

**Parish Council of Bishop Wilton**

**You are hereby summoned to the Annual Meeting of Bishop Wilton Parish Council, to be held on**

**Monday 23rd May 2022 at 7.00pm in Bishop Wilton Village Hall**.

If you are unable attend, please forward your apologies.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.

**The items to be discussed and agreed are detailed below.**

**Parish Council Agenda items**

1. **To receive Apologies.**
2. **To receive nominations and agree election of Chair**
3. **To receive Chair’s declaration of acceptance of office**
4. **To receive nominations and agree election of a vice chair**
5. **To receive Chair’s report for 2021/2022**
6. **Approval and review of delegation of sub committees and appointment of officers – Personnel, Playground, Flyers and advertising, Gritting**
7. **To agree councillors areas of responsibility and representation – School; Village Hall; Planning; Highways, Notice Boards,**
8. **To elect 2 councillors to represent this Council at ERNLLCA district committee meetings**
9. **To review year inventory of Land and Assets**
10. **To review and approve insurance cover**
11. **To review and approve governing documents**
    * 1. **Code of Conduct**
      2. **Publication Scheme**
      3. **Complaints Procedure and Guidance**
      4. **Small Grant Application and Guidance**

**Signed**

**Sandra Morrison**

**Parish Clerk**