**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Monday 20th January 2020 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, Wilson, Black, Sumpner and Rodmell. Ward Cllr Rudd and several members of the public were in attendance.

**OPEN FORUM**

A candidate for councillor informed the PC that she is not able to attend the next two meetings but that she would attend her third one in April. The candidate gave a brief background of her experience.

A resident commented that the figure of £60,000 in the minutes from 9th December was incorrect and that the figure was £600,000. ACTION: Clerk to amend the minutes and republish these on the PC website.

The same resident made comments regarding the recently set precept and how he felt that the PC had not consulted other organisations before setting it. He felt that there should be a closer relationship between the PC and other community organisations and asked the PC if they had a financial strategy for the next year.

The matter of Vicarage Lane was raised again and how this remained unresolved despite several attempts by the PC and residents.

The issue of transparency was commented on again and the resident suggested that the PC should have a specific set of criteria when selecting candidates in order to avoid discrimination.

Ward Cllr Rudd reiterated again that the PC do not have to give reasons as to why they decide not to co-opt someone. There are no set criteria for any PC as they all vary in terms of the needs of each individual parish.

A resident reported that the footpath from the Chestnuts to South Lane is hazardous to walk on. ACTION: Clerk to report this to ERYC.

A resident reported that the potholes at the bottom of the Village Hall drive have not been repaired. ACTION: Clerk to check the progress of this as they have already been reported.

**Meeting started at 19:47 hrs**

1. **Welcome and Apologies –** None.
2. **Declarations of Interest –** None.
3. **Co-option of Councillor**

Cllr Young noted that Pauline Hall wished to re-join the PC and asked Cllrs to consider her application. A brief discussion was held, and Cllr Black proposed to co-opt Pauline, Cllr Wilson seconded this and all agreed. Cllr Hall was invited to join the PC at this point. ACTION: Clerk to send forms to Cllr Hall to complete and send back to ERYC.

Cllr Young felt it worth noting that the lack of candidates who nominated themselves for the recent vacancy after the signed petition, showed the lack of commitment that they had in joining the PC and serving the parish in its best interests.

**Minutes of Previous Meeting** – The clerk had received requests from two members of the public to include their written statements as part of the minutes from 16th December 2019. The clerk had obtained advice from ERNLLCA which stated that the PC do not have to include comments made in the open forum in the minutes, as the minutes are a record of the council business transacted at the meeting. The public participation (Open Forum) period takes place outside of the formal meeting. The minutes are a summary of business transacted and not a verbatim account. The PC discussed the requests, and all agreed that it was not appropriate to include these statements. The minutes from the 16th December were signed as a true and accurate record.

1. **Matters Arising**

**Overhanging Tree**

Cllr Young reported that the tree on Worsendale Road (i.d. # 832908) had now been dealt with and cut back.

**Cats Eyes on A166**

The clerk has reported this issue (i.d. # 1278446). ACTION: Clerk to check the progress of this before the next meeting.

**Outstanding Issues**

The clerk has sent several emails to Paula Parker at ERYC and this has been passed onto the relevant departments on several occasions. The clerk reported that she has had no update on any of these issues. ACTION: Clerk to re-send this list to Ward Cllr Rudd so that this can be escalated.

**School Pictures for Noticeboard**

Cllr Young brought the draft artwork to the meeting. All Cllrs reviewed this and made some small alterations to the positioning of the pictures. ACTION: Cllr Young to make amendments with the printers and update the PC at the next meeting.

**Auto Debris on Hatkill Lane**

Ward Cllr Rudd has had no response to this issue. He advised the PC that ERYC will most likely be monitoring the situation.

**Steps near the Church**

Cllr Young asked if there was any progress on this. ACTION: Clerk to chase ERYC regarding this and report back in February.

1. **Accounts**
* **Roundabout Conversion**

Cllr Wilson has spoken to the contractor who will be carrying out the work. He has been advised verbally that the work should cost no more than £500, this includes the installation as well as materials. ACTION: Cllr Wilson to get a written quote for the next meeting.

**PC Contribution to MUGA Project**

The clerk advised that given that the PC had obtained a verbal quote that this contribution should now be made. Cllr Wilson proposed that the PC write a cheque for £916.67, Cllr Rodmell seconded this and all agreed.

* **Internet Banking**

ACTION: Cllr Black to update the PC at the next meeting.

The bank statement and reconciliation could not be signed as the clerk had not received an up-to-date statement. ACTION: Cllr Young to request the missing statement from NatWest.

The schedule of payments was approved and signed by Cllr Young and Black.

Payments were made by cheque and signed by two signatories for the following;

Samantha O’Connor - cheque no. 000063 (expenses)

Samantha O’Connor – cheque no. 000064 and 000065 (salary)

Village Hall - £916.67, cheque no. 000066 (donation towards MUGA project)

The clerk reported that she had received a remittance advice from ERYC stating that they had repaid the credit of £44.69 by BACS.

1. **Planning Applications**

19/03284/PLF Internal alterations including repair/ replacement of structural timbers on two staircases, installation of lime slurry tanking system and lime plaster to internal wall and installation of internal fanlight window. Location: Cliff Farm House, 58 Main Street, Bishop Wilton. The decision by ERYC to approve this was read out by Cllr Young.

19/03709/PLF Erection of 3 aircraft hangars. Location: Land North West of Industrial Estate, The Airfield, Common Lane, Full Sutton. The decision by ERYC to approve this was read out by Cllr Young.

19/03665/PLF Erection of 2 polytunnel within existing nursery, construction of parking and erection of fencing. Location: Country Gardens and Water Centre, Gowthorpe Lane, Gowthorpe. The decision by ERYC to approve this was read out by Cllr Young. Cllr Wilson and Black reported that a steel structure has now been erected which wasn’t part of the original planning application. Ward Cllr Rudd noted that an ERYC planning enforcement officer had visited the site and stopped further development. The applicant has been advised to now submit a retrospective application for the structure. Cllr Wilson stated that it was regrettable that both himself and Cllr Hall had spent time with the applicant and that there had been no mention of this and was left frustrated that the steel structure had been erected regardless.

1. **Strengthening Police Powers to Tackle Unauthorised Encampments Consultation**

The consultation was reviewed by the PC. Cllr Hall declined to take part in the consultation process as she felt that the questions were too general. The remaining Cllrs completed the survey. ACTION: Clerk to send back the consultation to NALC.

1. **Neighbourhood Watch**

Cllr Black reported that Farm Watch has proved to be very successful in the few months it has been active. Recently it has led to several arrests for illegal hunting and un-taxed vehicles.

Cllr Black informed the PC that there is a Neighbourhood Watch networking event being held on the 25th April between 9.30am and 1.30pm at Beverley Racecourse. Cllr Black stated that he was unable to attend but asked if anyone wanted to go in his place. Cllr Rodmell volunteered to attend.

Cllr Black commented that he had put himself forward as part of a group that are working towards improving social media communications.

1. **Public Meeting: Village Green Initiative**

Cllr Young has not obtained a quote yet regarding the collection of grass cuttings. ACTION: Cllr Young to update the PC at the next meeting.

Cllr Wilson informed the PC that there will another meeting of the meadows group on the 3rd February 7.30pm at Judsons in Pocklington. ACTION: Clerk to put this item on the next agenda.

1. **Correspondence**

None.

1. **Community Issues**

Cllr Black wanted to address the comments made in the open forum regarding the precept and Vicarage Lane. In terms of the precept, the PC have kept the precept the same as the previous year to avoid an unnecessary rise in council tax. The PC have reserves in their accounts and have not been approached by any members of the community about any projects that need considering when setting the precept amount. In addition, the setting of the precept was on the agenda in December, so this criticism is somewhat delayed and not constructive.

Regarding Vicarage Lane, this issue has been raised several times historically. He emphasised that the PC have no control over this lane, this is a legal concern for the residents of Vicarage Lane to resolve. He suggested that the residents form a working party and seek their own legal advice to determine where responsibility lies.

Cllr Hall asked if there had been any progress on the hazardous path near the allotments. ACTION: Carolyn Young to report this to the Allotment Association. ACTION: Clerk to request planings from ERYC once the path has been removed and copy Ward Cllr Rudd into the correspondence.

Cllr Sumpner reported the potholes at the West End of Main Street, one of them is 12cm deep. The road also needs sweeping as it is hazardous. ACTION: Clerk to report these issues to ERYC and inform Ward Cllr Rudd of this.

Cllr Wilson at this point wanted it noting that the PC have been subject to accusations of unfair practices repeatedly during the last few meetings. He requested that if such accusations are made in future they are supported by evidence. Cllr Hall seconded this view and all agreed.

Cllr Young reported that the streetlight was not working next to the Vicarage on Garrowby Road, opposite West End Farm. ACTION: Clerk to report this to ERYC.

Cllr Young reported that part of Garrowby Road has eroded, and this has now created a dip in the surface. ACTION: Clerk to report this to ERYC.

Cllr Sumpner noted that residents can report streetlights directly to ERYC and do not have to wait for the monthly PC meetings. Residents can report issues by ringing ERYC on 01482 395740 or report issues online at [www.eastriding.gov.uk/lamplighter](http://www.eastriding.gov.uk/lamplighter)

1. **Date of Next Meeting –** 17th February 2020 at 7.30pm.

There being no further business, the meeting closed at 21:10 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**