**PARISH COUNCIL OF BISHOP WILTON**

**Notice of a Meeting of the Parish Council**

Dear Sir/Madam,

All members of the Council are summoned to the next Meeting of the Bishop Wilton Parish Council, which will be held in **Yapham Village Hall** at 7.30pm on Monday 20th July 2020.

Prior to the commencement of the Agenda, a 10-minute open forum will be held where members of the public and press can ask questions or make statements.

We have had to change the venue as our hall cannot be prepared in time. Please use the main entrance at Yapham Hall, the toilets will be off limits (except for emergencies), wear a face mask, respect social distancing rules and avoid unnecessary touching surfaces.

The meeting will be kept as short as possible, only conducting essential business. A recording will made to allow playback to anyone who cannot attend.

Roy Sumpner

Chair / acting Clerk

Dated 14th July 2020.

Bishop Wilton Parish Council

**Open Forum**

1 Cllr. Tony Rodwell

2 Welcome

**Meeting**

3 Declarations of interest

4 Co-option of a Councillor

5 Minute from the previous meeting

6 Ward Councillors Report

7 Matters Arising

8 Appoint Vice Chair

9 Proposal – Letter of thanks to former councillors regretting the implied criticisms made by

 some parishioners

10 Proposal – Letter of thanks to the Clerk regretting including a regret of hurt caused by the

 comments made by some parishioners

11 Motion to Defer Items 17, 18, 19, 20, 23, 25, 26, 27,28, 29 and 31 to subsequent meetings

12 Accounts – Approve payment of invoices: 24th March, Village Hall £240, meetings

 18th May, ERNLLCA, £316.90 Subscriptions

 5th June, Dave Lee, £448.80 Grass Cutting

13 Proposal that the Clerk investigate options for changing current account provider

14 Cheque Signatory – Proposal all current members be included

15 Complete signatory form for NS&I (£3406.25)

16 Completion of Annual Return – Documents to be signed

17 Draft Budget

18 HMRC record of nil payments

19 VAT Reclaim

20 Asset Register

21 Motion - Provide a dispensation for all councillors to be exempt from the six-month rule

 until May 2021

22 Motion Roy Sumpner continues to act as Parish Clerk for immediate future

23 Planning Applications

24 Approval of Meeting Schedule

25 Co-option Guidance

26 Neighbourhood Watch – update

27 Bus Stop Seats

28 Red Telephone Box - update

29 Annual Village Meeting and Village Green Meeting - update

30 Correspondence – on needs to do basis.

31 Community Issues

32 Play area – Cllr Rigby to update the PC

33 Date of Next meeting

Signed: R Sumpner

Chair /acting Clerk

Date: 14th July 2020