**PARISH COUNCIL OF BISHOP WILTON**

**Notice of Annual Meeting of the Parish Council**

Dear Councillors,

You are summoned to the next Meeting of the Bishop Wilton Parish Council, which will be held online at 7.00pm on Monday 17th May 2021. If you cannot attend please contact me so I can record your apology. **Public & Press**

Sadie Rothwell-Inch,

Clerk to the Parish Council: 07810 260 702 / bishopwiltonclerk@gmail.com

Dated 12th May 2021

### AGENDA

1. To elect the BW PC Chairman and receive the Chairman’s declaration of acceptance of office.

1a.To consider Cllr Sumpner’s request to limit the terms of a Chair.

1. To receive apologies on behalf of absent members.

3. To elect the BW PC Vice-Chairman for the forthcoming year and to receive the Vice Chairman’s declaration of acceptance of office.

3a.To consider Cllr Sumpner’s request to limit the terms of Vice Chair.

4. To adopt the minutes of Bishop Wilton Annual Meeting (recorded as AGM) from Monday 14th September 2020.

5. To elect Members to represent the PC on the following, and appoint the creation of any working group:

• Personnel Committee

• Neighbourhood Watch

6. To elect two councillors to represent this council at ERNLLCA district committee meetings.

7. Chairman’s Report.

8. To receive the Parish Council Summary of Receipts and Payments Accounts for the year ending 31st March 2021.

9. To note the Internal Auditors report.

10. To discuss and sign the External Auditor's Certificate of Exemption 2020/21.

11. To discuss, complete and sign the Annual Governance Statement 2020/2021

12. To discuss and sign the Accounting Statements 2020/2021

13. To approve financial arrangements for the coming year:

a) To approve Financial Standing Orders: Section 18 of Standing Orders

b) To appoint an internal auditor

c) To review the Asset Register

14. Provisional date for the next Annual Meeting.