



Parish Council of Bishop Wilton

Notice of Extraordinary Meeting of the Parish Council

Dear Councillors,

You are summoned to the next Meeting of the Bishop Wilton Parish Council, to be held on **Monday 13th December 2021 at 7.30pm in Bishop Wilton Village Hall**. If you cannot attend, please contact me so I can record your apology.

Public & Press: A 15-minute open forum will be held where members of the public and press can ask questions or make statements.

Cllr Leo Hammond on behalf of Sadie Rothwell-Inch, Clerk to the Parish Council

Dated: 7th December 2021

Agenda

Meeting 12/2021

- 1. Chairman's Welcome and Apologies.**
- 2. Code of Conduct:**
 - a) To receive any declarations of pecuniary, non-pecuniary or prejudicial interests from members of the council relating to items on the agenda.
 - b) To note the granting of any dispensations to members of the council on matters relating to the agenda.
 - c) Register of Interests – to remind councillors to check that theirs are up to date.
- 3. Open Forum:** To resolve that the meeting be temporarily suspended to allow for a period of public participation.
- 4. Minutes:** To adopt minutes of the meeting **22nd November 2021** as a correct record.
- 5. Ward Councillor's Report.**
- 6. Matters Arising:** councillors to seek clarification on items from minutes of previous meeting.
- 7. Clerk Situation:**
 - a) to receive update from Chairman of Personnel Committee on resignation of the Clerk and process to recruit a new clerk.
 - b) To agree that Cllr Sangwin take over management of BWPC website.
 - c) To agree Cllr Hammond (as acting clerk) take over management of Bishop Wilton Parish Council Clerk's email address until a new clerk is appointed.

d) To agree going forward the current Clerk will be paid only for the hours worked and not full monthly pay.

8. Finance:

a) To note the current bank balance - **£15,485.85**

b) To note NS&I balance –

c) To agree budget for 2022/2023.

d) To agree precept for 2022/2023.

e) To agree payment of **£594.17** to Hiscox Insurance Company Limited for insurance renewal.

f) To agree payment of Clerk's salary for November.

9. Planning:

- **None.**

10. Community Issues: councillors to report any relevant issues to the council.

11. Correspondence: to note the correspondence received since last meeting.

12. Agenda item requests for next meeting.

- Traffic Survey Results.
- Village Green Grass Cutting update.
- Parish Council Website Update.
- Platinum Jubilee.
- Events Calendar.

13. Date of Next Meeting: To agree.