**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Monday 18th November 2019 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, Wilson, Black and Hall. Ward Cllr Rudd and eight members of the public were also in attendance.

**OPEN FORUM**

Cllr Young invited comments from the members of the public.

A resident expressed their gratitude at the beck clearing that took place and thanked everyone who was involved. He asked if the beck could be cleared more frequently. Cllr Young asked the PC for their thoughts. It was agreed that there was no reason it could not be cleared on a more regular basis if local wildlife was taken into consideration. It was suggested that it could coincide with the grass cuts. Another resident suggested that a notice could be placed on the noticeboard a week before the grass cut, to give the beck clearing group notice to organise the clearance. There was some discussion as to whose responsibility the beck is, and Ward Cllr Rudd noted that historically it has been the PCs.

One of the candidates for Cllr asked why the names of members of the public weren’t listed in the minutes. The clerk noted that the number of residents in attendance is always minutted but that names are withheld. The clerk has since found a relevant piece of advice from ERNLLCA stating that names of members of the public should be kept out of minutes to avoid any issues.

A parishioner asked the PC why they were only filling 5 vacancies when he stated this number was only a recommendation, and that they could have up to 12 Cllrs. The clerk confirmed that 9 is the number of seats set by ERYC and she has the election paperwork detailing the number of seats for all PCs in the county. Ward Cllr Rudd confirmed that the number of Cllr seats is dependent on the population of the parish and that 9 was a relative number for Bishop Wilton Parish.

The PC were challenged by several members of the public on their decision-making process when selecting a candidate. The PC informed the parishioners that this is done on suitability of each candidate. At this point a discussion took place whereby several parishioners stated that they would call an extraordinary public meeting to cast a ‘no confidence’ vote against the current PC with the view to ERYC forcing an election for all seats. ACTION: Clerk to research the accuracy and legality of these statements.

Cllr Young noted that he felt that members of the public had set about ambushing the Cllrs by quoting legislation regarding the co-option of a Cllr without prior knowledge of their issues or indeed any provocation.

Ward Cllr Rudd felt it important to note that each time there is a vacancy a notice is put up on the noticeboards stating that “*A bye-election to fill the vacancy will be held if by (a certain date)10 electors for the Parish give notice in writing to ERYC claiming such an election*.” He advised that the aggrieved parishioners had had the opportunity to call a bye-election for the vacant seats.

Some parishioners questioned the transparency of the current Cllrs. Cllr Black defended this statement by advising that he had publicly, in the last meeting, given reasons as to why his vote would be affected in regard to two of the candidates. Cllr Hall agreed that this was a good example of the PC being transparent. Cllr Wilson also noted that at the first meeting where all candidates were invited to attend, they were asked a series of questions relating to their suitability for the role.

Members of the public asked the PC if they were obliged to supply them with a reason if they were not co-opted. Ward Cllr Rudd confirmed that they do not have to do this.

At this point Cllr Young called an end to the Open Forum.

**Meeting started at 20:10 hrs**

1. **Welcome and Apologies –** No apologies.
2. **Declarations of Interest –** None.
3. **Co-option of Councillor**

Cllr Young asked the three candidates to leave the room at this point whilst their co-option was discussed.

Cllr Young abstained from all three votes and asked the remaining Cllrs for nominations for the following;

Reginald Yates – no nominations were given.

Justine Sangwin – no nominations were given.

Tony Rodmell – Cllr Hall proposed to co-opt Tony, Cllr Black seconded this and Cllr Wilson was in agreement.

The clerk invited the candidates back in at 8.16pm.

Cllr Young advised Reginald Yates and Justine Sanguine that the PC had reached a decision not to co-opt them. Cllr Young went onto invite Tony Rodmell to be co-opted as a Cllr. The clerk handed Tony the relevant forms to fill in. Cllr Rodmell joined the table at this point.

1. **Minutes of Previous Meeting** – The minutes from the 21st October were signed as a true and accurate record.
2. **Matters Arising**

**School Pictures for Noticeboard**

Cllr Young is progressing this. ACTION: Cllr Young to provide an update at the next meeting.

**Bolton Lane**

The clerk has spoken to Andrew Addison at ERYC who confirmed on the 30th October that the necessary repairs would be carried out in the next 28 days.

**Highways**

* Potholes on Belthorpe Lane near the farm (i.d.# 1096896). ACTION: Clerk to escalate this to Ward Cllr Rudd as it was confirmed that these have not been done yet.
* Overgrown hedgerow on the junction of Worsendale Road and Garrowby Lane (i.d.# 1096914). Cllr Young asked the clerk to check the progress of this as nothing has been done. ACTION: Clerk to speak to ERYC.

**Diversion Routes**

This has not been progressed. ACTION: To liaise with Cllr Young to obtain the correct route.

**Potholes**

Ward Cllr Rudd has progressed this through the appropriate department at ERYC. The potholes remain unrepaired on the junction of Vale Crescent and Worsendale Road. ACTION: Clerk to ask Ward Cllr Rudd to chase the progress of this.

**Emergency Plan**

Cllr Young gave the clerk the missing details. ACTION: Clerk to update the plan and request Cllr Rodmells details for inclusion. ACTION: Clerk to publish the plan once it is complete and put a hard copy in the emergency box.

**Community Issues**

The blocked gulley in the centre of the village has now been repaired.

The verges on Worsendale Road opposite Moat Cottage have now been cut.

The PC could not confirm if the streetlight had been repaired in the bus shelter by the village green. ACTION: Clerk to ask for confirmation from the PC.

The PC could not confirm if the streetlight had been fixed on Street Lane near Clay Farm. ACTION: Clerk to ask for confirmation from the PC.

The clerk has sent the petition relating to the bins back to the school. Cllr Young confirmed that they had received this.

Cllr Wilson noted that the T-junction in Youlthorpe has not been repaired yet. ACTION: Clerk to ask Ward Cllr Rudd to progress this.

Cllr Young reported that whilst the PC had previously authorised the green to be cut, this has not happened due to the bad weather.

**Grass Verges at The Balk and Kirklands Lane**

Cllr Wilson confirmed that the remaining verges have not been cut. The clerk reported that she had already asked Andy Harper but would chase this again. ACTION: Clerk to speak to ERYC.

**Access to Eastfield Farm**

This was not discussed. ACTION: Cllr Young to update the PC at the next meeting.

1. **Accounts**
* **Roundabout Conversion**

Cllr Wilson has been progressing this and expects a quote in the next few weeks. The clerk noted that the PC will need a quote at the next meeting so that they can write a cheque towards the MUGA project. ACTION: Cllr Wilson to provide a quote in December.

* **PC Contribution to MUGA Project**

This could not be discussed further until the PC have a quote for the roundabout conversion.

* **Internet Banking**

The clerk had tried to apply for this but as she is not a signatory, she was unable to start the online process. The clerk asked if one of the Cllrs could progress this. ACTION: Cllr Black volunteered to take this on. ACTION: Clerk to send a link to the NatWest community banking page as well as the bank details to Cllr Black.

The bank statement and reconciliation were signed by Cllr Black.

The schedule of payments was approved and signed by Cllr Young and Black.

Payment was made by cheque and signed by Cllr Young and Black for the following;

ERYC - £2278.99, cheque no. 000061 (SLA for streetlights)

1. **Planning Applications**

19/03709/PLF Erection of 3 aircraft hangars. Location: Land North West of The Industrial Estate, The Airfield, Common Lane, Full Sutton. Cllr Wilson reported that he has tried to organise a site visit but that the applicant is currently on holiday. The clerk noted that as the deadline is the 28th November that an extraordinary meeting will have to be called to discuss this. ACTION: Cllr Wilson to arrange a site visit and notify the PC so that provisions can be made for a meeting.

19/03665/PLF Erection of 2 polytunnels within existing nursey, construction of parking and erection of fencing. Location: Country Gardens and Water Centre, Gowthorpe Lane, Gowthorpe. Cllr Wilson reported that the applicant is the same as for planning 19/03709/PLF. ACTION: Cllr Wilson to arrange a site visit and notify the PC so that provisions can be made for a meeting.

19/03063/PLF Erection of a general-purpose agricultural building following removal of existing outbuildings. Location: Church Farm, The Balk, Youlthorpe. The decision by ERYC to approve this was read out by Cllr Young. Cllr Young noted that the original application had not been received by the clerk.

19/01287/PLF Change of use of a holiday cottage to a permanent dwelling for a keyworker in connection with the existing equine use of Grange Farm (retrospective application). Location: Grange Pump Cottage, Grange Farm, Ings Lane, Bishop Wilton. Cllr Hall and Wilson attended a site visit and reported that they had no objections to this. The applicant is seeking a permanent carer for the animals. Cllr Hall proposed to support this application, Cllr Wilson seconded this and all agreed. ACTION: Clerk to respond to the application accordingly.

19/03427/PLF Erection of a single storey extension to rear, construction of bay window to rear and roof canopy to existing porch. Location: Westend Farm, 21 Main Street, Bishop Wilton. Cllr Wilson has spoken to the applicant who is currently on holiday. The applicant stated that the site could be viewed without access to the property. Cllr Wilson proposed to support this application, Cllr Black seconded this, and all were in favour. ACTION: Clerk to respond accordingly.

1. **Neighbourhood Watch**

Cllr Black informed the PC that the new Farm Watch alert system is working successfully, and live reports of stolen vehicles, number of break-ins and scam alerts.are being made. He noted that he is attending the bi-monthly Crime Prevention meeting on the 19th November where he will raise the on-going issues surrounding call-handling. He felt that it was worthy of note that Humberside Police have recently released an article praising the efficiency of their help desk.

1. **Auto-Debris on Hatkill Lane**

Cllr Wilson had sent an email with photos prior to the meeting of a dashboard that had been fly-tipped in this area. He confirmed that this has since been removed. Cllr Wilson is concerned as to the safety of road users as this could cause a serious issue. He has spoken to U-Pull-It and they advised that their sister company ‘Co-Part’ order these types of auto parts. Cllr Wilson suggested reporting this again to ERYC given that this had been raised as an issue during the PC review of the Industrial Estate. ACTION: Ward Cllr Rudd to raise this with the relevant department and report back at the next meeting.

1. **Vicarage Lane**

Cllr Black had sent an email with photos of the state of Vicarage Lane prior to the meeting showing the damage a heavy goods vehicle has done to the green lane. ACTION: Clerk to report this to Lesley Whitehead at ERYC and update the PC at the next meeting.

1. **Community Shop Christmas Event**

Cllr Hall advised the PC that the event is to be held on the 22nd December. She is currently trying to organise a brass ensemble to accompany the carollers. ACTION: Cllr Hall to liaise with a member of the Community Shop to ascertain what they require in way of support from the PC.

1. **Hazardous Path from Vale Crescent Adjacent to Allotments**

Cllr Young confirmed that this is the responsibility of the allotment holders and if the path is to be re-laid, then this would need clearing with ERYC first. ACTION: Cllr Young to report this to the Allotments Association and update the PC at the next meeting.

1. **Review of Clerk’s Contract**

The clerk had sent a revised version to all Cllrs prior to the meeting. Amendments had been made to detail holiday entitlement and remove previous ambiguity from some sections. All agreed that the new contract should be signed. Cllr Young and the clerk signed the contract.

1. **Flooding at Youlthorpe and Gowthorpe**

Cllr Black reported that on the 26th October, the kennels at Gowthorpe flooded again. The Fire Brigade had to pump the water across the road as the culvert in the ditch is not fit for purpose. Cllr Young noted that the PC have had previous site meetings with ERYC, but nothing has been done to rectify this. ACTION: Ward Cllr Rudd to investigate this and report back to the PC at the next meeting.

Cllr Wilson noted that due to heavy rain, Kirklands Lane and Gowthorpe Lane have been flooded. He advised that this was due to the roadside grips not being cut back. ACTION: Clerk to report this to ERYC.

Cllr Black commented that the previous work carried out in Youlthorpe is now failing. ACTION: Clerk to report this to ERYC.

1. **New Brighter Lighting at Full Sutton Prison**

Cllr Wilson updated the PC that the prison has upgraded its lighting to LEDs. As a result, this has caused significant light pollution to the surrounding area. Cllr Wilson has spoken to the Governor and he is to speak to the engineers regarding this matter. The topic is also being discussed at the next Full Sutton and Skirpenbeck PC meeting, the Governor will also be in attendance.

Ward Cllr Rudd commented that ERYC have been made of this and advised that any reports from residents should be directed to Susan Shuttleworth in Public Protection.

1. **Public Meeting: Village Green Initiative**

Cllr Wilson stated that there had been a second conservation meeting but that he had been unable to attend. A discussion was held, and it was agreed that this should be kept as a rolling agenda item with the view to it being discussed early next year. ACTION: Clerk to agenda this item for December.

1. **Correspondence**

The clerk noted that she had received correspondence from ERNLLCA advising that there is a council tax scam in operation. Residents are being called from a person stating that they are part of the council and requesting monies for underpayment of council tax.

Cllr Young noted that he had received correspondence relating to flood warnings but that none of these effected the parish.

Cllr Young noted that he had received correspondence relating to transport changes but that none of these affected the parish.

1. **Community Issues**

A resident is concerned about an unsafe tree behind the holiday lodges near the bridleway. ACTION: Cllr Young to liaise with Dave Lee regarding this.

Cllr Young has reported an unsafe tree on Worsendale Road to Halifax Estates.

Cllr Young noted that he had received a suggestion from a resident that the PC should authorise Dave Lee to cut the green three times a year and let him organise when they will be carried out. All agreed that this would be a more time-efficient way of cutting the green.

Cllr Young noted that a resident had asked about the cost of collecting the grass cuttings as discussed previously as part of the conservation project. He has been advised that this would cost in the region of £1000. Cllr Young advised that this would need to be discussed at the time of setting the precept. ACTION: Clerk to agenda this for December.

A member of the public stated that he has sourced the paint for the telephone box. The PC agreed that the painting would not be carried out until Spring 2020. ACTION: Clerk to agenda this for February 2020.

1. **Date of Next Meeting –** 16th December at 7.30pm.

There being no further business, the meeting closed at 21:09 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**