**ANNUAL PARISH COUNCIL MEETING OF BISHOP WILTON**

**Minutes of the Annual Parish Council Meeting held on Monday 20th May 2019 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, Grimley, King, Hall, Wilson and Black and one member of the public.

**OPEN FORUM**

Cllr Young invited the member of the public in attendance to speak at this point. The parishioner voiced his objections to the proposed siting of the Christmas tree as it would be directly outside his house. He felt that this would impact on the sunlight and would create light pollution on a night when the tree lights were on.

Cllr Young thanked the resident and confirmed that his objection would be taken into consideration in agenda item no. 16.

**The meeting started at 7.40pm.**

1. **Welcome and Apologies –** Cllr Bell, Ward Cllr Hammond and Ward Cllr Rudd.
2. **Nominations for Chair**

Cllr Black proposed Cllr Young for this position, Cllr Grimley seconded this, all agreed and Cllr Young accepted the role.

1. **Nominations for Vice Chair**

Cllr Wilson proposed Cllr Black for this position, Cllr King seconded this, all agreed and Cllr Black accepted the role.

1. **Nominations for Portfolios**

Transport Champions – Cllr Young

ERNLLCA – Cllr Hall

Parish Paths – defer until Cllr Bell is present next meeting. ACTION: Clerk to agenda for June.

Village Hall – Cllr King

Poorlands – Cllr Wilson

Neighbourhood Watch – Cllr Black

1. **Declaration of Acceptance and Register of Interests Forms**

All Cllrs completed their forms and handed these to the clerk. ACTION: Clerk to send these back to ERYC.

1. **Confirmation of PC Vacancies**

After elections there are two vacancies remaining.

1. **Declarations of Interest for Agenda Items–** None.
2. **Minutes of Previous Meeting** – The minutes from the 15th April were signed as a true and accurate record.
3. **Matters Arising**

**Village Hall Rates**

No update. ACTION: Cllr King to provide an update at the next meeting.

**Fly-Tipping**

Cllr Young confirmed that the hoover still has not been removed. ACTION: Cllr Young to remove this item.

**Trees**

The clerk has escalated the hazardous branch on Worsendale Road to Paula Parker as this has not been resolved to-date. ACTION: Clerk to chase this.

The clerk has reported the hazardous tree past Lodge Farm (request i.d 959435).

**Highways**

The clerk asked the PC to confirm what road Eastfield Farm is on in order to chase this with ERYC. Cllr Young noted that it was on Bolton Lane and he would check to see if the works have been carried out. ACTION: Cllr Young to advise the clerk if this needs chasing.

**Asset Register**

The clerk has informed the insurance company of the listed building status of some of the PC assets. They have responded stating that this new information does not affect the insurance cover.

**Community Issues**

Cllr Young reported that he hasn’t heard anything further regarding the school pictures for the noticeboard. ACTION: Cllr Young to update the PC at the next meeting.

Cllr King has reported the issue with dogs not being on leads to the Village Hall and they have confirmed that they will be erecting new signs once the MUGA project has finished. Cllr Young asked Cllr King to request a sign for the open space near the allotments adjacent to Vale Crescent.

**Common Lane**

The clerk had circulated an email from ERYC prior to the meeting stating that they would be visiting the catering business on the Industrial Estate to speak to them about the volume of rubbish being left in this area.

**Flooding at Youlthorpe**

Cllr Wilson reported that this issue has not been rectified even though ERYC assured the PC that this work would be carried out by the end of April 2019. ACTION: Clerk to chase this and copy Ward Cllr Rudd into the correspondence.

1. **Accounts**

The NatWest statements were signed by Cllr Black and Cllr Wilson.

Cheques were written for the following;

GT Graphics (Neighbourhood Watch Flyers) - £20, cheque no. 000033. Signed by Cllr Young and Cllr Black.

Samantha O’Connor (printer paper) - £21.49, cheque no. 000034. Signed by Cllr Young and Cllr Black.

Emma Fletcher (Internal Auditor) - £164, cheque no. 000035. Signed by Cllr Black and Cllr Wilson.

BWPCC (maintenance of churchyard) - £220, cheque no. 000036. Signed by Cllr Black and Cllr Wilson.

Cllr Young had forwarded an email from NatWest stating that the PC online banking application was not successful as Cllr Bell’s signature was missing. ACTION: Clerk to bring the form to the next meeting and ensure each signatory signs the mandate.

1. **Planning Applications**

DC/19/00710/TCA Felling and reduction of trees. Location: Westend Farm, 21 Main Street, Bishop Wilton. The decision by ERYC to approve this was read out by Cllr Young.

19/01370/PLF Erection of single storey extensions to rear, following demolition of existing single storey rear extension. Location: 48 Main Street, Bishop Wilton.

Cllr Young asked the clerk to request an extension so that a site visit can be organised. ACTION: Cllr Young to organise a site visit before the next meeting. ACTION: Clerk to agenda this application for the next meeting.

19/00889/PLF Erection of a single storey extension to rear. Location: 3 Manor Croft, Bishop Wilton. The decision by ERYC to approve this was read out by Cllr Young.

1. **Group Objection Letter Regarding HMP Full Sutton Planning Application**

The clerk had circulated an email from Full Sutton and Skirpenbeck PC prior to the meeting asking for permission to include the PCs name on a group objection letter. All agreed that Bishop Wilton PC should be included. ACTION: Clerk to respond accordingly.

1. **Village Red Telephone Box**

Cllr King reported that she had spoken to the resident whose hedge has overgrown the telephone box and the resident has agreed that Cllr King can cut this back. Cllr Black commented that he has conducted some research on what regulations and restrictions there are on listed buildings. ACTION: Cllr Black to update the PC at the next meeting. ACTION: Clerk to agenda this item for June.

1. **Neighbourhood Watch**

Cllr Black reported that he had attended the Neighbourhood Networking Event in April. The event focussed on anti-social behaviour issues and developing partner relations.

Cllr Black read out a report on the recent Neighbourhood Watch Event in the Village Hall as follows;

On 30th April, 20 members of the local community attended the Neighbourhood Watch event in the Village Hall. On the panel were:

Debbie Fagan, Engagement Officer, Office of Police and Crime Commissioner for Humberside,

Maureen Yates, Community and Crime Reduction Resilience Officer for East Riding Council,

John Brown, Chairman, Market Weighton and Pocklington Crime Prevention Panel,

Richard Pinder, Member of Market Weighton and Pocklington Crime Prevention Panel and

Laura Hudson, Police Community Support Officer, representing Humberside Police.

Councillor Black who chaired the meeting began by pointing out that although we live in what is designated a low crime area there are concerns that when incidents occur there is a poor and inadequate response from the police. He gave examples of a number of incidents that had occurred in and around Bishop Wilton and there was naturally concern within the community as to the ability of the police to respond. There is also the long running problem that irrespective of whether the 101 or 999 numbers are called, those on the help desks seem confused as to the location of the area and too often refer calls to North Yorkshire.

Members of the panel outlined the services that their respective organisations undertake. It is acknowledged that the current service is inadequate but Humberside are investing in additional police and in particular more attention will be directed to rural areas.

Debbie Fagan is to pursue the issue concerning the standards of the call centres and that an outstanding invitation to Councillor Black and a member of the Market Weighton and Pocklington Crime Reduction Panel to visit the police call centre will also be pursued.

The panel addressed numerous concerns from the audience but the general outcome was that matters need to considerably improve is confidence is to be restored.

A lot of information was also available on how to protect property and identify and support vulnerable members of the community.

1. **Village Green Wildlife Conservation**

Cllr Young reported that a village resident who works for the Wildlife Trust found some Great Crested Newts near the beck and helped them migrate to the pond on Hall Garth. Cllr Young confirmed that the way the village green is being maintained is helping nature thrive as these types of species would not come to the area if the habitat wasn’t right. All were in agreement that this was positive for the parish.

Cllr Young read out some guidelines about protected species as follows;

* Water Voles are classed as priority conservation species and are protected under The Wildlife and Countryside Act 1981.
* Great Crested Newts are protected under Schedule 5 of the Wildlife and Countryside Act 1981. They are also protected under European Law, and as such gain additional protection in the UK under Regulation 41 of the Conservation of Habitats and Species Regulations 2010.

One point of interest was that any building developments in the area need to consider these species when going through the planning application process.

Government guidance on grass cuts is to carry them out in mid-July, at the end of September and once more before Christmas, this will conserve plant life as well as wildlife.

Cllr King wanted to discuss the grass cutting so agenda item no. 17 was moved to here.

Cllr King asked the PC if the green could be cut before the usual pre-show cut for the 22nd June.

A discussion was had about the recent wildlife found and it’s protected status and it was agreed by all, with the exception of Cllr King who requested that it be cut before Wilton Weekend on 22nd June, that the next cut will go ahead in mid-July as normal.

The clerk handed a letter from the grass-cutting contractor asking for the number of cuts to be confirmed as well as the timetable. ACTION: Cllr Young to confirm with the contractor that there will be two cuts, with the possibility of a third dependant on the weather, with the first happening in Mid-July.

1. **Village Christmas Event**

Cllr King had circulated the costs of installing a 12-foot Christmas tree on the village green with an electricity supply to the value of £1997.58. All agreed that this was too much to spend from of the precept. Cllr King commented that this would be a one-off payment with the purchase of the tree and electricity supply to be an annual fee.

Cllr King strongly felt if there was to be no tree then the PC should organise a community event.

Cllr Grimley noted that whilst he wasn’t against the idea, the PC have contributed and organised many community-based projects, e.g., the playground.

Cllr Hall suggested that once the community shop is up and running that the PC combine something with them. ACTION: Cllr Young to approach the shop committee regarding this.

1. **Grass Cutting**

This was discussed under agenda item 15.

1. **Community Issues**

Cllr Young reported that he had attended the community shop taster event which had a good attendance. The quality of the products offered was of a very high standard.

Cllr Wilson confirmed that Councillor Rudd, Councillor Hammond and Cllr Stathers were elected as Ward Councillors in the recent elections.

Cllr King commented that the Village Hall are due to break ground with the MUGA project on the 28th May.

1. **Correspondence**

The clerk reported that the internal auditor has sent her report back and there are no recommendations.

A resident had emailed the clerk thanking the PC for their work in repairing a footpath within the village.

Cllr Young noted that the clerk had sent a VE Day commemorations email prior to the meeting requesting Parishes get involved in the celebrations in May 2020. ACTION: Clerk to re-send the information to Cllr King so she can take this to the Village Hall Committee.

1. **Date of Next Meeting –** 17th June 2019.

There being no further business, the meeting closed at 20:52 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**