**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Monday 20th July 2020 at 19.30 hrs in Yapham Village Hall**

The meeting was chaired by Cllr Sumpner. In the absence of a Clerk the meeting was recorded.

Present: Cllrs. Rigby and Sumpner, Ward Cllrs Rudd, Stathers and Hammond attended as temporary appointees of ERYC to make the Council quorate. Cllr Haywood was co-opted during the meeting. As all council members were present there were no apologies.

Twelve members of the Public were in attendance.

**Open Forum**

**1 Welcome** **–** Cllr Sumpner introduced and welcomed the Ward Councillors supporting the PC, BWPC Cllrs and parishioners.

**2 Tony Rodmell –** Cllr Sumpner spoke of Tony and one minutes silence was held in respect to Cllr Rodmell.

A member of the public asked why item 25, the co-option guide, had been deferred. Chair said it had not yet been fully discussed and agreed by the council and that currently councillors would make their own judgements on co-option as had been the previous practice.

**Meeting** opened at 19.35

**3 Declarations of interest –** None

**4 Co-option of a councillor –**

Chair said the PC was looking for coverage of the whole parish and a mix of individuals who were willing and able to give up time to serve everyone in the parish. Councillors should bear in mind that they are appointed not just to vote for the people who voted for them but to represent the views of the whole parish.

Ward councillors and councillors held a discussion regards the suspension of the agenda and the co-option of all candidates present at the meeting.

The Chair introduced the candidates to the meeting.

Applicants Pat Black, Ingrid Haywood and Iain Rickatson spoke to the PC about their suitability and experience.

The candidates were asked questions by councillors.

Cllr Rudd proposed Ingrid Haywood for the single co-option place and this was seconded by Cllr Sumpner. Cllr Stathers abstained not wishing to distinguish between the applicants, Cllr Hammond abstained, Cllr Rigby abstained. No votes against. **Resolved –** that Ingrid Haywood be co-opted a member of the council.

**5 Minutes from the previous meeting –** the minutes of the meeting 16th March were taken as read and agreed as a true record. They were proposed by Cllr Rudd and seconded by Cllr Sumpner. The minutes were accepted.

**6 Ward Councillors Report –** Cllr Rudd gave the PC an update complementing the parishioners and people of the East Riding in general for abiding by and coping with the lockdown but he did say this was down to people abiding by rule.

He went on to outline the grants that were available to small businesses during the crisis and encouraged people to apply.

There had been continuous road improvements made by ERYC and he pointed in particularly to the effectiveness of changes to the Shiptonthorpe roundabout.

Cllr Rigby asked if ERYC were are doing as much as they could to react if there was an anticipated spike in coronavirus. Cllr Stathers replied, ERYC had been given powers to close down factories, school etc. He went on to say they had a fantastic Public Health Department that was on top of issues at the moment and gave examples of where preventative action had been taken and outlined plans to open schools in September. They had encouraged people to get back onto the high street where it was safe to do so and had continued with the programmes of public services. Things were getting back to normal.

**7 Matters Arising –** The playground roundabout conversion had not been followed up but would be restarted.

It was reported that problems with NatWest still persisted and would be referred to in Accounts.

BT had claimed ownership of the Red telephone box therefore there will be no action with regard to renovation and painting unless this situation changes. The meeting was suspended while Ian Young explained that the PC had decided to purchase the phone box but he believed that Clerk at the time had not processed the necessary paperwork.

Bus Stop benches, ERYC have responded – they did not install the benches and so it’s the PC responsibility to have them moved. Cllr. Rodmell had contacted three recommended contractors and had done site visits with two. He had received two quotes but all the papers were still with his estate. The Chair would contact Sue Rodmell after a respectful time.

**8 Appointment of Vice Chair –** Cllr Rudd proposed Cllr Haywood as vice Chair, Cllr Rigby seconded, all were in favour.

**9 Proposal –** Letter of thanks to former councillors regretting the implied criticism made by some parishioners. There was some discussion as to the appropriateness of the PC saying sorry on behalf of parishioner and a counter proposal was made to simply thank the councillors. This was taken up, proposer Cllr Haywood, seconder Cllr Rudd, this was passed on a majority show of hands.

**10 Proposal -** Letter of thanks to former Clerk. This was dealt with in the same manners at he above. Proposed by Cllr Haywood, seconder Cllr Rudd, this was passed on a majority show of hands.

**11 Motion to defer Items –** Items 17, 18, 19, 20, 23, 25, 26, 28 and 30 were deferred until the next meeting, proposed Cllr Haywood seconded Cllr Rudd, passed on a show of hands.

**12 Accounts -** Invoices: 24th March, Village Hall £240, meetings

18th May, ERNLLCA, £316.90 Subscription

5th June, Dave Lee, £448.80 Grass Cutting

Were approved for payment. Proposer Cllr Haywood, seconder Cllr Rigby

There was some discussion regarding how creditors might be paid through loans made by councillors. Chair to contact Dave Lee to determine his situation.

**13 Proposal –** Clerk to investigate changing current account provider, proposed Cllr Haywood seconded Cllr Rigby, all in favour, ward councillors chose to relinquish their PC role as the PC was now quorate.

**14 Cheque Signatures–** Proposal all current members be included as signatures. Proposed Cllr Rigby, seconded Cllr Haywood, all in favour.

**15 Reserves -** Complete signatory form for NS&I (£3406.25) Cllr Sumpner, Rigby and Haywood signed. Acting Clerk to send mandate.

**16 Completion of Annual Return –** Documents to be signed, duly signed, Rigby, Haywood and Sumpner. Forms now to be forwarded by acting Clerk to the internal auditor – Emma Fletcher.

**17 Draft Budget –** Deferred

**18 HMRC -** record of nil payments, deferred

**19 VAT Reclaim –** deferred

**20 Asset Register -** deferred

**21 Motion -** Provide a dispensation for all councillors to be exempt from the six-month rule

until May 2021 as recommended by ERYC due to corvid restrictions. Proposed by Cllr Rudd seconded Cllr Haywood, all in favour.

**22 Motion -** Cllr Sumpner continues to act as Parish Clerk for immediate future. Proposed by Cllr Haywood seconded Cllr Rudd, all in favour.

**23 Planning Applications -** deferred

**24 Approval of Meeting Schedule –** dates had been confirmed, but some discussion was held around arranging to remain quorate while Cllr Rigby’s was away. An extradentary meeting was arranged for Monday 27th July to deal specifically with co-options and clerk recruitment.

**25 Co-option Guidance -** deferred

**26 Neighbourhood Watch –** deferred

**27 Bus Stop Seats -** deferred

**28 Red Telephone Box –** deferred

**29 Annual Village Meeting and Village Green Meeting –** deferred

**30 Correspondence – on needs to do basis,** deferred

**31 Community Issues -** Non were raised.

**33 Date of Next meeting** Monday 17th August 2020.

**The meeting closed at 21.23**

Signed:

Chair /acting Clerk

Date: 20/08/2020