting were approved as a true record. *Prop Cllr Black, Second Cllr Kress*. To be signed by the chair when Covid restrictions lift.
			5. **Ward Councillors Reports:**

**Cllr David Rudd -** Currently we are having Budget Meetings at County Hall to discuss a draft budget for the following financial year.

We have various meetings- one for all members and Officers, then one for the ruling Group and one for the other Groups on the Council. The Budget will then be agreed at Full Council on Thursday 11th February. We are naturally trying to keep the Council Tax increase as low as possible, as we always do, but having regard to Covid-19 and its implications for our residents in the East Riding.

I would just like to share the following message regarding the Covid-19 vaccinations. I know that you all will be following the guidelines regarding this pandemic, but please, if you are talking to any constituents, remind them of the following guidelines: -

* NHS will contact you to arrange an appointment for the vaccine. Please do not contact them.
* Please urge them to attend their booked appointments.
* Please encourage everyone to follow the current guidelines to control the virus and save lives.

I believe that your Vaccine Centre will be at Askham Bar in York, same as for Market Weighton.

**Cllr Leo Hammond –** The traffic survey, requested for Pocklington Lane is due to take place in the late spring or early summer. During Lockdown, the volume and flow of traffic is not a true reflection so ERYC wish to wait until levels resume some kind of normality for more accurate monitoring.

* + - 1. **Matters Arising:** The clerk received an email from a representative of the Bishop Wilton PCC. They expressed their thanks for an increase in the annual donation for the maintenance of St Edith’s churchyard.

The clerk also received an email from a MOP voicing concerns about the use of chemicals in treating Butterbur along the Beck in BW. **Agreed:** Place on February agenda. *Prop Cllr Rigby, Second Sue King.* **Action**: Seek guidance from an expert about alternatives to chemicals and future management of Butterbur (PR)

Clerk will devise an ACTION log to help Council avoid losing track of issues. **Action:** Clerk

* + - 1. **Finance**

 a) Current account bank balance - £14,828.08 / NS&! Balance - £3,406.25

 b) Budget 2021/22 – Defer to February Agenda. **Action**: Research computer costs (IR)

c) Online meetings: Due to the uncertainty of when face to face meetings can restart it was decided by majority to purchase an online account. Currently the chair hosts Zoom through her personal account but other cllrs felt it would facilitate break out working parties to meet if the council had its own. **Action**: Research & purchase an account (roughly £11 each month) (IR)

d) SLCC membership £120 annually: **Agreed:** Clerk can better support the council with backup from the profession. *Prop Cllr Sumpner, Second Cllr Black.* **Action**: Clerk to propose sharing the resource with Yapham cum Meltonby PC for whom she also clerks to halve to £60 annually.

 e) To approve salary and overtime hours (17.25) for the clerk. Clerk and MOPs left the meeting

 for council to discuss) **Agreed: (**Following minute supplied and recorded by the Chair) *Approved to pay including the overtime – council wish to pay the clerk by cheque if she cannot get payment by Friday of this week. Council agreed the clerk be offered the permanent position now her probation period has been completed and HR Committee will undertake the review and talk to the clerk about the holiday hours. Proposed Paul Rigby Seconded – Iain Rickatson – unanimously passed*

* + - 1. **Planning:**

a) Noted: 20/03542/PLFAviation Nurseries Gowthorpe Lane Gowthorpe YO41 5QL: Erection of Polytunnel **-** CONSENT GRANTED.

## b) Noted: 20/03868/TPO Burford House Park Lane Bishop Wilton East Riding Of Yorkshire YO42 1SS**:**TPO - LAND AT BACK LANE, BISHOP WILTON - 1994 (REF 412) G1.

 BISHOP WILTON CONSERVATION AREA - Crown lift 8 no. Sycamore trees – CONSENT GRANTED

 c) Noted: 20/03822/TCA 8 - 10 Main Street Bishop Wilton East Riding Of Yorkshire

 YO42 1RX: BISHOP WILTON CONSERVATION AREA **-** Remove 1 no. Cypress Conifer tree – NO OBJECTIONS

d) Proposed Road Safety Scheme - A166**:** The council welcomed this proposal, which could see 50mph limits imposed, citing that road safety is always a priority issue. There were some concerns that Garrowby Hill is not included and some junctions with A166 are hazardous to emerge from due to fast and accelerating vehicles on the main road; this is especially pertinent with tractors that cannot accelerate away from junctions at the same rate as lighter vehicles. **Action:**  Return comments to engineers and ask why Garrowby Hill has not been included (Clerk) **Action:** Contact ERYC Highways about erecting warning signs at certain junctions with A166 (LH).

* + - 1. **Gritting of Roads: Agreed:** Parish Council will purchase at least two heavy duty push along salt and grit spreaders. They will be stored in an easy access venue and used to evenly distribute salt, from the bins, in the villages. A winter break out group will form to monitor the roads and react accordingly to hazardous weather conditions. *Prop Cllr Rickatson, Second Cllr Rigby.* **Action:** Cllr Rigby to research and purchase at best price for reliable and long-lasting equipment.

Agreed: Council to support Cllr Hammond in his Ward role to lobby ERYC to review their gritting policies by sending a letter.  *Prop Cllr Sumpner, Second Cllr King.* **Action:** Compose and deliver letter to ERYC (Clerk, LH).

* + - 1. **Emergency Plan:** Exists to facilitate evacuation and refuge in the event of an emergency resulting in residents being unable to stay in their own homes. Emergency services need contacts and names of venues for potential refuge. **Action:** Plan to be reviewed and updated for February ratification (RS)
			2. **Standing Orders:** To be reviewed at February meeting. **Action:** Review and comment (SB, IH, VK)
			3. **Operation of Committees:** Councillors discussed in detail the pros and cons of having multiple committees aside from the legal requirement of a Personnel Committee. **Agreed:** The full council is working well towards acting as a cohesive and unified body and to separate into different factions at this moment could result in undermining its functionality. Aside from the Personnel Committee, all others will be suspended and any issues brought to full council with the option to break out into working parties and facilitate faster progress. The function of any future proposed committee should be fully clarified prior to formation. *Prop Cllr Hammond, seconded Cllr Black.*
			4. **Social Media – Communications:**  Debate on the best channels to engage with parishioners and impart information and updates. Deferred to February agenda. **Action:** Research comms through social media (IH). **Action:** Update noticeboard details (Clerk)
			5. **Quarry:**

a) Request from a parishioner - Withdrawn.

 b) Proposed signs to erect to the timber fence to mitigate risk of trespassing and injury

 from members of the public/unauthorised entry – Cllr Rigby has procured signage for pertinent

points to deter trespassers for their own safety. Nearby residents were ‘very much in favour’ of their introduction and the reinforcement of messages to keep out of the quarry. The signs are significantly less than any other similar finds, costing £10.20 each, and have been locally sourced.

**Agreed:** Required number of signs to be purchased to fulfil Health & Safety measures.

*Prop Cllr Rigby, second Cllr Haywood.* ***Action:*** Attach signs as required (PR, IR).

* + - 1. **Neighbourhood Watch/Crime Prevention Campaign** - Approval to use social media platforms [BW News & Chat] etc. – Cllr Rigby gave thanks to Cllr Black for her recent input. Extra, high visibility signage has been procured and will be placed in appropriate and strategic places in the parish and villages. **Action:** Place signs in Gowthorpe, Youlthorpe and Bishop Wilton (PB, VK, PR).

Councillors agreed that Cllr Rigby be able to determine appropriate media channels to deliver relevant Neighbourhood Watch information, to parishioners, in the spirit of public protection. It was acknowledged that this voluntary role is separate to the Cllr Rigby’s PC role and he was thanked by the chair and Cllr Hammond in his Ward role.

* + - 1. **Tree – Pruning around high voltage cable** – Essential pruning is required In Bishop Wilton and, although just beyond the conservation boundary, contractors Powergrid, went to efforts to liaise with and secure the permission of the Parish Council by contacting the clerk. A subsequent report and photographs were submitted of regrowth (previously pruned for the same reason) needed to be addressed to mitigate a major power outage in the area. Cllr Hammond stated many contractors do not bother and appreciated these efforts. Council expressed thanks to the contractor. **Agreed:** Clerk to approve pruning by return email.
			2. **Wheelie Bin –** Deferred: Cllrs Black and Hammond to confer on need for a replacement wheelie bin on A166 layby.
			3. **Ditches –** Cllr Black and Cllr Sumpner had been examining drainage ditches on Worsendale Road and the bottom of Givendale Hill following a complaint from a resident. A drainage ditch and all the grips on Worsendale Road need digging out and grips on either side of the junction of Givendale Hill with Pocklington Road need attention to avoid flooding, erosion and tarmac damage. **Action:** Cllr Hammond to speak with ERYC Highways (LH).
			4. **Public Footpath Signs –** Cllr Black reports sign damage to two signs including the three-armed bridleway sign from Youlthorpe to Hatkill Lane with public footpath to Kirklands Lane along with the Minster Way sign at Awnhams Lane which is completely snapped. She thinks both are due to natural rotting. Cllr King also reported a broken and hidden bridleway sign near South Lane. **Action:** Report to Public Rights of Way Team (IR).
			5. **Road Verge Campaign –** Defer to February meeting. *Prop Cllr Black, second Cllr Hammond.*
			6. **Community Issues:**

a) Streetlights – **Cllr Rigby** received concerns from aresident about bad lighting in a certain area of Bishop Wilton resulting in dangerous points along the road. On a walkabout Cllr R also noticed another potential area for improvement. Cllr Hammond explained that as the PC has a service level agreement with ERYC for street lights there is a free consultation available for such purposes. A basic installation of a new light with an existing power connection is £900 - £1,000.00 but more if a new electricity connection is required. **Action:** Seek free consultation from ERYC for new street light proposals (Clerk) Provide grid refs and photos, where deemed necessary, to support the site visit – send to clerk. (PR)

b) **Cllr Sumpner** reported that numerous heavy duty vehicles had made a mess of the new chalk repairs and that continued use from certain farm vehicles was making the matter worse.

**Action:** Point out to the person in charge of the farm equipment they are responsible for making good any damage they do to the surface of Vicarage Lane. (RS)

* + - 1. **Correspondence -** Noted**.**
			2. **Date of next meeting**: 15th February 2021

Meeting closed at 10.25pm