**PARISH COUNCIL OF BISHOP WILTON**

**Minutes of a Meeting of the Parish Council (PC) held on Wednesday 10th July 2019 at 19:30 hrs at the Bishop Wilton Village Hall.**

The meeting was chaired by Cllr Young and assisted by the clerk.

Present: Cllr Young, King Grimley, Hall, Wilson and Black and three members of the public.

**OPEN FORUM**

Cllr Young introduced Terry Smithson who works for the Yorkshire Wildlife Trust and has produced a comprehensive report on the species of wildlife on the village green.

Terry Smithson discussed key areas of his report which can be found in full on the PC website under ‘Parish Information’ > ‘Wildlife Conservation’. His report details an index of the different species of plants and wildlife found as well as recommendations on how to encourage more wildlife to inhabit the village green.

Terry felt that there was both a financial and ecological benefit to cutting the green only once a year and one of the recommendations was to stagger the cuts along the beck.

A resident noted that the village green is an amenity and the addition of the Community Shop should draw more people to the village so perhaps other areas of development could be considered. Cllr Hall commented that the beck plays an important part in the conservation of wildlife.

Another resident commented that the village green has the potential to be beautiful year-round if the management of the cuts was handled appropriately and suggested that the village green be kept tidy outside the community shop.

Cllr Young thanked Terry for his work in producing the report and giving his time to discuss this with the PC.

**Meeting started at 20:06 hrs**

1. **Welcome and Apologies –** Ward Cllr Rudd.
2. **Declarations of Interest –** Cllr Young sought advice from Julie Whittaker at ERYC regarding planning application 19/01836/PLF and was advised that as all Cllrs are shareholders in the shop, they should declare a pecuniary interest in this. All Cllrs signed the book accordingly. Cllr King also declared an interest in planning application 19/01917/PLF as she sits on the Village Hall (VH) committee.
3. **Minutes of Previous Meeting** – The minutes from the 17th June were signed as a true and accurate record.
4. **Matters Arising**

**Village Hall Rates**

Cllr King had emailed costings for the hiring of the VH for meetings prior to the PC meeting. All agreed that the £280 for twelve regular meetings and £10 for any additional meetings was acceptable.

**School Pictures for Noticeboard**

Cllr Young showed the PC the draft poster. It was agreed by all to add trees and sheep to fill out the background. Also, the pictures themselves needed to be larger and the placement of the buildings needed to be reorganised. ACTION: Cllr Young to make amendments with the printers and update the PC at the next meeting.

**Bolton Lane**

Cllr Young had sent photos of the road to the clerk who has since uploaded these to the ERYC site for reporting potholes. ACTION: Clerk to check the progress of this at the next meeting.

**Common Lane**

The clerk has reported this again and an officer from ERYC has been in touch to clarify the area. ACTION: Clerk to chase the progress of this at the next meeting.

**NatWest Forms**

The clerk advised the PC that an authorised signatory needs to complete an online form to remove Elizabeth Bell. ACTION: Cllr Black to progress this.

**Outline Planning at 57 Main Street**

The clerk asked how the PC wanted her to proceed with this as the planning had already been approved so she could not make ERYC aware of the incident involving two cars. Cllr Young confirmed that it was only outline planning that had been approved so the PC should bear this in mind when the full application comes through.

**Flooding at Youlthorpe**

Cllr Wilson asked the PC if he could notify the clerk if the works haven’t started by the agreed date of the end of July so that she could chase this. All were happy for this to happen.

Agenda item 6. Was moved to here to allow the member of public to answer any questions.

1. **Planning Applications**

19/01917/PLF Erection of single storey extension to side of existing storage building, construction of concrete footpaths and paved area. Location: Village Hall, Worsendale Road, Bishop Wilton.

Cllrs conducted a site visit with the applicant and were advised that all building materials would be in-keeping with the rest of the hall. There will be a concrete walkway across the 5-bar gate to facilitate the moving of sports equipment. Cllr Young proposed to support this, Cllr Hall seconded this and all were in favour with the exception of Cllr King who did not vote.

19/02191/TCA T1 Eucalyptus -fell. Location: Wold View, Park Lane, Bishop Wilton.

The PC resolved to leave this decision to the dedicated tree officer at ERYC.

19/01836/PLF Alterations to shop frontage. Location: Post Office and Village Shop, Main Street, Bishop Wilton. Given that all Cllrs are shareholders in the shop and had declared a pecuniary interest, no vote was cast.

DC/17/04255/PLF/WESTWW/ADAVIS Change of use of land for siting of 5 timber serviced pods including ancillary landscaping and parking for holiday use. Location: Land North of Vicarage Lane, Bishop Wilton. Notification from ERYC of the withdrawal of this application. The decision was read out by Cllr Young

1. **Accounts**

The bank statement and reconciliation were signed by Cllr Wilson and Cllr Black.

Cheques were written and signed by Cllr Young and Cllr Grimley for the following;

Samantha O’Connor (purchase of a USB stick) - £9.76, cheque no. 000037

Samantha O’Connor (travel expenses) - £16.20, cheque no. 000038

The clerk advised the PC that she had spoken to ERNLLCA who confirmed the PC could pay her salary in two cheques given the £500 limit on scanning cheques online.

Samantha O’Connor (part payment of salary) - £448.10, cheque no. 000040

Samantha O’Connor (remaining part of salary) - £200, cheque no. 000041

Halifax Estates (winter salting) - £109.20, cheque no. 000042

1. **Red Telephone Box**

This was deferred to the next meeting to discuss further.

1. **Wildlife/Conservation Survey**

The clerk asked how the PC wanted to proceed with this. Cllr Young suggested a consultation with the residents and to convey this information using an article in the Parish Pump and a leaflet drop. ACTION: Clerk to ask Terry Smithson for a summary of his report to use as a leaflet drop prior to the consultation. ACTION: Clerk to speak to Ward Cllr Hammond regarding the conservation area in Yapham. ACTION: Cllr King to check availability of the VH in September.

Cllr Young noted that to carry out a survey would cost in the region of £150 yet Terry Smithson has not charged the PC. Cllr Young proposed to donate £75 to the Yorkshire Wildlife Trust, Cllr Black seconded this and all were in favour. ACTION: Clerk to write a cheque for this amount to be signed at the next meeting.

1. **Highways**

Cllr King reported the following potholes to the clerk;

* At the bottom of the VH drive as well as a loose kerb stone.
* Thorny Lane end at the junction of Bolton Lane.
* Westend of Main Street near Mill Hills.
* Belthorpe Lane near the farm.

Cllr King also reported the overgrown hedgerow on the junction of Worsendale Road and Garrowby Lane as this is causing a blind spot.

ACTION: Clerk to report all issues to ERYC.

1. **VE Day Commemorations 2020**

Cllr King has spoken to the VH and they are happy for the hall to be used but will not be organising anything. There were some mixed feelings about whether the PC should be organising this or if they should disseminate the information in order for the community to organise an event. Cllr Young suggested contacting the school to see if they wanted to lead on this. All were happy for this with the exception of Cllr Hall. ACTION: Cllr Young to liaise with the school.

1. **National Highways and Transport Public Satisfaction Survey**

The clerk had circulated information from ERYC about an online survey that residents can complete regarding their opinions and various aspects of the services they provide. The survey will be sent to a random sample of 5000 residents across East Riding.

1. **Grass Cutting**

Cllr Young asked the PC if he could instruct the contractor to cut the beck in three sections as recommended, all were happy for this to go ahead. Cllr Young noted that this would give good access to the beck when it requires clearing in September.

Cllr King reported that South Lane bridleway (footpath no.11) needs cutting. ACTION: Cllr Young to organise this.

Cllr Hall noted that there are currently 72 pyramid orchids down the hill from the top of Worsendale Road (where they have been present for some years) and they now extend their range to below Flat Top. Cllr Hall requested that the verges remain uncut so as not to impede their spread. ACTION: Cllr Young to liaise with the contractor and Andy Harper at ERYC regarding this.

1. **Neighbourhood Watch**

Cllr Black is still waiting to hear from Debbie Fagan regarding the 101 number call handling issues.

1. **Community Issues**

Cllr Young read out some statistics from the completed questions in the 2006/07 Parish Plan in favour of conservation.

1. **Correspondence**

Cllr Young reminded members of the PC about the appropriate use of email and requested that correspondence be kept to facts only.

1. **Date of Next Meeting – 19th August.** Cllrs Hall and Grimley gave their apologies for this meeting.

There being no further business, the meeting closed at 21:25 hrs.

Signed as a true and correct record  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**