**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council held online**

**Monday 21st December 2020 at 7.30 PM**

* + - 1. **Welcome and Apologies:** Present: Cllrs: Pat Black, Leo Hammond, Ingrid Haywood (Chair), Iain Rickatson, Paul Rigby, Roy Sumpner and Ward Cllr David Rudd and the clerk. Four members of the public including one prospective councillor. Apologies were received from Cllrs Stewart Berry and Sue King.
      2. **Declarations of Interest:** Cllr Sumpner declared a pecuniary interest in Planning Item 9B in that he owns the property. The Chair temporarily removed him from the meeting while the item was discussed and an agreement reached. Cllr Hammond declared a non-pecuniary interest in all planning applications as a member of ERYC Planning Committee therefore abstained from voting.
      3. **Open forum:** To resolve that the meeting is temporarily suspended to allow for a period of public participation: No members of the public wished to speak.
      4. **Minutes of Previous Meeting:** Minor amendments were made to Item 4 to reflect the clerk’s misinterpretation of sign placements. Fundamental changes were also made to the incorrect date and a road name spelling error. Amended minutes recorded as a true record. **Agreed:** *Proposed by Cllr Hammond & seconded by Cllr Rigby.* To be signed by the chair when Covid restrictions lift.
      5. **Co-option of a Councillor:** Members of the public and prospective councillor were temporarily removed from the meeting for the matter to be discussed. Council discussed the application and agreed to resume the public meeting for voting. Four members of the public resumed observation.

**Agreed:** Vicki Kress of Youlthorpe to be co-opted as a Bishop Wilton Councillor. *Proposed by Cllr Haywood & seconded by Cllr Hammond.* Cllr Vicki Kress joined the meeting thus members of the public was reduced to three.

* + - 1. **Ward Councillors Reports.**

**Cllr Leo Hammond:**

Potholes – Pocklington Lane has been inspected by ERYC Highways and repairs will be made when new funds become available from April.

Cyclists using public footpaths – In order to communicate the message that this act is trespassing, ‘No Cycling’ signs will be displayed next to public footpaths on the route between Meltonby and Bishop Wilton: They will be standard public rights of way signs in keeping with the rural setting of the parish. Cycling is only permitted on Public Bridleways. A full explanation of the rules is contained in the Countryside Code.

**Cllr David Rudd:**

The East Riding of Yorkshire Council has been crowned Overall Council of the Year by the Association for Public Service Excellence (APSE) at its National Service Awards to celebrate outstanding achievement and innovation within Local Government service delivery. Also the Waste& Recycling Team has won the Best Service Team Waste Management and Recycling Service for the second year in a row.

The following is a message to support the NHS during these challenging times: -

* Please don’t contact the NHS to seek a vaccine, the NHS will contact you
* When the NHS contacts people, they ask that people attend their booked appointments.
* We encourage everyone to continue to follow all the current guidance to control the virus and save lives.

Images to support the vaccination programme, such as the one above, can be found on the download section of the East Riding COVID-19 website: <https://covid19.eastriding.gov.uk/resources/>.

* + - 1. **Matters Arising**

**Cllr Black:** Passing Signs - Would like to reiterate the need for ERYC maintenance of passing place signs. She is aware that Cllr Hammond reported plans for repair (November minutes) when funds become available and would like the issue to remain topical until works are completed satisfactorily.

**Cllr Hammond:** Response to Cllr Black – ERYC has ordered the new passing place signs which will be in place as soon as the lockdown-induced backlog clears. More vital signs such as speeding and pedestrian crossings are currently being prioritised.

Cyclists on public footpath – The resident who complained of cyclists through their farmyard has had a site visit from ERYC which was extremely helpful. ERYC will be arranging no cycling signs. The resident has placed a new field gate and built a style but the Public Rights of Way Officer suggested a kissing gate, in place of the style, supplied and installed by ERYC.

**Cllr Sumpner:** Christmas tree – Wished to identify who had donated the tree and lights along with, wanting to credit those involved. It was clarified that many people were involved, and all councillors agreed it was a big success and asset to the village, receiving many positive comments from the community. On behalf of Bishop Wilton Parish Council, the Chair thanked everyone involved with specific congratulations awarded to Brendon Gill for his idea and project management skills.

**Cllr Rigby:** Quarry Fencing **–** A consultation took place, with an official from a working quarry, with regards to Health and Safety. Of main concern is the risk of somebody causing injury to themselves and/or other members of the public through trespassing, with specific emphasis on the sufficiency of fencing and signage. It was concluded that further implementations might be required in terms of signage and clarification for insurance purposes to ensure safety to the public is properly addressed. To this end the situation will be discussed at the January meeting when he will present his research and findings and recommendations.

* + - 1. **Finance**

A) Current account bank balance - £17,529.75 (following receipt of second precept instalment)

B) Payment approved: Came & Co Insurance Policy 2021 - £445.89 Clerk suggested renewing for the next three years to ensure the best price. **Agreed:** Clerk to review next year and seek three quotes for insurance (*Prop PR, 2nd IH)*

C) Budget 2021/22 – received. **Agreed:** Set precept on current budget basis and review actual budget again in January once requirements and projects are assessed. *(Prop RS, 2nd LH)*

The budget includes hardware for the clerk’s duties and to comply with GDPR. A laptop should be purchased along with software and virus protection etc. ACTION: Cllrs Rigby and Rickatson to research and provide quotes for hardware and supporting software. *(Prop PR, 2nd LH)*

D) Precept 2021/22 – **Agreed:** Precept to be raised 2% *(Prop IR, 2nd RS)*

E) Online meetings: Clerk reported that Yapham Cum Meltonby council resolved it is not in their best financial interests to enter into any online contracts as hitherto their meetings had been kept succinct and not incurred any cost. **Agreed:** Continue to utilise the Chair’s Zoom account, with no cost to BWPC, and review on a monthly basis. *(Prop LH, 2nd PR)*

F) Approved – increase the annual payment to Bishop Wilton Parochial Church Council for grass-cutting, general upkeep and maintenance of the church grounds. Discussions revealed the amount had been static for some time and St Edith’s is an asset to the parish. **Agreed:** Payment to increase by £30 to £250 a year, following a written request from the Treasurer. *(Prop RS, 2nd IR)*

* + - 1. **Planning Applications:**

## **20/03542/PLF** Aviation Nurseries Gowthorpe Lane Gowthorpe YO41 5QL: Erection of Polytunnel **/** Full planning permission- **Agreed:** Clerk to record ‘no objections’ on the planning portal.

1. Planning Consultation for 20/03822/TCA 8 - 10 Main Street Bishop Wilton East Riding Of Yorkshire YO42 1RX: BISHOP WILTON CONSERVATION AREA **-** Remove 1 no. Cypress Conifer tree (T1) due to tree outgrowing its location, close proximity to the boundary wall, to prevent structural damage to the subterranean oil tank line and to remove the risk to neighbour's heating oil storage tank / Tree Works in Conservation Area. **Agreed:** Clerk to record ‘no objections’ on the planning portal.

## Planning Consultation for 20/03868/TPO Burford House Park Lane Bishop Wilton East Riding Of Yorkshire YO42 1SS**:**TPO - LAND AT BACK LANE, BISHOP WILTON - 1994 (REF 412) G1.

## BISHOP WILTON CONSERVATION AREA - Crown lift 8 no. Sycamore trees (T1-T8) to 7 metres and remove crossing and rubbing branches to give adequate clearance to utility lines, traffic clearance over highway, balance crowns over garden side; Fell 1 no. Lime tree (T9) due to tree having a one-sided crown, is heavily weighted towards the road and has been dominated by the adjacent sycamores; Crown reduce 1 no. Sycamore tree (T10) by 2 metres away from neighbouring property to the North East to maintain distance from building and remove crossing and rubbing branches / Works To Protected Trees. **Agreed:** Clerk to record ‘no objections’ on the planning portal.

1. Noted - Notification of Decision on App Ref 20/02925/: Land South West of Walgate House, 57 Main Street, Bishop Wilton, East Riding Of Yorkshire, YO42 1SR: Erection of a dwelling.

**Permission granted subject to conditions.**

1. Noted - Notification of Decision on App Ref 20/02501/PLF: D R T Trailers Limited Unit 20B North Avenue The Airfield, Common Lane, Full Sutton, East Riding Of Yorkshire YO41 1HS: Erection of extension to existing building. **Permission granted subject to conditions.**
2. Noted - Notification of Decision on App Ref 20/03397/VAR/ Thistle Hill Belthorpe Lane Bishop Wilton East Riding of Yorkshire YO42 1SB /Variation of Condition 7: **Permission granted subject to conditions.**
3. Noted - Notification of Decision on App Ref 20/03204/PLF/ 1 Pocklington Lane Bishop Wilton East Riding of Yorkshire YO42 1TF**/** Erection of carport. **Permission granted subject to conditions.**
   * + 1. To resolve the Vicarage Lane surfacing discussions: The PC felt that a suggestion by Cllr Black regarding residents initiating an informal working party to undertake repairs as and when required was a workable idea whereas a suggestion that residents request  ERYC to take over responsibility for maintenance of the Lane was not.

**Agreed:** BWPC cannot make any financial commitment for future repairs. However the PC will monitor the condition of the Lane on an ongoing basis and, because some residents offered to help undertake repairs as and when necessary, the idea of an informal working party will be viable.  Any materials to be used will need to be approved by ERYC. *(Proposed by Cllr Black & seconded by Cllr Hammond)*

* + - 1. **Community Issues:**

a) Belthorpe Lane Road Surface: Cllr Black was contacted by a resident about potholes in the tarmac (surface is part tarmac and part bridle path. ACTION: Cllr Hammond will contact ERYC Highways.

* + - 1. **Communications Committee:** The Minutes were ratified and recorded as a true record.

**Agreed by majority:** *(Proposed by Cllr Hammond & seconded by Cllr Haywood)*

The Terms of Reference were approved: **Agreed by majority:** *(Proposed by Cllr Haywood & seconded by Cllr Rickatson)*

* + - 1. **Correspondence:** Noted.
      2. **Date of next meeting:** Monday 18th December 2021 (Meeting closed at 9.23PM)