**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Monday 17th June 2019 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, Grimley, Hall, Wilson and Black.

**OPEN FORUM**

No comments were made.

**Meeting started at 19:30 hrs**

1. **Welcome and Apologies –** Cllr King and Ward Cllr Rudd. Ward Cllr Hammond had informed the PC prior to the meeting that he may attend at some point.
2. **Declarations of Interest –** None.
3. **Minutes of Previous Meeting** – The minutes from the 20th May were signed as a true and accurate record.
4. **Nominations for Parish Paths Portfolio**

Cllr Young informed the PC that Elizabeth Bell had emailed prior to the meeting advising that she would not be remaining on the PC. Cllr Young wanted to express thanks on behalf of the PC for all her hard work and contributions during her time as Cllr and, for all the work she carried out in maintaining the parish paths within the area. ACTION: Clerk to notify ERYC of Elizabeth Bell not re-joining the PC.

Cllr Young proposed that given the reduction in work needed for the portfolio of parish paths that if any issues arise, Cllrs should go to the clerk to deal with this, all were in agreement. Cllr Wilson suggested that this could be reviewed in the future if new members join the PC.

Ward Cllr Hammond entered the meeting at this point.

1. **Matters Arising**

**Hazardous Trees**

The clerk informed the PC that ERYC have advised no action will be taken regarding the tree on Pocklington Lane (i.d no. 959435).

ERYC have informed the clerk that the tree reported on Worsendale Road is not an ERYC tree so no action will be taken.

**Village Hall Rates**

ACTION: Carry over to the next meeting for Cllr King to provide an update.

**Highways**

Cllr Young confirmed that the road has not been repaired on Bolton Lane opposite Eastfield Farm. ACTION: Cllr Young to send photo to the clerk so she can escalate this.

**School Pictures for Noticeboard**

Cllr Young noted that the company he originally took this to have not progressed this in the six weeks they have had this. He has since taken this to GT Graphics. ACTION: Cllr Young to provide an update at the next meeting.

**Common Lane**

The clerk has spoken to David Scales who advised that he has been liaising with the caterers on the Industrial Estate regarding the litter. The caterers were happy to assist with this matter where possible and one in particular carries out regular litter picks in the vicinity of her business. Cllr Wilson commented that the ditch is still full of litter. ACTION: Clerk to report this to David Scales and ask that it be cleared.

**Flooding at Youlthorpe**

The clerk has had a response from Andrew Addison confirming that works will be completed by the end of July 2019.

**NatWest Forms**

In light of Elizabeth Bell no longer sitting on the PC, the clerk advised that a new mandate form would have to be completed to remove her. Once this has been done, the internet banking process can start again. ACTION: Clerk to bring a removal of signatory form to the next meeting.

**Village Christmas Event**

Cllr Young has spoken to members of the Community Shop who are happy to hold this event. Cllr Young suggested that the Community Shop lead on this.

**Fly-Tipping**

Cllr Young confirmed that he has now removed the hoover from the gulley on Givendale Road.

1. **Accounts – include purchase of external hard drive and signing of NatWest Forms**

The signing of the NatWest forms was covered under Matters Arising.

The clerk notified the PC that advice from ERNLLCA is that all PC files should be stored on an external hard drive. The clerk explained that currently files are stored on the cloud and not on her personal computer. The clerk asked permission to purchase a USB stick so that PC data is covered under GDPR. All were happy for her to go ahead with this purchase. ACTION: Clerk to purchase USB.

The NatWest statement and bank reconciliation were signed by Cllr Black and Cllr Wilson.

There were no payments made.

1. **Planning Applications**

19/01370/PLF Erection of single storey extensions to rear, following demolition of existing single storey rear extensions. Location: 48 Main Street, Bishop Wilton.

Cllrs Young, Grimley, Wilson and Black all carried out a site visit. Cllr Young observed that the extension will be virtually out of sight and that the direct neighbour has no objections to this.

Both Cllr Wilson and Grimley commented about the choice of roof tiles being slate as the rest of the house is pantiles, as are most of the houses in the village.

Cllr Young proposed to support this, Cllr Wilson seconded this and all were in agreement. ACTION: Clerk to respond to the application and also make ERYC aware of the conservation project on the village green.

1. **Red Telephone Box**

Cllr Black noted that some work will need to be carried out on the phone box due to the amount of vegetation that has been allowed to grow around it. Cllr Hall suggested using the phone box as a wildlife information centre.

The clerk noted that BT have recently installed a light in the phone box in Fridaythorpe. ACTION: Clerk to find out if this can be replicated in Bishop Wilton.

It was agreed to defer this for further discussion when Cllr King is present. ACTION: Clerk to agenda this for next month.

1. **Historical Publishing of Minutes on Website**

The clerk advised the PC that there are no guidelines about how many months’ worth of minutes are published on the website and, in an effort to make the website more streamlined she asked if the PC would be happy for old minutes to be removed. Cllr Young suggested keeping a rolling 24 months’ worth of minutes on there. Cllr Wilson suggested adding a note stating that if required, the clerk could be contacted for minutes pre-dating those published. All were in agreement with this. ACTION: Clerk to remove old minutes as agreed.

1. **Wildlife/ Conservation Survey**

Cllr Hall noted that the report sent by Cllr Black highlighting wildlife environments was very useful. Bishop Wilton are fortunate to have a chalk stream as this is an ideal habitat for Great Crested Newts. One of the suggestions in the report was to cut alternate sides of the beck annually. Also, it was recommended that ditches be kept clear so Cllr Hall asked if farmers could be asked to place their slubbings back on to the fields that they cut rather than in the ditches.

Cllr Young showed a photo of a Great Crested Newt he had found in the village.

The clerk suggested erecting a wildlife information board in an attempt to explain why certain areas are left to grow.

Cllr Hall asked if a margin alongside the beck could be left.

Cllr Young commented that it would be productive if a wildlife survey was carried out and a meeting scheduled for villagers to attend and discuss this with the surveyors.

Cllr Young proposed that the village green is cut before the Bishop Wilton show but that the contractor is asked to leave 2m either side and that foliage in the beck be removed by hand, all were in agreement with this. ACTION: Cllr Young to liaise with the contractor regarding this.

Cllr Young asked members of the PC if they would be in agreement for the contractor to tidy both sides of the church steps before the show, all were happy for this work to be carried out.

ACTION: Cllr Young to speak to a resident who is a director of Yorkshire Wildlife Trust to organise a survey. ACTION: Cllr Grimley to contact Natural England for the same purpose. ACTION: Clerk to agenda this for July.

1. **Community Issues**

**Neighbourhood Watch**

Cllr Black informed the PC that he is trying to liaise with Debbie Fagan in terms of the Police call handing issues but to-date he has had no response.

Cllr Black notified the PC of the recent court case involving a Bishop Wilton resident who was sentenced to 12 and a half years. He asked that residents contact 101 or liaise through him in his role as Police Liaison for any such incidents to avoid misinformation being spread throughout the village.

Cllr Black informed the PC that he and his wife are attending the Wildlife Photographer of the Year Exhibition.

Cllr Black mentioned that he had been contacted by a resident whose neighbour had started works on their land with a view to reopening it as gardening centre. The resident enquired as to whether any planning had been through the PC. Ward Cllr Hammond informed the PC that planning permission would not be required if the use of land is to remain the same.

Cllr Young reported two suspicious vehicles within the parish using the Police 101 service. He gave details of the cars and their vehicle registration plates and reported the good response he had from the Police. Within 30 minutes they had identified the owners of both cars and explained they had kept had a note of his report on record.

Cllr Young informed the PC that there had been a small accident involving two cars outside 57 Main Street. Given that a previous planning application had been submitted and that there had been objections in terms of access, Cllr Young felt it pertinent to report this to ERYC. ACTION: Clerk to contact ERYC.

Cllr Young noted that the MUGA project was underway but that he had been approached by several residents who are concerned about the height of the floodlights, Cllr Hall echoed this. ACTION: Clerk to contact Cllr King and ask that she find out what the original height was that was applied for.

Cllr Young asked the PC if anyone had any objections to the Community Shop putting a pop-up board on the village green to advertise their Saturday bakery. No objections were raised. ACTION: Cllr Young to inform the Community Shop.

1. **Correspondence**

Cllr Young noted that the PCC had sent a thank you card for the PCs donation to the maintenance of the churchyard.

1. **Date of Next Meeting –** Due to another booking at the Village Hall, the meeting date was moved to the 10th July at 7.30pm.

There being no further business, the meeting closed at 20:41 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**