**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Monday 19th August 2019 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, Wilson, Black, Ward Cllr Rudd and Hammond and three members of the public.

**OPEN FORUM**

Cllr Young introduced himself, Cllr Black and Cllr Wilson to the members of the public. The three residents were in attendance as potential candidates for Parish Councillors. Cllr Young invited each resident to speak about themselves and what they can offer the Parish Council. All gave an outline of their work background and how they felt they could benefit the community.

**Ward Cllr Rudd entered the meeting at this point.**

Ward Cllr Rudd informed the PC that ERYC have recess in August where no committees are held, with the exception of the planning committee.

ERYC have had a ‘Good’ rating by Ofsted for further education. Cllr Wilson voiced his disappointment that there were no longer further education courses run at Woldgate School. Ward Cllr Rudd responded stating that this will have been due to a lack of demand for such services.

The Youth Offending Team are offering teams to carry out voluntary work in local areas. If the PC are interested, then Sarah Sherwood is the officer to contact at ERYC. Cllr Black noted that a previous scheme had been poorly supervised and as such the PC were reluctant to use this service, Cllr Young echoed this view.

At this point Cllr Wilson thanked all candidates for their interest and emphasised that the PC work on behalf of the parish not just the village of Bishop Wilton. The parish includes Youlthorpe, Gowthorpe and to the boundary of the Full Sutton Industrial Estate.

**Meeting started at 20:00 hrs**

1. **Welcome and Apologies –** Cllr Hall.
2. **Declarations of Interest –** None.
3. **Co-Option of Councillors**

Cllr Young explained to the candidates that the PC require attendance at three meetings before co-option is considered. He went on to say how encouraged he was that so many parishioners were interested in joining.

1. **Minutes of Previous Meeting** – The minutes from the 10th July were signed as a true and accurate record.
2. **Matters Arising**

**School Pictures for Noticeboard**

Cllr Young needs to make amendments with the printers and will update the PC at the next meeting. ACTION: Cllr Young to update the PC in September.

**Bolton Lane**

The clerk has escalated this to Paula Parker who has passed this onto an officer from ERYC. Cllr Young will check if this work has been done. ACTION: Cllr Young to report back to the clerk before the next meeting.

**Common Lane**

Cllr Wilson will check if the area has been cleared. ACTION: Cllr Wilson to report back to the clerk before the next meeting.

**NatWest Forms**

The clerk has asked Elizabeth Bell for further information in order to remove her as signatory. Ward Cllr Rudd suggested that the clerk ask Elizabeth to contact NatWest directly. ACTION: Clerk to contact Elizabeth Bell with this request.

**Wildlife/ Conservation Survey**

The clerk has asked Terry Smithson for a summary report as required. The clerk has also written a cheque for the £75 donation to the Yorkshire Wildlife Trust as agreed in the last meeting.

**Highways**

The clerk asked the PC if the following issues had been fixed;

* Pothole at the bottom of the VH drive as well as a loose kerb stone (i.d.# 1096862 and i.d.#1096875)
* Potholes at Thorny Lane end at the junction of Bolton Lane (i.d.# 1096886)
* Potholes on Belthorpe Lane near the farm (i.d.# 1096896)
* Overgrown hedgerow on the junction of Worsendale Road and Garrowby Lane (i.d.# 1096914)

Cllr Young confirmed that none of this work has been carried out. ACTION: Clerk to contact ERYC and chase this.

**VE Day Commemorations**

Cllr Young to liaise with the school. ACTION: Cllr Young to update the PC at the next meeting in September.

**Grass Cutting**

Cllr Young has instructed the contractor to cut South Lane bridleway, and has also requested that he leave the pyramid orchids to spread down Worsendale Road.

**Flooding at Youlthorpe**

Cllr Wilson confirmed that the work has now been carried out and a drain has been fitted where the spring can run into. Action now closed.

**Neighbourhood Watch**

Cllr Black had circulated the response he had received from Debbie Fagan prior to the meeting. He expressed his frustration that although they recognise that there are problems with the 101 and 999 calls in rural locations, that they have more pressing issues to deal with.

1. **Accounts**

The bank statement and reconciliation were signed by Cllr Wilson and Cllr Black. The clerk noted that the PC have received a £773.65 VAT refund.

The clerk also informed the PC that she had overpaid her tax during 2018/19. She has spoken to HMRC who have now sent this overpayment back to the PC to pay back to the clerk. She confirmed that this amount had been received into the bank account.

The clerk stated that it had come to her attention that she had never claimed her holiday entitlement during her time as clerk. After advice from ERNLLCA, she has submitted an invoice from her start date until the end of June 2019. Going forward, holiday entitlement will be claimed with her quarterly invoices.

Cheques were written and signed by Cllr Young and Cllr Black for the following;

Dave Lee (grass cutting) - £499.20, cheque no. 000043

Yorkshire Wildlife Trust (donation) - £75, cheque no.000044

Samantha O’Connor (tax repayment from HMRC) – £334.90, cheque no. 000045

Information Commissioner (data protection fee) - £40, cheque no. 000046

ERNLLCA (good councillor guides x 2) - £ 8.12, cheque no. 000047

Samantha O’Connor (July invoice) - £266.24, cheque no. 000048

Samantha O’Connor (expenses) - £10.80, cheque no. 000049

Samantha O’Connor (August invoice) - £410.04, cheque no. 000052

Samantha O’Connor (holiday entitlement) – £1009.02, cheque no. 000053,000054,000057). This was split over three cheques due to the £500 limit on cheques paid in online. ERNLLCA had previously advised the clerk that this was acceptable to do.

Cllr Young took Dave Lee and Terry Smithson’s cheques to deliver to them.

1. **Planning Applications**

19/01917/PLF Erection of single storey extension to side of existing storage building, construction of concrete footpaths and paved area. Location: Village Hall, Worsendale Road, Bishop Wilton. The decision by ERYC to approve this application was read out by Cllr Young.

18/04105/STOUT Outline – Erection of prison complex with associated perimeter fencing, access, parking, landscaping and infrastructure (access and scale to be considered) (ADDITIONAL HIGHWAY INFORMATION). Location: Land to the West of HM Prison, Full Sutton, Moor Lane, Full Sutton, YO41 1PS. Cllr Young commented that the PC had already objected to this application and nothing had changed since the original application. ACTION: Clerk to object to the application based on the previous reasons cited by the PC.

19/02295/PLF Erection of a replacement dwelling following demolition of existing dwelling. Location: Lime Lea, 23A Main Street, Bishop Wilton, YO42 1RU. Cllr Young and Cllr Wilson conducted a site visit for this application. Cllr Young advised the PC that this application was more in keeping with other houses in the village. He added that the ERYC Conservation Officer had noted that this application would have less of an impact than the original application which was for an extension.

Cllr Wilson stated that the visual impact from the front of the street would be an improvement.

Cllr Wilson proposed to support this, Cllr Black seconded this and Cllr Young agreed. ACTION: Clerk to contact ERYC with the PC’s decision.

19/01370/PLF Erection of single storey extensions to rear, following demolition of existing single storey rear extension. Location: 48 Main Street, Bishop Wilton, YO42 1SR. The decision by ERYC to approve this application was read out by Cllr Young.

19/01973/PLB Installation of replacement windows. Location: Bishops Garth, 38 Main Street, Bishop Wilton, YO42 1RU. The PC resolved to let the ERYC Conservation Officer make the expert decision.

1. **Neighbourhood Watch**

Cllr Black commented that he would be sending out an email to all NHW members regarding Farm and Vale Watch. The email will advise members that the person who previously ran the service has now retired and the service has been amalgamated into the Driffield and Rural Farmwatch. This service is a system where active and recent criminal activity is sent by text direct to your mobile phone. It has raised awareness of criminal activity taking place in the rural communities and has been very successful.  The Police and Crime Commissioner has agreed that the system will also be shared with the police. He will be attaching an application form to give members the opportunity to subscribe to this service for an annual fee of £20.

1. **Response to Article in Parish Pump Regarding Grass Cutting**

Cllr Young read out Cllr Halls response to the article published in the Parish Pump as follows;

*“The green is to be cut not once a year but twice. This fact is clearly stated in the minutes that appear in the same issue of the Pump. Maybe there is confusion as I think it was decided to do annual cuts by the beck side alternate years.*

*Residents haven’t yet had the chance to see “for themselves what a once cut hay meadow looks like” as we are not at that stage yet. It could be argued, therefore, that any judgements they may have made might not have the validity that they will have later on in the project.*

*We have arrived at our conclusions with the help and advice of Yorkshire Wildlife Trust, a body expert in such matters, along with plenty of information from reputable sources online. Braygate might not be the easiest place to establish wildflowers as there could be agricultural “run off” and, in any case, it is my understanding that ERYC have the jurisdiction over this area but I stand to be corrected.*

*The 12 year old survey does not support the view that residents would like to see the green as a hay meadow but it does adduce evidence that they are very keen on the flora and fauna of our village and, therefore, would, in the main, be supportive of actions taken to encourage it.*

*It is emphatically not to save money that we are proposing our measures. I think this is a misconstruction of our motives which stem from a genuine desire to increase biodiversity and help wildlife and wildflowers in an increasingly beleaguered world for them”*

All Cllrs echoed the views from Cllr Hall and re-iterated that this is not to save money as the PC have a budget set aside for the grass to be cut three times a year.

Cllr Young noted that he would speak to Cllr Hall and ask if she was happy for this to be published as an official PC response in the Parish Pump. ACTION: Cllr Young to update the PC at the next meeting.

1. **Correspondence**

The clerk has received a letter from ERYC notifying the PC of an 1-1.5% increase in the Service Level Agreement for the street lighting, in effect from 1st April 2020. Cllr Young noted that this will need to be taken into consideration when setting the next precept. The current rate is £2,234.30.

The clerk confirmed receipt of two ‘Good Councillor’ Guides from ERNLLCA. Cllr Young took a copy and the clerk will keep the remaining copy for future reference.

Cllr Young notified the PC that Cllr Grimley has resigned. All Cllrs noted how saddened they were to hear this and added that he had been a valuable asset to the PC in the time he had served. ACTION: PC to send a Thankyou card to David.

Cllr Young informed the PC that he, Carolyn Young and Cllr Hall are attending a ‘Meadow Creation and Management’ evening on the 5th September being held at The Drovers Arms in Skipwith. Cllr Wilson and Black expressed an interest in attending. ACTION: Cllr Young to report back at the next meeting.

1. **Community Issues**

Cllr Black reported that there had been two serious incidents on the A166 involving motorcyclists recently. Diversions due to these incidents have seen traffic directed through Youlthorpe and Gowthorpe. As a result of the heavy traffic and the narrow roads this has seen the verges destroyed. Cllr Young asked Ward Cllr Rudd if traffic could be directed in a more efficient way by using a one-way system through these country roads. Ward Cllr Rudd noted that it would be best to contact John Hannah regarding this as the Police usually contact the Highways Department at ERYC before putting a diversion in place. ACTION: Clerk to contact John Hannah.

Cllr Young reported that there are several potholes at the end of Vale Crescent/ Worsendale Road junction. ACTION: Clerk to report these to ERYC.

Cllr Hall has been approached by a resident who has reported that the road markings near the school have faded from the road. ACTION: Clerk to report this to ERYC.

1. **Date of Next Meeting –** 16th September

There being no further business, the meeting closed at 20:37 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**